

**Bristol Parks & Recreation
Ellingwood Information Center
August 6, 2019**

Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan

Also present: Lara Sargent, Pat Porter, Susan Foster

Meeting called to order at 6:06 P.M. with the Pledge of Allegiance.

Minutes:

Clyde made a motion to approve the minutes from the July 30th meeting, Laurie seconded, and motion carried.

Computers:

The technical support for the town's server notified Lara that the current computers used by Parks are Windows 7 but the new server requires Windows 10 as of January 2020. Lara was given a quote for a new laptop that ranges from \$700-\$1000. Clyde made a motion to buy one computer this year and budget for another for next year, Sandra seconded and motion carried.

Amber Alerts:

This past week, a child went missing at the beach around closing and only one staff member was still present. This staff member helped locate the child but the incident helped the Parks discuss the Amber Alert procedures if only one staff member is present. The Commissioners felt that even though only one staff member was present, the gate should still be closed first before looking for the child to prevent anyone from leaving the park with the child. Lara will notify Chief Leeman to let the department know that if they arrive for a 911 call and the gate is closed with no staff member at the gate that they should be prepared to use the Knox box to open the gate to get into the park with a rescue vehicle.

Learning Center:

Pat and John Porter have generously donated two air conditioners for the Learning Center at the point. John checked out where these could be installed and found places but a wire might need to be run for one of them since they currently might be on the same circuit. Lara will speak with John Tilton about picking up the air conditioners from John and Pat's house. Also, at the Learning Center there will be an Anne Lewis lecture sponsored by Parks and Pat wondered if a "suggested donation" for something should be requested at the door. The group discussed options and decided to ask for donations toward the pavilion.

Parks Jeep:

The Parks Jeep is in need of new tires before the next inspection. The group decided to bring the Jeep to Newcastle Chrysler for new tires and the inspection.

Olde Bristol Days BBQ:

The group discussed the upcoming weather and the chicken BBQ. The current forecast predicts rain and the band and BBQ people need to know on Wednesday if it will be cancelled. Lara will check with the Commissioners Wednesday morning and notify everyone by 10 am if it is cancelled. The info will also be put on Facebook, the town website, the digital sign and on the sign at the beach.

Beach Pavilion:

Lara got another quote for testing for lead and asbestos which was very close to the last quote (around \$1200-\$1800). The group discussed demolishing the building instead of burning because of various issues that could arise. Lara will get more quotes for demolition.

Staffing:

The Commission went into Executive session MRSA 405(6A) at 8:55 to discuss staff issues. Executive session ended at 9:20.

Public Comments:

Pat reported that the fundraising event for the Maine Country Music Hall of Fame that is planned for September at the Learning Center will be recorded for LCTV.

Clyde made a motion to end the meeting at 9:20, Sandra seconded, and motion carried.

Meeting adjourned at 9:20 p.m.