

Warrant for Annual Town Meeting

March 19 & 20, 2018

To Sean M. Hunter, a resident in the Town of Bristol in the County of Lincoln and the State of Maine,

Greetings: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Bristol, in said County and State, qualified by law to vote in town affairs, to meet at the Bristol Town Hall on Monday the 19th day of March, 2018 at 8:00 AM, then and there to act upon Article 1. The polls for voting on Article 2 shall be opened at 8:00 AM and will close at 8:00 PM. The remaining business to be transacted under this Warrant will be taken up on Tuesday March 20, 2018 at 7:00 PM at the Bristol Consolidated School Gymnasium.

ARTICLE 1

To elect a Moderator by written ballot to preside at said meeting.

ARTICLE 2

To choose by secret ballot the following public officials:

- One (1) Selectman/Assessor/Overseer of the Poor for a 3-year term
- Two (2) members of the School Committee for 3-year terms
- One (1) member of the Parks and Recreation Commission for a 3-year term
- One (1) member of the Planning Board for a 3-year term

ARTICLE 3

To see if the Town will vote to authorize the Selectmen to carry forward the unexpended balances of accounts as indicated in the 2017 Audit report, copies of which are in the Annual Report, on the Town's website, and on file in the Town Office.

ARTICLE 4

To see if the Town will vote to authorize the municipal officers to spend an amount not to exceed 3/12 of the budgeted amount in each budget category of the 2018 annual budget during the period from January 1, 2019 to the 2019 Annual Town Meeting.

ARTICLE 5

To see what sums the Town will vote to raise or appropriate for GENERAL GOVERNMENT.

Payroll.....	365,000.00
Town expense	75,000.00
Utilities and heating oil.....	4,000.00
Computer systems and software	18,000.00
Computer Capital Reserve Fund	2,000.00
Contingency	<u>20,000.00</u>
TOTAL.....	484,000.00

Selectmen recommend (3-0):

Balance carried.....	16,337.53
Taxation	334,927.49
Surplus.....	104,987.98
Fees, interest and miscellaneous revenue	15,000.00
Franchise fees	<u>12,747.00</u>
TOTAL.....	484,000.00

Budget Committee recommends (11-0): Same

ARTICLE 6

To see what sum the Town will vote to raise or appropriate for LIABILITY INSURANCE & WORKER'S COMPENSATION.

Selectmen recommend (3-0):

Balanced carried.....	625.33
Surplus.....	<u>35,374.67</u>
TOTAL.....	36,000.00

Budget Committee recommends (11-0): Same

ARTICLE 7

To see what sum the Town will vote to raise or appropriate for BUILDING MAINTENANCE AND REPAIRS.

Selectmen recommend (3-0):

Surplus.....	39,000.00
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Budget Committee recommends (11-0): Same

(Note: in 2018 Selectmen intend to re-roof the Harrington Meeting House, the Hanna Landing storage building, and the Town Hall. Additional funds, if needed, will be used from the Buildings Capital Reserve Fund.)

ARTICLE 8

To see what sum the Town will vote to raise or appropriate for ASSESSMENT.

Assessment Reserve.....	15,000.00
Annual maintenance contract.....	<u>12,000.00</u>
TOTAL.....	27,000.00

Selectmen recommend (3-0):

Surplus.....	27,000.00
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Budget Committee recommends (11-0): Same

ARTICLE 9

To see what sum the Town will vote to raise or appropriate for LEGAL FEES.

Selectmen recommend (3-0):

Balance carried.....	6,883.23
Surplus.....	<u>3,116.77</u>
TOTAL.....	10,000.00

Budget Committee recommends (11-0): Same

ARTICLE 10

Shall amendments to the Shoreland Zoning Ordinance to incorporate technical corrections approved by the Planning Board on January 11, 2018, be enacted?

(The Amendments are posted in the Town Office and on the Town's website, and are made part of this warrant by reference.)

ARTICLE 11

Shall amendments to the Land Use Ordinance to incorporate a ban on digital signs, and additional technical corrections, as approved by the Selectmen on January 31, 2018, be enacted?

(The Amendments are posted in the Town Office and on the Town's website, and are made part of this warrant by reference.)

ARTICLE 12

To see what sums the Town will vote to raise or appropriate for TOWN ROAD MANAGEMENT.

