

**Bristol Parks & Recreation
Ellingwood Information Center
February 19, 2019**

Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan

Also present: Lara Sargent, Seth Fletcher, Wiebke Theodore, Jessica Westhaver, Pat Porter

Meeting called to order at 6:02 P.M. with the Pledge of Allegiance.

Minutes:

Lane made a motion to approve the minutes from February 5th, Mahan seconded, and motion carried.

Theodore & Theodore:

Wiebke attended the meeting to talk about fundraising and next steps for the beach pavilion replacement project. Pendleton explained that there is a carpenter, plumber and electrician who are willing to be on the building committee. Wiebke expressed the importance of having people commit to the process and able to attend all or most of the meetings. The Commission will try to set up the first building committee meeting on March 11th. The group discussed a grant that was submitted last week to the Maine Community Foundation for building a boardwalk and another grant due next week for starting a dune grass restoration program.

Social Media:

Jessica Westhaver attended the meeting to discuss the town's social media policy and that the new Facebook page should have a professional purpose and be informational and factual. Posts should be reviewed by a few people before posting. The group discussed using Facebook as a place people can donate to the beach project. Jessica explained that there is a way to get donations from credit cards by using Informe. Jessica will research and Lara and Seth will meet with her to discuss next steps for implementation. Seth showed his latest video to be posted on You Tube about Pemaquid Point Lighthouse Park. The group thought the video was excellent and the subtitles were very helpful. The Commission really appreciates Seth's hard work on the You Tube videos.

Youth Sports:

Sargent reported that another Youth Sports program will start on March 11th. Sargent will assist Holly Nelson with the program which will consist of a four-week multi-sport program for K-4 grades. It will be similar to last year but without the evening session for the older grades since Clyde recently broke his wrist.

Lighthouse ticket booth:

The lighthouse ticket booth was hit by a vehicle sometime after 1pm on 2/18 and before 9am on 2/19. The Lincoln County Sheriff's Office was notified, and Sargent wrote up the incident and attached pictures for the town office to file a claim with MMA. The damage is quite extensive on two sides of the building and inside as well.

Adjacent Beach Property:

Al Dionne submitted a plan to landscape the piece of property between his house and the beach property. The Commission reviewed and thought the plan looked good. Pendleton made a motion to allow Al to plant his landscape plan, Lane seconded, and motion carried.

Maintenance Crew Start Date:

John Tilton requested a start date for the maintenance crew so he could notify them so they can plan accordingly. The Commission discussed Lighthouse Park opening on May 8th and decided the maintenance crew could start on April 8th weather permitting. Sargent will notify the Tower volunteers, Art Gallery and Fishermen's Museum about the start date.

Area Maps:

The business contacts for the area maps were discussed and Pat reported there are six interested businesses already. Once the names and addresses are all gathered, Sargent will send out a letter requesting information and payment. Sargent suggested a few revisions to the map per Chris Hall. The group agreed to purchase the 13,000 as in the past.

LHP plaque update:

Sargent provided an update about the latest obstacles in finding the right memorial plaque for Lighthouse Park. The granite plaques are \$2500-3000 and that does not include the engraved names. To have names engraved will cost 200-300 per name. And having name plates installed is also quite expensive. The group discussed putting something inside the Learning Center instead of outside as a way to design something more affordable that won't need to weather the elements outside. Sargent will talk with the interested donors and get feedback.

Wedding Rates:

The group discussed and finalized wedding rate increases to be 20-30% higher, depending on the number of people attending. Research had shown that the rates were far lower than other venues. Melanie Tilton had expressed the importance of finalizing those rate increases as soon as possible since people are already booking weddings for 2020. Pendleton made a motion to increase the rates, Mahan seconded, and motion carried.

Public Comments:

Lane made a motion to end the meeting at 8:37, Mahan seconded, and motion carried.

Meeting adjourned at 8:37 p.m.