

**Bristol Parks & Recreation
Ellingwood Information Center
July 20, 2021**

Commissioners present: Clyde Pendleton (phone), Sandra Lane, Laurie Mahan

Also present: Lara Decker, Amy Rice

Meeting called to order at 6:00 P.M. with the Pledge of Allegiance.

Minutes:

Laurie made a motion to approve the minutes from the July 6th meeting, Sandra seconded, and motion carried.

Lighthouse Apartment Donation:

Amy attended to discuss Parks donating a two-night stay toward Making Strides Against Breast Cancer. There will be a Coastal Maine Jeep Girls Pink Night at Wiscasset Speedway and there will be raffle items and she is requesting the two-night stay at the Lighthouse to be a raffle item. She said she would be sure the apartment is cleaned, and that Sheila would be in charge of scheduling. Laurie made a motion to donate a two-night stay in the lighthouse apartment toward the Coastal Maine Jeep Girls Pink Night, Sandra seconded, and motion carried.

Music at Pemaquid Beach:

Tammy Legault has scheduled music at Pemaquid Beach for July 24th, Aug 7th, August 11th, from 4-7pm and August 29th from 6-8 pm. All the music is sponsored by local businesses who have chosen a charity of their choice to have all proceeds donated to. Sandra felt that the charities should be located in Bristol so the money stays in Bristol, but Laurie felt that as long as the non-profit benefits Bristol residents she was ok with a non-profit located out of town. Sandra suggested that Parks have a sheriff's deputy attend the music events to help prevent alcohol. Brendan Kane had spoken to Lara recently and offered their services for any events. Lara will contact Brendan to tell him about the music events.

LHP Learning Center Capacity:

An OBHS lecture held at the Learning Center in Lighthouse Park was so well attended that the capacity limit was pushed. Based on the square footage of the building, the capacity is 74 people. Sandra suggested putting out only enough chairs so that the full capacity did not exceed 74 people – this would also include the presenters. The staff person on site will have to ensure the limit was not exceeded.

Credit Cards at Parks:

The increased merchandise sales this year has triggered conversations about getting a credit card machine at the beach. The staff feels that it would increase merchandise sales even more. Lara inquired with the Town Office staff about the credit card machine they use and was told that it would not be available outside of the Town Office until TRIO Live is available, hopefully next year. The system they use charges the customer the credit card fee, rather than the town. If Parks wanted to accept credit cards this year, an iPad would need to be purchased, a Zettle account would need to be set up so the money would go to the Parks PayPal account and then could be transferred to the Town checking account. This would charge the credit card fee to Parks rather than the customer. There would also be PayPal fees involved. The Commissioners decided to wait to see if the TRIO live will be ready next year and if not, Parks will consider buying iPads for next season.

Kayak Rack Update:

The kayak rack donated by the Prime family was delivered to Hanna Landing on Friday. The maintenance crew put up the sign and donation box and put the rack on 6x6 lumber, so it made two extra spots on the bottom for a total of 8 spaces for kayaks. As of Monday, there were already four kayaks on the rack. The Parks Commission is so appreciative of this donation. There have been numerous requests from community members for kayak racks, so Lara has requested a quote from Adam Sprague to have some similar ones made to put in other locations such as the kayak launch behind Ellingwood and Moxie Cove.

Executive Session:

The Commission went into Executive session MRSA 405(6A) at 6:27. Executive session ended at 6:37. Mid-season raises were discussed for new hires and two other staff members.

Digital Sign:

The five-year grandfathering of the digital sign at Ellingwood expires next year. It was discussed that Parks should ask for an amendment to the 2022 Town Meeting to extend the grandfathering clause indefinitely since so many residents have expressed their appreciation for the valuable information on the sign.

Other Business:**Public Comments:**

Laurie made a motion to adjourn the meeting at 6:40, Sandra seconded, and motion carried.

Meeting adjourned at 6:40 p.m.