Road and Bridge Maintenance.....	475,000.00
Snow Removal	320,000.00
Bridge Capital Reserve Fund	20,000.00
Street Lights.....	<u>6,000.00</u>
TOTAL.....	821,000.00

Selectmen recommend (3-0):

Balances Carried	148,714.32
DOT Block Grant.....	46,496.00
Surplus.....	30,000.00
Excise Tax	<u>595,789.68</u>
Total	821,000.00

Budget Committee recommends (10-0, 1 abstention):..... Same

ARTICLE 13

To see what sum the Town will vote to raise or appropriate for TOWN GARAGE AND HIGHWAY EQUIPMENT.

Town Garage.....	5,000.00
Highway Equipment Maintenance/Repair	10,500.00
Highway Equipment Capital Reserve Fund.....	5,000.00
Diesel Fuel	<u>3,000.00</u>
TOTAL.....	23,500.00

Selectmen recommend (3-0):

Excise tax 23,500.00

Budget Committee recommends (10-0, 1 abstention): Same

ARTICLE 14

To see if the Town will authorize the Selectmen to enter into a Power Purchase Agreement, covering solar power generation at the Bristol-South Bristol Transfer Station, the terms of which are published in the Town Report.

Selectmen recommend (3-0): Approval

ARTICLE 15

To see if the Town will vote to establish a SOLAR ARRAY CAPITAL RESERVE ACCOUNT, and raise or appropriate funds therefor.

Selectmen recommend (3-0):

Surplus..... 10,000.00

Budget Committee recommends (10-0, 1 abstention): Same

ARTICLE 16

To see if the Town will allow the Selectmen to deposit proceeds from the sale of Town owned equipment to the appropriate capital reserve accounts.

ARTICLE 17

To see if the Town will accept title to two parcels of land in Bristol Mills village, immediately adjacent to the Town Hall, offered to the Town by the Bristol Village Improvement Society; together with assuming responsibility for the Watering Trough opposite the Town Hall.

ARTICLE 18

To see if the Town will authorize the Selectmen to hire a full-time person combining the jobs of FIRE AND RESCUE CHIEF, EMS SERVICE CHIEF, EMERGENCY MANAGEMENT DIRECTOR, TOWN FIRE WARDEN, FOREST FIRE WARDEN, and COMPLIANCE OFFICER.

ARTICLE 19

To see what sums the Town will vote to raise or appropriate for FIRE & RESCUE.

Bristol Fire & Rescue.....	275,390.00
Fire Truck Note.....	71,691.93
Tanker Note	23,976.60
Fire Truck Capital Reserve Fund	10,000.00
Facility Maintenance Fund.....	10,000.00
ISO Challenge.....	1,965.67
Completion of Munro Bridge dry hydrant.....	19,725.00
Emergency Reserve Fund	<u>20,000.00</u>
TOTAL:.....	432,749.20

Selectmen recommend (3 – 0):

Balances carried	66,807.92
Excise tax	10,710.32
Taxation	<u>355,230.96</u>
TOTAL:.....	432,749.20

Budget Committee recommends (7-3, 1 abstention): Same

ARTICLE 20

To see what sum the Town will vote to raise or appropriate for ORDINANCE ADMINISTRATION, to which sum shall be added the fees collected for Building Permits and the Town's share of Plumbing Inspection fees.

Selectmen recommend (3-0):

Surplus.....	9,000.00
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Budget Committee recommends (11-0): Same

ARTICLE 21

To see what sum the Town will vote to raise or appropriate for TOWN LANDINGS & HARBORS.

Selectmen recommend (3-0):

Balance Carried.....	24,209.32
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Budget Committee recommends (11-0): Same

ARTICLE 22

To see what sum the Town will vote to raise or appropriate for TOWN LANDINGS & HARBORS CAPITAL RESERVE ACCOUNT.

Selectmen recommend (3-0):

Surplus.....	5,000.00
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Budget Committee recommends (11-0): Same

ARTICLE 23

To see if the Town will set the salaries of the Harbor Masters.

Selectmen recommend \$1,500.00 plus \$2.00 per permit to each of the three (3) Harbor Masters from the Town Landing & Harbors account.

