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**Budget Committee Meeting Minutes  
Monday, February 11<sup>th</sup>, 2020 at 6:30 p.m.  
Bristol Town Office**

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**Committee Members Present:** Terry Lowd (Chair), Richard Frances (Vice Chair), Alfred Ajami, Alex Beaudet, Sandee Brackett, Prescott Cheney, Rob Davidson, Paul DiMauro, Chuck Hanson, Paul Leeman III, Karl McLetchie, Patricia Porter

**Also present:** Chad Hanna (Selectboard Chair), Kristine Poland (Selectboard), Paul Yates (Selectboard), Christopher Hall (Town Administrator), Jessica Westhaver (Deputy Treasurer)

**Department Members Present:** Jennifer Ribeiro (Bristol Consolidated School Principal), David Kolodin, (BCS School Board Chair), Craig Jurgensen (AOS 93 Superintendent of Schools), John Lappan, Mary Piasecki, Emile Lugosch, and Chuck Farrell (Bicycle Pedestrian Committee)

**Members of the Public:** John Carroll (AOS 93 Security Software Consultant) Darin Carlucci (BCS School Board Member), and Evan Houk (Lincoln County News)

**Voting Capacity for the meeting – 12 voting members**

**The meeting was called to order at 7:00 p.m. by Terry Lowd followed by the pledge of allegiance.**

**Old Business – Parks & Recreation Budget:**

- Lowd reminded the committee they had not yet voted on the Line of Credit for the Parks & Recreation budget for \$50K. The line of credit would only be available for use on the Pemaquid Beach Pavilion project and would have a repayment term of no more than 4 years.
- A motion was made by Hanson to approve the request for the Parks & Recreation Department Line of Credit for \$50K, Ajami Seconded; Leeman and Porter abstained; all in favor. VOTE: Budget Committee Recommends (9-0-2). Brackett was not present for this vote.

**New Business – Discussion of School, and Town Department Budgets:**

- **Bristol Consolidated School Budget – Jennifer Ribeiro (BCS Principal), David Kolodin (School Board Chair), & Craig Jurgensen (AOS 93 Superintendent)**  
Ribeiro, Kolodin, and Jurgensen presented the proposed budget for the Bristol School Department. Kolodin shared the plans for the 2020/2021 School Year, with a decrease in 0.1%, as follows:
  - Safety will be the most substantial project of the year. The school has worked closely with the Town's Fire Chief and Lincoln County Sheriff's Department. The project will happen in stages, with step one taking place in 20/21. This phase is anticipated at \$45K and has been built into the current budget. This will upgrade the locks for the school.
  - Decreases:
    - Student numbers have shifted, reduction of 3 students attending Lincoln Academy, only 1 Pre-K class for 20/21, but the 2 Pre-K classes will create 2 Kindergarten classes, which creates a small shift.
    - Special Education budget is currently down by almost 7% for students who are now attending secondary education. However, this number is hard to predict with students moving in and out of Bristol.

