

**Bristol Parks & Recreation  
Ellingwood Information Center  
January 5, 2021**

*Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan*

*Also present: Lara Sargent, Chris Hall*

*Meeting called to order at 6:00 P.M. with the Pledge of Allegiance.*

**Minutes:**

Laurie made a motion to approve the minutes from the December 15<sup>th</sup> meeting, Sandra seconded, and motion carried.

**LWCF Grant:**

Lara reported that Doug Beck from the Bureau of Parks and Lands visited the Fish Ladder/Swimming Hole Park site for a pre-approval site inspection which is required when applying for the Land and Water Conservation Fund grant. Doug has worked with the town on the same grant for the Pemaquid Beach Pavilion. Lara will be discussing the project with Doug through Zoom or a phone call and will report back to the Commission regarding Doug's questions and thoughts about the project. In anticipation of the project, the Parks Commission, Selectmen and Fish Committee will need to meet to discuss the design of the new park and next steps for gaining public input, hiring a landscape architect and site design. Chris said Phase 2 currently has about \$96,000 in donations and there is a possibility of more through the town warrant. If the town could raise a total of \$250,000 then the grant application could be for another \$250,000 since it is a matching grant. Doug had stated that the grant program has about 50 applicants which is more than double of what they typically see so it will be a competitive grant cycle. The group will need to discuss options for further phasing and funding for the project if the grant is not received. Once budget season is over, the group will concentrate on the fish ladder project. In the meantime, Lara will work on parts of the grant that can be started.

**Director Hours:**

The Parks Director position hours will be increased from 20 hours to 30 hours per week for the off-season months of November through March. This brings the Director position over the 35 hour per week average for the year which makes the position eligible for benefits.

**Beach Gate:**

The parking lot at Pemaquid Beach is starting to get ruts from the traffic. The Commission decided to close the gate starting the second week in January to prevent further damage to the parking lot. Park visitors will still be allowed to park outside of the gate and walk into the facilities. The trash cans at the beach fill up quickly from people picking up beach litter or debris. Lara will put a laminated sign thanking people and asking them to put trash in the dumpster when possible.

**2021 Budget:**

The group discussed and finalized the 2021 Budget to be brought to the Selectmen on 1/6/2021. Laurie made a motion to accept the budget, Sandra seconded, and motion carried.

**Other Business:**

**Public Comments:**

**Meeting adjourned** at 8:35 p.m.