ARTICLE 24

To see what sum the Town will vote to raise or appropriate for the BRISTOL MILLS DAM.

Fish Ladder Maintenance (Fish Committee).....	1,000.00
Dam Capital Reserve Fund	10,000.00
Fish Ladder Capital Reserve Fund.....	<u>20,000.00</u>
TOTAL:	31,000.00
Selectmen recommend (3-0):	
Balance carried	231.95
Taxation	<u>30,768.05</u>
TOTAL:	31,000.00
Budget Committee recommends (11-0):	Same

ARTICLE 25

To see what sum the Town will vote to raise or appropriate for the BRISTOL MILLS DAM ENGINEERING STUDY.

Selectmen recommend (3-0):	
Taxation	5,000.00
Budget Committee recommends (11-0):	Same
<i>(Note: This sum represents expected invoices for the balance of work on the engineering study of fish passage options, completed in 2017.)</i>	

ARTICLE 26

Shall the Town of Bristol enact the “Town of Bristol River Herring Ordinance”?
The River Herring Ordinance reads, in its entirety: “For the year of 2018, there shall be no taking of river herring in the Town of Bristol.”

ARTICLE 27

To see what sum the Town will vote to raise or appropriate for ANIMAL CONTROL.

Domestic Animal Control,	
contract with Lincoln County Sheriff’s Office.....	7,800.00
contract with Lincoln County Animal Shelter	<u>2,755.00</u>
TOTAL:	10,555.00
Selectmen recommend (3-0):	
Surplus.....	10,555.00
Budget Committee recommends (11-0):	Same

ARTICLE 28

To see what sum the Town will vote to raise or appropriate for GENERAL ASSISTANCE.

(Note that certain qualifying General Assistance disbursements are 70% reimbursed by the Maine Department of Health and Human Services.)

Selectmen recommend (3-0):

Balance carried 7,500.00

Budget Committee recommends (11-0): Same

ARTICLE 29

To see what sum the Town will vote to raise or appropriate for the Town's CEMETERIES.

Maintenance 8,000.00

VFW Memorial Day Decorations 2,500.00

TOTAL: 10,500.00

Selectmen recommend (3-0):

Taxation 6,605.00

Surplus 3,895.00

TOTAL: 10,500.00

Budget Committee recommends (11-0): Same

ARTICLE 30

To see what sum the Town will vote to raise or appropriate for Bristol's share of the operation of the BRISTOL/SOUTH BRISTOL TRANSFER STATION.

Selectmen recommend (3-0):

Taxation 233,680.00

Budget Committee recommends (11-0): Same

ARTICLE 31

To see what sum the Town will vote to raise or appropriate for OLDE BRISTOL DAYS.

Selectmen recommend (3-0):

Balance carried 2,607.38

Surplus 3,392.62

TOTAL: 6,000.00

Budget Committee recommends (11-0): Same

ARTICLE 32

To see if the Town will vote to accept the PARKS & RECREATION Budget as presented.

Selectmen recommend (3-0):Approval

Budget Committee recommends (6-4, 1 abstention):Disapproval

(Note: A copy of the 2018 Parks and Recreation Budget is attached to and made a part of the Parks and Recreation Commission's 2017 report, printed within the Annual Town Report.)

ARTICLE 33

To see if the Town will authorize the Selectmen to study the costs and benefits of Annexation by the Town of Louds, Marsh, and Bar Islands, which were part of the Town of Bristol until 1863 and have subsequently been part of the Unorganized Territory of Lincoln County; and if they deem it appropriate, to petition the Legislature for such Annexation.

ARTICLE 34

To see what sum the Town will vote to raise or appropriate from **taxation** for the following **non-profit requests**, each item to be voted on separately.

	Request to <u>Selectmen</u>	Selectmen <u>Recommend</u>	Budget Committee <u>Recommends</u>
1. Bristol Area Library	14,500.00	14,500.00 3-0	14,500.00 11-0
2. Healthy Kids	1,200.00	1,200.00 3-0	1,200.00 9-2
3. Eldercare Network	7,500.00	7,500.00 3-0	7,500.00 10-0-1
4. Mid-Maine Community Action	1,680.00	1,680.00 3-0	1,680.00 9-1-1
5. New Hope for Women	995.00	995.00 3-0	995.00 9-1-1
6. Pemaquid Watershed Assoc.	1,500.00	1,500.00 3-0	1,500.00 10-0-1
7. Spectrum Generations	5,200.00	5,200.00 3-0	5,200.00 11-0
8. Life Flight	<u>1,500.00</u>	<u>1,500.00</u> 3-0	<u>1,500.00</u> 11-0
TOTAL	34,075.00	34,075.00	34,075.00

ARTICLE 35

To see what sum the Town will vote to raise or appropriate for CENTRAL LINCOLN COUNTY AMBULANCE, INC.