- Reduction in coaching positions due to less students.
- Increases:
  - Student & Staff support is up 4.5% due to changing needs in the central office for curriculum support and increase salary and in health insurance premiums.
  - System Administration for central office staff in the AOS office is up 6.9% based on enrollment shifts between the AOS 93 Towns.
  - School administration up 3.6% due to insurance.
  - Transportation & Busses up 5.8%. This budget shows the beginning on a new contract with First student.
  - Facility Maintenance up 4.8% \$21,450 which includes the \$45K for safety and security. The rest of facilities maintenance is actually down.
- Questions from the committee:
  - Lowd – Questioned if there is a fuel price adjustment in the bus contract. Jurgensen is not sure but does not believe there is a fuel adjustment clause in the First Student contract.
  - Hanson – Questioned the policy on student's ability to use the bus service and if there is a radius to who can take it. Jurgensen and Ribeiro stated there is a policy. First Student also has a policy. Kolodin mention that where Bristol does not have sidewalks for kids to walk to school, most kids need to be picked up due to safety reasons.
  - Frances – Questioned how full the busses are. Ribeiro stated it depends on the day and the season. The bus at highest capacity is about 80% full. During sports season, the ridership is down because of afterschool activities. None of the busses are filled to capacity. Frances also asked if using smaller busses would be beneficial. Ribeiro stated the contract with First Student is for number of busses and staff to support the busses. It doesn't change in the size of the bus. Kolodin mentioned that we may see in the near future electric busses.
  - Hanson – Questioned the use of the solar panels at the school and if they have a reserve to buy-out the panels in years to come as the Town does. Jurgenson stated they do not currently have a reserve account of plans of buying-out the solar panels.
  - Frances – Questioned what if the budget is mandated versus discretionary. Jurgensen believed there was very little in the budget that was discretionary. The only discretionary item is sports, and the school did not see the benefit in reducing this type of spending.
  - Beaudet – Questioned supplying a list of what the \$45K for security would cover. Ribeiro stated the \$45K is for securing the perimeter of the building. Would be an alarm system with all electronic locks with a keyless entry. The conversation about the fencing system is not included in this budget. There will be more included in the future plan.
  - McLetchie – Is there room in the facilities maintenance budget if the Town votes to use organic pesticides. Jurgensen stated there is and it was discussed at their last meeting.
  - Cheney – Questioned if there was an ability to view per student cost. Is there the ability combined efforts for special needs education technicians and students in a combined classroom? Jurgensen stated there are laws that govern the education of special needs students, whether cognitive or behavioral, and keeping them in classes rooms with their normally developing peers is not beneficial. There are joint ventures with other local schools to help with education of those who need specific programs. Following the least restrictive policy is the approach taken.
  - Hanson – Commented that with very low carry over, this indicates a good budgeting process.
- Lowd thanked the School for their hard work on their budget.

- Ajami asked if it would be appropriate to vote for each school warrant article separately or to vote all school warrant articles in one vote?
- **Articles 51 through 61 – School Budget VOTE: (12-0)**
  - A motion was made by Beaudet to approve the school warrant articles 51- 61 as presented, Davidson Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 62 – School Local Fund Expenditure VOTE: (12-0)**
- A motion was made by Davidson to approve article 62 local fund expenditure for school purposes for \$5,257,028.33, seconded by DiMauro; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 65 – School to Receive and Expend Grants VOTE: (12-0)**
  - Hall made comment on article 65 for the school to receive and expend grants. Currently 3 departments of the Town (Town, Fire & Parks & Rec) all are actively seeking grant funding, and he hopes to see the school will start using the same thinking and apply for grant funding.
  - A motion was made by Hanson to approve the article 65 for the school to receive and expend grants, Davidson Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Town Government Budget – Christopher Hall (Town Administrator):**

Lowd resumed the discussion for the Town Government Budget from the previous evening. Articles 11 and 27 were discussed at the 02/10/2020 meeting and the committee would start with these for a vote:

  - **Article 11 – Town Road Management for \$661,000 VOTE: (12-0)**  
(See minutes from 02/10/2020 for discussion)
    - A motion was made by DiMauro to approve the budget for Town Road Management for the amount of \$661,000, Ajami Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
  - **Article 27 – Bristol Mills Fish Ladder for \$550,000 VOTE: (9-3)**  
(See minutes from 02/10/2020 for initial discussion)
    - Questions from the committee:
      - Hanson – Questioned if engineered drawings were available for the planned fish ladder and cost breakdowns. He had only seen the Wright Pierce designs, which was a denil fish ladder design, presented at the Special Town Meeting held July 24<sup>th</sup>, 2018. Hall stated there are updated engineered designs for a pool and weir system available at the Town Office and break down of cost estimates. Current requests for proposals came in at \$770K but lowered to \$550K for just the essential parts of the design which do not include the cosmetic masonry above water.
      - Frances – Stated that it does not appear that we are saving money with the \$550K request, just deferring work and costs into the future. Hanna agreed this was a correct statement. In some cases, the Town would substitute some of the masonry work with extra landscaping. The Town is also requesting donations of stone to lower the masonry cost. Hall also stated the final phases of this project could be cost with grants. Hanson strongly suggests there should be design information available for the public to review at Town meeting so they can see what \$550K is covering.
      - Frances – Stated the committee and Town residents should remember a contractor presented to the Town the fish ladder project would cost \$250K with 16 pools at \$15K per pool at the Special Town meeting in 2018. There is now a proposal at \$770K, \$220K that is being deferred to future budgets.

