

**Bristol Parks & Recreation  
Ellingwood Information Center  
January 21, 2020**

*Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan*

*Also present: Lara Sargent, Chuck Hanson, Pat Porter, Seth Fletcher*

*Meeting called to order at 6:00 P.M. with the Pledge of Allegiance.*

**Minutes:**

Laurie made a motion to approve the minutes from the January 7<sup>th</sup> meeting, Clyde seconded, and motion carried.

**Parks Budget Public Hearing:**

The group acknowledged that there will be a Parks Budget Public Hearing on January 28<sup>th</sup> at 6pm at Ellingwood. This meeting will give the attending Budget Committee members a chance to preview the Parks budget before the final budget is brought to the full committee. This would allow questions to be answered ahead of time. Clyde thought it would be a great way for BC members that couldn't attend to watch the meeting. Clyde asked if the Commission wanted to record the meeting for LCTV and they agreed that it would be a good idea.

**LHP Security System:**

Lara reported that the security system in the Keeper's House at LHP needs its annual maintenance. Cunningham Security said this annual maintenance was required and it involved both the fire and intrusion alarms. Lara scheduled this for January 22<sup>nd</sup>. Sandra made a motion for this maintenance, Laurie seconded and motion carried.

**Fishermen's Museum Bell:**

Clyde reported that the Fishermen's Museum Bell has been rewelded and secured and it is now hanging. John Allan had gotten this taken care of a few weeks ago.

**Wedding/Event application form:**

Lara added a line to the application that stated that no alcohol is permitted in the park. The Commission agreed this limits the liability when there are parties or receptions so a good idea.

**Bicentennial Celebration:**

Lara provided an update about the Bicentennial celebration that is being planned for the town. In place of Old Bristol Days this year, the town will host a Bicentennial Celebration that same weekend (August 15/16<sup>th</sup>). In working on a Bicentennial grant application, Lara put together a tentative timeline of events and budget that will be brought to the Bicentennial committee later in the week for feedback, additions, revisions, etc. The current plans were shared with the Commissioners for their feedback on Parks involvement. The timeline began with the Bristol Parks Area Maps being printed with the Bicentennial logo on the cover and being distributed with a historical scavenger hunt to encourage visitors to explore the historical sites in the area. The group discussed adding the Fishermen's Museum to this scavenger hunt as a way to pull in the theme of sustainability in the fishing industry as is encouraged through the grant application. In June, a time capsule will be buried on town property near BCS in the middle of a symbolic ring of white pines. The students will help determine the contents of the time capsule and a plaque will indicate its presence. Throughout the summer, there will be historical lectures, music and a pilgrimage tour to various sites that will help commemorate the bicentennial. On August 15<sup>th</sup>, there would be music from 1770 up through the years that would play until a fireworks display in the evening. The Lobster boat races would occur on Sunday and would also help honor the fishing industry that Maine is known for. More events would be discussed, such as the possibility of a parade, as the Bicentennial committee moves forward. The Commissioners agreed that the plans sounded good so far and that the Parks

Department would pay for the barge for the fireworks as usual and also contribute \$2000 toward the rest of the celebration. Lara will submit the grant by the February 1<sup>st</sup> deadline and if funding is received it will help offset the costs of the celebration for both the town and Parks department.

**Yoga Update:**

Lara reported that the Yoga class held on January 19<sup>th</sup> was a success. There were seven people and the feedback was very positive. The group had asked if the next session would be the following week and the instructor was not available and said that the next session would be announced on the digital sign, town website and Parks Facebook page. The group agreed that Ellingwood was a convenient location for Bristol residents and other things could be offered. Lara reached out to the Tai Chi instructor that teaches at the beach in the summer who expressed interest in teaching Tai Chi at Ellingwood. Laurie suggested Pilates as an option as well.

**Beach Pavilion Update:**

Clyde reported that at the beach meeting today a change order was provided that took out the handicap, fiberglass stalls and replacing with an open shower with two shower heads in each bathroom. The change order was around \$3500. The group also discussed filling in some sand at certain parts of the boardwalk so that a handrail was needed instead of a guardrail. Lara will ask the DEP if bringing in sand and planting dune grass is acceptable to bring the height of the boardwalk down to allow for a hand rail rather than a guardrail. The Snack Shack operators had asked about a water filtration system so they could sell ice and slush puppies. The builders discussed where this would go and will be getting a quote for the Commission to review.

**2020 Budget:**

The Commission made a few changes to the budget such as adding \$2000 to Special Events for the Bicentennial celebration, \$200 more for the area maps for the bicentennial logo and \$100 to the youth/adult recreation line for purchasing yoga mats. The Commissioners also decided to take a total of \$90,000 from the 2018/2019 surplus and put it into capital reserves.

**Public Comments:**

Laurie made a motion to end the meeting at 8:30, Sandra seconded, and motion carried.

**Meeting adjourned** at 8:30 p.m.