Request to Selectmen 16,231.00

Selectmen recommend (3-0):

Taxation 16,231.00

Budget Committee recommends (11-0): Same

ARTICLE 36

To see what sum the Town will vote to raise or appropriate for LINCOLN COUNTY TELEVISION (LCTV).

Request to Selectmen 9,753.00
Selectmen recommend (3-0):
Franchise Fees 9,753.00
Budget Committee recommends (11-0): Same

ARTICLE 37

To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at 4.00% for 2018.

ARTICLE 38

To see if the Town will fix a date when taxes shall be due and payable and to see if the Town will fix a rate of interest to be charged on taxes unpaid from and after that date.

Selectmen recommend: **September 15th, 2018 at 8.00%**

ARTICLE 39

To see if the Town will vote to authorize the Tax Collector to accept prepayment of taxes, the amount collected not to exceed the previous year's taxes. No interest shall be payable on any prepayment.

ARTICLE 40

To see if the Town will allow the Selectmen to direct the Treasurer to waive foreclosure of a real estate property tax lien if they determine such course to be in the best interest of the Town.

ARTICLE 41

To see if the Town will authorize the Selectmen to acquire title on the properties upon which the taxes have not been paid in accordance with the provision of Chapter 81, section 98 of the Public Laws of Maine.

ARTICLE 42

To see if the Town will authorize the Selectmen to sell all surplus town owned personal property and tax acquired property on such terms as they deem advisable, except that the Selectmen may sell tax acquired property to the former registered owner at private sale.

School Budget

ARTICLE 43

To see what sum the Town will be authorized to expend for REGULAR INSTRUCTION.

School Committee recommends (5-0):..... 2,208,079.15

Budget Committee recommends (11-0): Same

ARTICLE 44

To see what sum the Town will be authorized to expend for SPECIAL EDUCATION INSTRUCTION.

School Committee recommends (5-0):..... 835,546.97

Budget Committee recommends (11-0): Same

ARTICLE 45

To see what sum the Town will be authorized to expend for CAREER & TECHNICAL EDUCATION INSTRUCTION.

School Committee recommends (5-0):..... 3,800.00

Budget Committee recommends (11-0): Same

(One Bristol student is expected to enroll at the Rockland Technical High School in the school year 2018-19.)

ARTICLE 46

To see what sum the Town will be authorized to expend for OTHER INSTRUCTION.

School Committee recommends (5-0):..... 99,841.67

Budget Committee recommends (11-0): Same

ARTICLE 47

To see what sum the Town will be authorized to expend for STUDENT AND STAFF SUPPORT.

School Committee recommends (5-0):..... 287,878.48

Budget Committee recommends (11-0): Same

ARTICLE 48

To see what sum the Town will be authorized to expend for SYSTEM ADMINISTRATION.

School Committee recommends (5-0):..... 109,076.77

Budget Committee recommends (11-0): Same

ARTICLE 49

To see what sum the Town will be authorized to expend for SCHOOL ADMINISTRATION.

School Committee recommends (5-0):..... 188,067.37

Budget Committee recommends (11-0): Same

ARTICLE 50

To see what sum the Town will be authorized to expend for TRANSPORTATION AND BUSES.

School Committee recommends (5-0):..... 407,218.34

Budget Committee recommends (11- 0): Same

ARTICLE 51

To see what sum the Town will be authorized to expend for FACILITIES MAINTENANCE.

School Committee recommends (5-0):..... 396,919.09

Budget Committee recommends (11-0): Same

ARTICLE 52

To see what sum the Town will be authorized to expend for DEBT SERVICE.

School Committee recommends (5-0):..... 0.00

Budget Committee recommends (11-0): Same

ARTICLE 53

To see what sum the Town will be authorized to expend for ALL OTHER EXPENDITURES.