- Beaudet – Questioned if the \$550K and the deferred \$220K is coming from the same contractor who gave us the original estimate in 2018. Hanna stated the contractor is the same as the original estimator, and when they started talking to subcontractors and looking at the project, these are the amounts being quoted. Costs have escalated, and the largest increase is in the masonry. The Town is hoping to have cost savings with donation of stones. Frances asked what the costs savings would be. Hanna believed it would be \$55 – \$60K.
- Hanson – Questioned if the \$550K included the Town buying all of the stone. Hanna stated the stone was a part of the quote. He is hoping the stone donation would lower the \$550K.
- McLetchie – Questioned if there has been an estimate collected for future landscaping? Hanna stated not at this point. Where the landscaping will be a future project, prices may change, and plans may change based on estimates.
- Hanna also stated we currently have a design, but we also need to remember that the project may change as it is in progress. There could be ledge and other unknown factors which could change elevation of the pools, which is essential for the design. The design is currently a plan and it is highly unlikely it will look exactly like the drawings in its completion.
- Beaudet – Stated this was a different design than what was presented by Wright Pierce in 2018. With their design there was a high level of efficiency with what they presented. Becker Construction gave a much lower estimate at the time, but they have not come much closer to Wright Pierce. Are we receiving the same level of efficiency Wright Pierce was promising? Hanna stated Wright Pierce gave an estimate on a single channel denil ladder and their initial recommendation to meet the theoretical capacity of the watershed was that you would need two (2) four (4) foot denil ladders. With cost increases, the Wright Pierce design cost estimates couldn't be relied on for current day. The current design should meet 100% of the watershed capacity.
- Hanna clarified the lowered budget in Article 11 (Town Road Management) was to fund the fish ladder article and make a lower impact to taxpayers.
  - A motion was made by Ajami to approve the budget for Bristol Mills Fish Ladder for the amount of \$550,000, Porter Seconded; all in favor. VOTE: Budget Committee Recommends (9-3).
- **Article 13 – Bicycle, Pedestrian and Highway Safety for \$25,000 VOTE: (7-4-1)**
  - Patricia Porter, Charles Farrell, and Mary Piasecki (Bicycle Pedestrian Committee) discussed information for the charge of the committee and cost breakdown for a requested budget of \$25,000.
    - Porter shared the charge from the Selectboard was to make the Town roadways safer for bicycles, pedestrians, and children walking. A survey was sent out by means of publication the local paper and on the Town website to identify items residents believed were the primary concerns to help improve safety, which the committee received 300 responses, which MeDOT believed was a significant response. The committee used this tool as a starting point to make roadways safer, and if they could not make the roadways safer, what the alternatives could be in the long term. The next phase is mostly planning. Porter stated if the funds were not approved, the committee would not be able to complete the study as requested.
    - Porter reviewed the breakdown handed to the budget committee to review what the funding would cover. In order to apply for LWCF grants, there

are site surveys that are first required, which are completed by MeDOT. There proposed cost to complete the survey's is \$10K.

▪ Questions from the committee:

- Hanson - asked what sites are being proposed. Porter stated there is professional planning in the budget, and this will be used to determine which sites are appropriate. Currently two options are focal points Old Long Cove Point. She clarified this was an old Town road that was deeded back to the property owners and it would need to be researched for the possibility of a right of way. The second site would be going down McFarland Shore Rd through a right of way to Spate Rd and Cliff Rd. These are the two (2) off road options being discussed, giving accessibility off of route 130. Cheney stated he did not believe the residents of McFarland Shore Rd would approve this as a public right of way. Porter stated it could also be accessed this through Wilder Dr and that the right of ways are shown on a map. Brackett clarified that right of ways are not indicated for public access, and that all the places listed on the Bicycle Committees list were all private right of ways. The budget committee became concerned at this point with concerns over right of ways not being public and private road associations not wanted to take on the additional liability for these paths. Porter explained this is what the request for funds for planning is necessary in order to hire an intern and research these possibilities.
- Beaudet – Stated he had concerns of the amounts requested and the order in which they are listed. He believed it would seem more appropriate to research if these residents in the locations identified, would give access before spending money on planning. In the event the residents would not allow access, there would be no need to planning money. Davidson also asked Farrell, a member of the Bicycle Committee who lives on Seawood Park Rd, would be open to having his private road open to a path of this nature, to which Farrell stated he could not answer on behalf of the entire road association. Hall commented that when the Seawood Park subdivision was developed, a condition of the approval of the subdivision that there would be public right of way to the waterfront to the area reserved for the association. Davidson asked if this was a Town landing? Hall stated no, it is a public right of way to the water, and the point of bringing this up is to research what is public, semi-public, or private rights of way. Porter stated that many of the items listed on their plan would have grant funding available such as the Land and Water Conservation Trust, but seed money would be required before applying.
- Davidson – Questioned why the funding for this project isn't under Parks and Recreation or the Coastal River Conservation Trust. It appears this should be a joint project with these departments. He stated the idea of the committee is not a bad idea but having the appropriate departments and non-profit organizations involved would be appropriate. Davidson also identified the other projects happening (walking path at the beach, Veteran's Walk at Ellingwood Park, walking path around the new fish ladder). He stated it needs to be an overall package and more coordinated and that similar projects were being worked on by too many different groups.
- Hall – Stated the idea of McFarland Shore Rd was new news to him. He has been involved with the communication on Old Love Cove Rd as he has done much research on the area. Since the road was abandoned by the Town in 1917, only two (2) landowners have exercised their right of recovering the adjoining road abutting their land, making those locations



