

**Bristol Parks & Recreation
Ellingwood Information Center
August 15, 2023**

Commissioners present: Clyde Pendleton, Laurie Mahan, Sandra Lane

Also present: Shelley Gallagher, Pat Porter, Rachel Bizarro

Meeting called to order at 6:04 P.M. with the Pledge of Allegiance.

Minutes:

Clyde made a motion to approve the minutes from the August 1 meeting, approval, Laurie seconded, and motion carried.

New Business

- A. Rachel Bizarro was present to discuss the Parks Cash position as requested by the Parks Commissioners. Rachel spoke to Bill Brewer about how the Parks account is done as it is different than most of the other town departments. It is categorized as a Business-Type Activity on the accounting and audit statements. The current cash amount listed is \$354,171.54 which is the combination of the Parks General Reserve, Learning Center Capital Reserve, and the Lighthouse Capital Reserve accounts. The question that was asked, and the reason for Rachel checking on the accounts, is to see where the money goes if we make more revenue than expenditures for the year, what happens to that money? Parks has a project upcoming to build new restrooms at the Lighthouse that is going to be expensive. The Commissioners wanted to see if the money we have made above expenditures is still there and can't be used for that project. Rachel explained there is \$285,946.60 that is in the Town sweeps account that is designated as Parks and can be used by Parks for that project. That money is the essentially the profit from the Parks Department for the last several years. Clyde asked if that money is in an interest drawing account, which Rachel said it is. Capital Reserves (Parks General, Lighthouse, and Learning Center) are their own accounts, and they are in a lower interest earning account type. Rachel said that could be changed to move them to a higher interest account and if we wanted to do that she could bring it to the Select Board. At the end of the year when the next year's budget is being done, we can add \$50,000- \$100,000 into the Parks Capital Reserve account and designate it for a project if we would like to similar to the tractor sinking fund. Clyde said it should be a line item in our budget so we know it is there; it actually is there, we just didn't know where to look for it. It is in the town report as part of the town audit. Now that we know how much we have and where to find the exact amounts, we can move forward with the restroom project for fall 2024.

Old Business

- A. The triathlon prep is coming along. There are currently 144 people registered, including 19 relay teams. Hannah has ordered the swim caps that will designate what wave the athletes will swim in. Robin and Shannon Mahan will put the buoys in either the Friday or Saturday before the race depending on the weather. Clyde will be on the beach to help with distances. They will put in 2 tall buoys so they are easy for everyone to see. Shelley will go to Sams Club and Wal Mart to get water, cups, and

snacks for the race. Erin Reeves and her husband will do a water station, we just need to provide the water jug and cups. Scott will let us borrow his water coolers for the race. There was a discussion of where to set up the timing trailer, but that will be better decided when we do the on site walk through on the 16th. Hannah had emailed asking about packet pick up and after discussion, it was decided it would probably be better to do it at Coastal Rivers where Carla or Hannah would be available to answer questions the athletes will have when they pick up their packets. We will do the walk through on the 16th which will help everyone better visualize where everything will be and what the flow will be.

Public Comments

Laurie moved to adjourn the meeting at 8:32pm.