



**Selectmen's Meeting  
MINUTES  
Bristol Town Office, November 4<sup>th</sup>, 2020**

*Selectmen Present: Chad Hanna, Kristine Poland, Paul Yates*

*Also Present: Chris Hall (Town Administrator); Pat Porter.*

The meeting was called to order by the Chair, Chad Hanna, at 7:00 pm, followed by the Pledge of Allegiance.

It was moved by Yates, seconded by Poland, to accept the Minutes of the meeting of October 21<sup>th</sup> as presented. Motion passed, 3 – 0.

**Old Business:**

Budget Committee: Four residents had applied in response to the advertisement seeking four people to serve on the Budget Committee for three-year terms beginning with the 2021 budget. Hanna moved, seconded by Yates, to appoint Alfred Ajami; Robert Davidson; Sandra Guibord and Rev. Kelly Harvell. Motion passed, 3 – 0.

**New Business:**

Tax-acquired properties: Hall reported that the former owner of one tax-acquired property, at Map 005A, lot 009, had made a partial payment and offered a payment plan to pay off the outstanding balance by February 2021. Hanna asked that the Treasurer draw up a formal document enshrining the terms of the Payment plan for the Board's signature.

Petition Waiver Request: Lincoln County Television had contacted the Town Administrator to see if the petition requirement was in effect for requesting an increase in LCTV's share of the Town's franchise fee revenue. The Board were inclined to grant a waiver as two previous waivers had been granted and, with the election past, there would be no opportunity to gather signatures. However Selectmen wished to know exactly what sum would be asked, and directed the Administrator to tell LCTV that they will reconsider the request on November 18<sup>th</sup> if LCTV gives the exact sum requested by that date. (Matter tabled to November 18<sup>th</sup>.)

**Regular Business:**

Building permits: Selectmen reviewed and signed Building Permits for properties at Map 004, lot 148-8; Map 005, lot 022; Map 011A, lot 007-B; Map 014, lot 029; Map 031, lot 072.

Warrants – Selectmen reviewed the 10 month financial reports, and signed Warrants for payroll and accounts payable for the Town Office, Fire and Rescue, Parks and Recreation, Bristol Consolidated School, and the Bristol–South Bristol Transfer Station.

Correspondence: Selectmen noted an engagement letter from William Brewer, CPA, for the audit of the town's 2020 financials.

Notification had been received from Maine DoT of their intent to perform maintenance paving on the length of Route 32 in Bristol in 2021, with a 5/8" asphalt layer.

Maine Public Broadcasting had written to request a Town donation of \$100. Hall will write to them outlining the petition and Budget Committee review process for non-profit donations.

Hall noted the Minutes of the November 3 Parks Commission meeting, which indicate that a discussion has been initiated into the future of the Pemaquid Triathlon and the Olde Bristol Days events. Parks has also begun a five-year planning process, with a focus in the next couple of years on catch-up on regular maintenance and financial stability after the construction this year of the new beach pavilion. Towards the end of the five-year period, the second phase of the Beach Park work will be the priority, including the proposed perimeter walking/running track, playground, and a new workshop/garage.

There were no Public Comments.

The Chair gave Notice of Public Meetings as follows;

- Public Hearing (proposed solar farm on Christian Hill Road): Town Office, 6 pm on Thursday, November 5<sup>th</sup>; followed by:
- Planning Board, Thursday, November 5<sup>th</sup>, 7 pm also at the Town Office
- Bristol Fire & Rescue, quarterly business meeting, Tuesday, November 10<sup>th</sup>, 7 pm at the New Harbor Fire Station
- Parks and Recreation Commission, Tuesday, November 17<sup>th</sup>, 6 pm at the Ellingwood Information Center
- Select Board, Wednesday, November 18<sup>th</sup>, 7 pm at the Town Office
- Planning Board, Thursday November 19<sup>th</sup>, 7 pm at the Town Office if required.

The Chair also noted that the Town Office will be closed on Wednesday, November 11<sup>th</sup>, in commemoration of Veterans' Day

**Executive Session:** It was moved by Hanna, seconded by Poland, to move into Executive Session pursuant to M.R.S. 13, subchapter 1, section 405.6.A, to consider personnel matters. Motion passed, 3 – 0. The Board entered Executive Session at 7:32 pm.

The Board left Executive Session at 7:45 pm, and the Chair reported that no actions would be required.

There being no further business before the Board, it was moved to adjourn at 7:45 pm.

Respectfully submitted,  
Chris Hall, Town Administrator