the only closed thoroughway of the old road. He stated many of their owners of the back lots would be happy to see a right of way restored there hoping it would increase the value of their property. He also stated another possibility for the right of way would be one MeDOT would prefer to use for a rerouting of route 32 to bypass the dangerous Chamberlain waterfront road. Much research would need to be completed in order to determine the best use of the Old Long Cove Rd right of way. If under MeDOT, it would be State funded and not Town Funded. Davidson asked if DOT has expressed interest in opening this road back up. Hall stated DOT has expressed an interest in solving the problem of the area, and he believes it is an interesting idea to pursue.

- Davidson – Questioned the maintenance portion of these projects. Who would assume responsibility of these paths, as it would need to come from a specific department? Porter agreed and stated there is possibility in the future these projects will be apportioned out to the appropriate departments. Davidson asked who would be writing the grants? We currently have a Parks Director who should be involved in the process because these projects are for recreation.
- Frances – Questioned what the bare minimum amount of funding would be needed just for planning? The question was not answered.
- Porter stepped back to the presented plan and addressed the planned sidewalk install for Bristol Mills. The sidewalk was discussed during the repaving of route 130, and MeDOT agreed to repair the existing sidewalk in front of the water trough. A crosswalk to be installed crossing route 130 to the other side would require an additional sidewalk near the intersection of route 130 and Lower Round Pond Rd. This would cost \$5,600. Porter stated the survey shows and the residents would agree this would be extremely important.
  - Beaudet – Question that according to the survey, Bristol Mills was not listed as a priority for sidewalks, as many other locations such as New Harbor, were listed. Porter stated this is being presented because Bristol Mills already has sidewalks, making it a simpler project to complete with less funding.
  - Francis – Questioned why the cost of installing a sidewalk not fall under the Town Road budget? Hanna agreed, if the article didn't pass, it would be appropriate to fall under roads. However, it was left under the Bicycle plan as this was a part of their suggestions.
  - Hall stated where this is a new initiative, a separate article is being presented on the warrant to show the work of the committee so the Town can understand the request.
  - Frances – Questions what the initial role of this committee was? Was it advisory or executive? Hall stated the committee's job is to come up with an updated plan. It was tasked to update the 2008 Bicycle and Pedestrian Plan. It contained numerous recommendations for trails, sidewalks and pedestrian safety, for which State funding was available at that time. In 2010 much of the State funding was removed from the MeDOT funding, and the plan was shelved. In the last year additional funding has been made available for the DOT for the municipalities. This prompted the re-instating a committee to review the old plan and update it for current needs. It was agreed the committee was advisory, but this warrant article seeks to fund elements to present a completed plan. Frances asked, if this is an advisory committee, has there been sufficient research completed to authorize spending this amount of money? He believes this is the question the Budget Committee should be asking.

