

**Bristol Parks & Recreation  
Ellingwood Information Center  
March 21, 2019**

*Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan  
Also present: Lara Sargent, Pat Porter, Sarah Plummer, Chuck Hanson*

*Meeting called to order at 6:03 P.M. with the Pledge of Allegiance.*

**Minutes:**

Laurie made a motion to approve the minutes from March 7<sup>th</sup>, Sandra seconded, and motion carried.

**Assigning Positions:**

Nominations for Commission Chairperson were opened. Sandra made a motion to nominate Clyde Pendleton as the Commission Chairperson, Laurie seconded and motion carried. Nominations for Chairperson were closed. Nominations for Commission Vice Chair were opened. Clyde made a motion to nominate Laurie Mahan as the Vice Chairperson, Sandra seconded and motion carried. Nominations for Vice Chair were closed. Nominations for Commission Secretary were opened. Clyde made a motion to nominate Sandra Lane as the Secretary, Laurie seconded and motion carried. Nominations for Secretary were closed.

**Yoga at the Beach:**

Sarah Plummer attended to discuss the upcoming season and confirm the continuation of the Beach Yoga program. She brought along new business cards and talked about her current programs. Sarah expressed interest in being on the new Area Maps and Parks will put a link to her website on the Facebook page. Lara will talk to Seth about including Sarah's Yoga program at the beach in one of his videos about Pemaquid Beach Park. The group discussed having a community yoga class.

**LHP ticket booth bids:**

LHP ticket booth bids are due Friday 3/22. So far there are two interested parties that are submitting bids. Since the Parks Commission doesn't meet until 4/9, a conditional vote on bids was held. If other bids are received on 3/22, the Commissioners will meet briefly to hold another vote. Highland Building Services bid was \$7,345.13 and the bid from Zander Lee was \$13,500. Laurie makes a motion to accept the bid from Highland Building Services, Sandra seconded and motion carried.

**LH window trim:**

The Commission discussed having Seth paint the inside trim of the new windows. A renter is in the apartment this coming weekend but after that, the apartment windows can be painted. Clyde suggested Benjamin Moore Impervo oil-based paint and to have Seth start with the four windows in the Fishermen's Museum.

**Budget Items:**

The Commission discussed budgeted items to be ordered for the upcoming season such as a new mixer for the Learning center, staff shirts, security cameras, a portable speaker, a new door for the learning center and bullhorns. Lara will talk to Seth about setting up the security cameras.

**Area Maps:**

The local businesses interested in being in the Area Map have all been contacted. Pat has their information and has been working on adding various things to the map. The group discussed layout of the map and the title for the map. The Commission thanked Pat for all of her hard work in helping to prepare this map.

**Plaques:**

After many discussions about a memorial plaque at Lighthouse Park, the Commission decided that to spend thousands on a plaque wasn't a good use of the donations. Instead, the group will keep a running list of items needed for the park and then individual plaques will be made up for the donors who purchased those items. Sandra made a motion to do the individual plaques, Laurie seconded and motion carried.

**Beach Pavilion:**

The next public forum is scheduled for April 9<sup>th</sup>. It was suggested that this meeting be held at the town hall so it could be recorded for LCTV. The group thought this was a good idea. In addition, after this forum, an online straw poll vote will be held for the final design of the building.

**Public Comments:**

Chuck discussed the importance of conducting a straw poll for the final design of the Beach Pavilion and ways to get the most involvement such as an advertisement in the LCN. Pat suggested posting flyers around town as well.

Clyde made a motion to end the meeting at 8:10, Laurie seconded, and motion carried.

**Meeting adjourned** at 8:10 p.m.