School Committee recommends (5-0):..... 24,619.12

Budget Committee recommends (11-0): Same

ARTICLE 54 SUMMARIZES THE PROPOSED SCHOOL BUDGET**ARTICLE 54**

(This article is required by Maine Revised Statutes, Title 20-A, §15690 (4A).)

To see what sum the Town will authorize the School Committee to expend for the fiscal year beginning July 1, 2018 and ending June 30, 2019 from the Town's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; non-state-funded school construction projects; additional local funds for school purposes under M.R.S.A., Title 20-A, section 15690; unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

School Committee recommends (5-0):..... 4,561,046.96

Budget Committee recommends (11-0): Same

ARTICLES 55 & 56 RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET

School Budget Funding Summary

Art. 15 Required (EPS) Local Raise Amount Estimate	2,873,148.82
Art. 16 Additional Local Raise Amount Estimate	<u>1,243,372.49</u>
Total Local Funds Raised	4,116,521.31
Fund Balance Forward	225,000.00
State Subsidy Estimate	<u>219,525.65</u>
Total School Budget Request	4,561,046.96

ARTICLE 55

To see what sum the Town will appropriate for the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (School Committee recommends \$3,092,674.47) and to see what sum the Town will raise as the Town's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with Maine Revised Statutes, Title 20-A, section 15688.

School Committee recommends (5-0):..... 2,873,148.82

Budget Committee recommends (11-0): Same

Explanation: the Town's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of State dollars.

ARTICLE 56

(Written ballot required, per Maine Revised Statutes, Title 20-A, §15690 (3 A-B))

Shall the Town raise and appropriate \$1,243,372.49 in additional local funds, which exceeds the State's Essential Programs and Services allocation model, to fund the budget recommended by the School Committee?

The School Committee recommends \$1,243,372.49 for additional local funds and gives the following reasons for exceeding the State's EPS funding model:

Explanation: The additional local funds are those locally raised over and above the Town's required contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, and local amounts raised for delivery of special education services, intervention services for students needing additional assistance, and to provide classroom instruction as deemed appropriate by the administration, the Bristol School Board and the residents of the town so as to help achieve the Town budget for educational programs.

Budget Committee recommends (11-0): Same

**ARTICLE 57 AUTHORIZES EXPENDITURE ON CAPITAL PROJECTS
FORESEEN IN THE 2018-19 FISCAL YEAR**

ARTICLE 57

Shall the Bristol School Committee be authorized to transfer up to \$300,000.00 from undesignated fund balances at the end of the 2016-17 Fiscal Year to the Capital Projects Fund, previously established by the Town, and shall the School Committee be further authorized to expend up to \$300,000.00 from this reserve fund to finance the following capital expenses which include, but are not limited to:

- Renovation of the Bristol Consolidated School Parking Lot, together with associated drainage and signage: \$300,000.00

School Committee recommends (5-0):.....Approval

Budget Committee recommends (11-0): Same

**ARTICLE 58 AUTHORIZES EXPENDITURE OF GRANTS AND
OTHER RECEIPTS FOR EDUCATION PURPOSES**

ARTICLE 58

Shall the Bristol School Committee be authorized to expend such sums as may be received from federal or state grants or programs or other sources during the fiscal year for education purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

School Committee recommends (5-0):.....Approval

ARTICLE 59 AUTHORIZES THE ADULT EDUCATION PROGRAM

ARTICLE 59

To see if the Town will appropriate \$113,460.00 for CENTRAL LINCOLN COUNTY ADULT EDUCATION and raise \$10,068.00 as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

Request to Selectmen: \$10,068.00

Selectmen recommend (3-0):

Surplus..... \$10,068.00

Budget Committee recommends (11-0): Same

The Registrar of Voters' office will be open at the Bristol Town Hall and place of voting on Monday, March 19, 2018 for the purpose of correcting the voter list and to accept new enrollments and on Tuesday, March 20, 2018 at the Bristol Consolidated School from 6:30 PM until Closing.

Given under our hands this 28th day of February, A.D. 2018.

CHAD M. HANNA

HARRY M. LOWD, III

PAUL M. YATES

Selectmen of the Town of Bristol