

**Bristol Parks & Recreation  
Ellingwood Information Center  
December 19, 2023**

*Commissioners present: Clyde Pendleton, Laurie Mahan, Sandra Lane*

*Also present: Shelley Gallagher, Pat Porter, John Porter*

*Meeting called to order at 6:05 P.M. with the Pledge of Allegiance.*

**Minutes:**

Laurie made a motion to approve the minutes from the December 12 meeting, approval, Clyde seconded, and motion carried.

**New Business**

- A. Sheila McLain emailed to let us know the people renting the apartment were checking out early due to health issues that would be made worse with no power or heat and below freezing temperatures. With CMP not giving an estimated restoral date even they felt it better to leave early and head home. They really enjoyed their stay even in the storm and want to return though so they asked if they could get a credit for a future reservation. Clyde said this storm was one of the worst he has seen here, and asked how many days early they had left. They left 3 days early so Clyde made a motion to approve a credit for 3 nights, Laurie seconded it, and it passed unanimously.

**Old Business**

- A. Plunge for a Purpose is Monday January 1. They currently have 30 people registered and are hoping to have 50 total by the day of the event. The Hearty Roots staff will arrive at the beach at 10:00 to begin set up. They will bring outdoor heater to plug in, and will use the kitchen plug in for the hot drinks station. The picnic tables will be available to use in the pavilion area, and the kitchen window rolls up so they can serve through there. The attendees will be arriving around noon, and the group plunge will take place at 12:30. Hot drinks and snacks will be available after. The locker rooms will be open for people to get changed, though there is no water so the porta potty will have to be used if people need it. There will be signs and the restrooms will be blocked off so nobody tries to use them. The even should be done and cleaned up by 2:00. Shelley will block off the restrooms and make sure they are clean, and move the chairs into the garage so the locker rooms are accessible. We will have to see how the beach looks Monday morning to decide if we need to clean it before the event.
- B. Shelley spoke with Rachel about charging a late fee for people that had not paid for their float by the due date. She said we are allowed to charge a late fee so the Commissioners voted to approve 18% per month late fee for all unpaid floats.
- C. The expense budget was completed, though still waiting on the landscaping amount. Extra money was allocated for repairing the shower in the lighthouse apartment, and possibly adding a stove vent. A discussion was also had about changing cable services. Many people stream now so do we need to have a wired cable service that is \$104 per month. Shelley will look into options and speak with Sheila to see what

her thoughts are as she is the one that works with the renters. She will have a better feel for if we need to have cable, or do we have a couple of streaming services?

**Public Comments**

Laurie moved to adjourn the meeting at 7:50pm.