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**Budget Committee Meeting Minutes  
Tuesday, December 20<sup>th</sup>, 2022 at 6:30 pm  
Bristol Town Office**

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***Committee Members Present:*** Alfred Ajami, Tom Bishop, Paul DiMauro, Kelly Harvell, Paul Leeman III, Sheila McLain, Keith Mestrich, Mary Piasecki

The meeting started at 7:03pm, followed by the Pledge of Allegiance.

**Election of Chair and Vice Chair.**

On a motion by DiMauro and a second by Ajami, Leeman was elected Chair for the 2023 Budget Committee (7-1). On a motion by Ajami and a second by Harvell, DiMauro was elected Vice-Chair for the 2023 Budget committee (7-1).

A tentative schedule for the 2023 budget season was presented and reviewed. The committee thought it unnecessary to have every nonprofit request appear in person. They thought it was appropriate to have only the non-profits that had either increased their requests or had not requested from the town the previous year. It was noted that there would be one additional meeting for a school renovation project that would be voted on at the 2023 Town Meeting. A new meeting schedule was considered:

- January 31<sup>st</sup> – Overview of School Renovation Project
- February 6<sup>th</sup> – Nonprofit requests
- February 13<sup>th</sup> – Municipal Budgets (Town, School, Fire, Parks and Transfer Station)
- February 14<sup>th</sup> - Municipal Budgets (Town, School, Fire, Parks and Transfer Station)

Committee procedures were discussed. The focus of the discussion centered on when a question/debate should be called, and a definitive vote taken. Several different processes for calling a question were considered and, in the end, it was decided to not adopt a formal procedure but to be attentive and make sure discussions stay on target.

The meeting was adjourned at 7:18pm. The next meeting will be held on January 31<sup>st</sup> at 6:30pm at the Town Office.

Respectfully submitted,

Rachel Bizarro  
Interim Town Administrator