- Hanna stated the Selectboard recommended to fund this article as it sometimes takes spending money in order to research plans. Potentially after planning is completed, we may find many of the projects listed may be out of reach for the Town to fund on its own. Hanna believes it is an appropriate amount to conduct the planning. He believes there is about \$15K in this article for planning, and it may be found it is unfeasible to complete the projects presented, but they need to be researched first.
  - Beaudet – Questioned what is the Town receiving in \$5K of professional planning? Porter stated Bob Faunce, formally a Planner for Lincoln County, is a great liaison between the Town and MeDOT. Piasecki stated Faunce was invaluable to their committee, and he talked about all of the engineering studies that would need to be done to even start applying for grants. He was paid by the Town almost \$5K in 2019 for attending and completing research for the committee.
  - McLetchie – Wanted to point out the amount of \$25K being requested, but the local non-profits are requesting substantially less. Why could we not shift these funds to Costal Rivers Conservation Trust or other entities?
  - Beaudet – Questioned the list of approvals required and if that approval has been requested yet. He also asked about the new LED speed signs and if they were in violation of the ordinance. Hall stated they are under the size requirement of the ordinance.
  - Ajami – Stated he also believed the committee just did not have enough information to support the \$25K.
  - Hall recommended to the Budget Committee that if they believed the \$25K was not appropriate, to suggest and vote on a lower amount. Frances reviewed the items listed on their plan, removing the sidewalk, and stated that research needed to be done first and then recommendations to the different departments on what needs to be done and where money needs to be spent. Farrell added the committee has completed a large amount of work, but there is still more to be done. He stated the speed driven on route 130 is increasing every day, and we do not have a way to monitor this. There was concern by members of the budget committee that the DOT method of speed study could possibly increase the speed if a study is done. Piasecki stated the current Lincoln County Planner is working to change the legislation to change this method.
  - Poland made an additional recommendation to the committee that they could vote to make no recommendation on the article and choose to speak at Town meeting explaining their decision. She was concerned with the vote do to comments made by budget committee members earlier in the conversation about the Bicycle Pedestrian Plan being in an embryonic state and that they don't feel they have enough information to make an informed decision. She wasn't sure that the entire committee was on board with voting for \$7,500, or if different members believed a different amount would be appropriate. The vote appears to be confusing.
- A motion was made by Frances to amend the article for the Bicycle, Pedestrian and Highway Safety to \$7,500 to include an amendment to the wording on the article to include "to plan for", Hanson seconded; Porter abstained, Brackett, Cheney, Davidson, and DiMauro apposed. VOTE: Budget Committee Recommends \$7,500. (7-4-1).
  - Lowd stated later in the meeting in thinking about this vote, he would like to recommend the Budget Committee rescind their earlier vote and vote to make no recommendation. Poland stated making no recommendations would be her recommendation as well because this would invoke discussion at Town Meeting, and that is what the meeting is for, the Town residents to have discussions on

these articles. If members of the committee don't all agree, the reasons are worthy of a conversation at Town Meeting. The Budget Committee choose to stand with their original vote.

- The Budget Committee now moved to discuss the remaining articles with Hall presenting the information.
- **Article 5 – General Town Government for \$509,250 VOTE: (12-0)**
  - Hall communicated reasons for increase.
    - New line added for unemployment costs where the Town is under a direct cost plan.
    - Cost of living increases to all Town Office and Highway personnel and separating out the Treasurer position from Town Administrator and promoting Westhaver to the Treasurer position, warranting a larger increase.
    - Increase to Information Technologies for increasing costs of TRIO software as well as new computer equipment needed for the office. The TRIO membership will include added an online component to be able to view and pay Real Estate and Personal Property tax bills online.
    - Reduction in Health Insurance where a position which was budgeted as a “family plan” only covered one individual.
  - A motion was made by Ajami to approve the budget for General Town Government in the amount of \$509,250, DiMauro Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 6 – Liability Insurance & Worker’s Compensation for \$27,000 VOTE: (12-0)**
  - Hall stated significant reduction due to unpenalized ratings for the past few years. The amount presented is the share of the Town Department only.
  - A motion was made by Hanson to approve the budget for Liability Insurance & Worker’s Compensation in the amount of \$27,000, Davidson Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 7 – Building Maintenance and Repairs for \$25,000 VOTE: (12-0)**
  - Hall stated the significant increase in this line is to install heat pumps into the Town Office. Hanna would recommend the article be re-worded to state “Mini Split Heat Pumps”. The install of heat pumps would supplement for heat and cooling in the summer as it can become quite hot in the Town Office. Numerous proposals have been submitted to the Town and all include the Efficiency Maine rebate.
  - A motion was made by Ajami to approve the budget for Buildings Maintenance and Repairs in the amount of \$25,000, Hanson Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 8 – Buildings Capital Reserve for \$5,000 VOTE: (12-0)**
  - Hall stated this article is only to build up reserves for future building costs and there are no scheduled plans to spend in 2020. Balance as of December 31, 2019 was \$22,424.09.
  - A motion was made by Hanson to approve the budget for Buildings Capital Reserve in the amount of \$5,000, Leeman Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 9 – Assessment for \$30,000 VOTE: (12-0)**
  - Hall stated there is an increase to annual maintenance do to increase on building permits and review of assessments requested by property owners. We are also continuing to place funds into the Assessment Capital Reserve account for future revaluation costs. The balance in Assessment Capital Reserve account as of December 31, 2019 was \$30,521.32.
  - A motion was made by Ajami to approve the budget for Assessment in the amount of \$30,000, Porter Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).



