

**Bristol Parks & Recreation  
Ellingwood Information Center  
January 25, 2018**

*Commissioners present: Clyde Pendleton, Laurie Mahan, Sandra Lane  
Also present: Lara Sargent, Chuck Hanson*

*Meeting called to order at 6:05 P.M. with the Pledge of Allegiance*

**Minutes:**

Motion made by Pendleton to approve the minutes from the January 11<sup>th</sup> budget meeting, Mahan seconded and motion carried.

**Budget:**

The Parks and Recreation Commissioners and Director met to discuss the budget for 2018. The meeting was continuation from the last budget preparation meeting. The Commission discussed advertising, truck/equipment maintenance, wedding supplies, special events, vending machines, general park supplies, landscaping, mileage reimbursement, safety, miscellaneous and contingency. Wages for staff and maintenance were discussed as a result of the staff performance raises voted on at the last regular Parks and Rec meeting. Capital Improvements will include the well and floor insulation at Ellingwood Park, roofs and chimney repointing at Lighthouse Park. Capital Reserves will include the usual \$11,000 plus an additional \$10,000 to set aside for future plans. A contingency line of \$12,000 was included as well. Total Proposed Revenues equal \$389,665 and total Proposed Expenses equal \$389,350. The Commission will meet with the Selectmen on 1/31 and the Budget Committee on 2/13 to present their final budget.

**Executive Session:**

The Commissioners and Director went into Executive Session to discuss a staff issue.

The board ended Executive Session and Pendleton made a motion to adjourn the meeting, Mahan seconded and motion carried.

**Meeting adjourned** at 9:02 p.m.