- **Article 10 – Legal Fees for \$10,000 VOTE: (12-0)**
  - Hall stated we were fortunate in 2019 with low legal costs, but we never know what we could incur.
  - A motion was made by DiMauro to approve the budget for Legal Fees in the amount of \$10,000, Porter Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 11 – Town Road Management for \$661,000 VOTE: (12-0)**
  - See above minutes for more discussion and vote.
- **Article 12 – Town Garage and Highway Equipment for \$26,000 VOTE: (12-0)**
  - Hall stated a slight increase to this line item. The Diesel line is for the Town Department only. The balance in the Highway Equipment Capital Reserve account as of December 31, 2019 was \$8,30.09.
  - A motion was made by Brackett to approve the budget for Town Garage and Highway Equipment in the amount of \$26,000, Beaudet Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 13 – Bicycle, Pedestrian, and Highway Safety for \$25,000 AMENDED VOTE for \$7,500: (7-4-1)**
  - See above minutes for more discussion and vote.
- **Article 14 – Solar Array Capital Reserve for \$10,000 VOTE: (11-1)**
  - Hall stated this will be the 3<sup>rd</sup> year the Town has voted \$10K to reserves to purchase the solar array at the Transfer Station. There was no upfront capital to install the solar array. The purchase amount would be \$70K. The balance in the Solar Array Capital Reserve as of December 31, 2019 was \$20,347.55. The school solar array is separate from the Town solar array.
  - A motion was made by Ajami to approve the budget for Solar Array Capital Reserve in the amount of \$10,000, Davidson Seconded; DiMauro apposed. VOTE: Budget Committee Recommends (11-1).
- **Articles 15 & 16 - No funds were requested. No vote required.**
- **Article 18 – Lower Pemaquid Watershed for \$10,000 VOTE: (12-0)**
  - Hall stated there is no impact to the taxpayers for this article. The request is to carry the balance from 2019, which was from grant proceeds that were not yet expended. An additional grant has been awarded in 2020.
  - A motion was made by Brackett to approve the budget for Lower Pemaquid Watershed in the amount of \$10,000, Beaudet Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 19 – No funds requested. No vote required.**
- **Article 20 – Fire and Rescue for \$420,950.40 VOTE: (9-0-1)**
  - See minutes from the meeting held on 02/10/2020 for more information.
- **Article 21 – Ordinance Administration for \$16,500 VOTE: (12-0)**
  - Hall stated the total budget for Ordinance Administration, which covers the salary and expenses for the Code Enforcement Officer/Plumbing Inspector and the Planning Board, is \$49,500. Approximately 2/3 of this budget are covered by building and plumbing permit fees.
  - Davidson when permit fees last increased and if it was time to them. Hall stated this has not happened in the 3 years he has been the Town Administrator. Hanna stated the fee schedule had not been reviewed in a while and it is probably a good time to review it.
  - A motion was made by McLetchie to approve the budget for Ordinance Administration in the amount of \$16,500, Beaudet Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 22 – No funds requested. No vote required.**
- **Article 23 – Towns Landings & Harbors for \$21,659.85 VOTE: (12-0)**
  - Hall stated the Harbor Committee is only asking to carry their balance carried and request no additional funds.

- A motion was made by DiMauro to approve the budget for Town Landings & Harbors in the amount of \$21,659.85, Porter Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 24 – Towns Landings & Harbors Capital Reserve for \$0.00 VOTE: (12-0)**
  - No additional funding for the Towns Landings & Harbors Capital Reserve for 2020. The Harbor Committee will be discussing discontinuing this article for future Town Meetings due to the amount of reserves they currently hold.
  - A motion was made by Frances to approve the budget for Town Landings & Harbors Capital Reserve in the amount of \$0.00, DiMauro Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 25 – No funds requested. No vote required.**
- **Article 26 – Fish Committee for \$1,000.00 VOTE: (12-0)**
  - Hall stated this line is to fund the expenses of the volunteer committee to replace nets and other equipment needed to maintain the fish ladder and addressing beaver dam disturbances.
  - A motion was made by Davidson to approve the budget for Fish Committee in the amount of \$1,000.00, Ajami Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 27 – Bristol Mills Fish Ladder for \$550,000.00 VOTE: (9-3)**
  - See above minutes for more discussion and vote.
- **Article 28 – Bristol Mills Dam Repair for \$80,000.00 VOTE: (7-3-2)**
  - Hall stated \$80,000 is the bid the Town accepted from Knowles Industrial Service, who is the firm who has completed work on the dam in the past, for dam repairs. Many of these repairs were scheduled for the summer of 2019 but the dam did not drain sufficiently enough.
  - A motion was made by Brackett to approve the budget for Bristol Mills Dam Repair in the amount of \$80,000.00, Ajami Seconded; Cheney apposed, Beaudet and McLetchie abstained. VOTE: Budget Committee Recommends (7-3-2).
- **Articles 29, 30 & 31 – No funds requested. No vote required.**
- **Article 31 – Animal Control for \$11,800.00 VOTE: (12-0)**
  - Hall stated there was a small increase to the annual contract with the Midcoast Humane Society Animal Shelter.
  - A motion was made by Davidson to approve the budget for Animal Control in the amount of \$11,800.00, DiMauro Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 32 – General Assistance for \$7,500.00 VOTE: (12-0)**
  - Hall stated there is no increase to this line item. General Assistance can fluctuate depending on individuals needs and circumstances. The Town is reimbursed 70% of expenses dependent on if the individual qualifies under the State guidelines.
  - A motion was made by McLetchie to approve the budget for General Assistance in the amount of \$7,500.00, Beaudet Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 33 – Cemeteries for \$10,500.00 VOTE: (12-0)**
  - This line item is to help maintain cemeteries and help the organizations to purchase flags for veteran grave sites.
  - A motion was made by Hanson to approve the budget for Cemeteries in the amount of \$7,500.00, Beaudet Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Article 34 – Bristol/South Transfer Station for \$240,690.00 VOTE: (12-0)**
  - See more information in the minutes from 01/14/2020.

- **Article 35 – No funds requested. No vote required.**
  
- **Article 36 – Bicentennial Commemorations and Olde Bristol Days for \$10,000 VOTE: (10-1-1)**
  - Hall stated this line item sees an increase due to the additional planning for the Town to celebrate the State Bicentennial. \$6,000 is the traditional amount put towards Olde Bristol Days. There are a number of Bicentennial events being planned. The funding from this line item is seed money, and additional funding from donations are required for these events.
  - A motion was made by Ajami to approve the budget for Bicentennial Commemorations and Olde Bristol Days in the amount of \$10,000.00, Davidson Seconded; Cheney apposed, Porter abstained. VOTE: Budget Committee Recommends (10-1-1).
- **Article 37 – Parks & Recreation Department Budget VOTE: (7-0-3)**
  - See more information in the minutes from 02/10/2020.
- **Article 38 – Parks & Recreation Line of Credit for \$50,000.00 VOTE: (12-0)**
  - See information in the earlier portion of these minutes.
- **Article 39 – Non-Profit Requests**
  - See more information in the minutes from 01/14/2020.
- **Article 40 – Central Lincoln County Ambulance Service VOTE: (10-0)**
  - See more information in the minutes from 01/14/2020.
- **Article 41 – No funds requested. No vote required.**
- **Article 42 – Lincoln County Television VOTE: (10-0)**
  - See more information in the minutes from 01/14/2020.
- **Article 43 – Contingency VOTE: (10-0)**
  - Hall stated this line item has been increased \$5K from last year.
  - A motion was made by Ajami to approve the budget for Contingency in the amount of \$25,000.00, Beaudet Seconded; all in favor. VOTE: Budget Committee Recommends (12-0).
- **Articles 44 through 50 – No funds requested. No vote required.**

Lowd thanked everyone for the hard work in the 2020 budget process. Meeting adjourned at 9:45pm. This concludes the process of the Budget Committee for the 2020 Annual Warrant.

Respectfully submitted,  
Jessica Westhaver  
Staff Liaison