

**Bristol Parks & Recreation
Ellingwood Information Center
October 15, 2019**

Commissioners present: Sandra Lane, Clyde Pendleton

Also present: Lara Sargent, Pat Porter, Adam Sprague

Meeting called to order at 6:00 P.M. with the Pledge of Allegiance.

Minutes:

Clyde made a motion to approve the minutes from the October 1st meeting, Sandra seconded and motion carried.

Bristol Boosters Club:

The Bristol Boosters Club is working on a Discount Card fundraiser for the girls' softball field and they had approached Parks about donating something. Clyde made a motion to donate five free admissions to the lighthouse OR beach to be included on their Discount Card. Lara will contact the Boosters Club to discuss how to do this.

Veterans Day Celebration Breakfast:

Lara reported that the Veterans Memorial Committee will be holding a Veterans Day Celebration Breakfast on Monday 11/11/19 from 8-11am at Ellingwood Information Center. People would be donating breakfast items for the celebration and Parks would provide coffee.

Financial Reports:

New Financial Reports were provided for Parks and the Commissioners reviewed the new format. It was agreed that they are easy to read and understand. It is helpful to see the Revenue and Expenses together for various categories so the overall profit can be seen at a glance.

Bell at LHP/Hand Rail at Swimming Hole:

Adam attended to discuss the bell at Lighthouse Park and the railing for the swimming hole. The group discussed the timing of getting the bell fixed and if it could be done before the winter. John Allan is getting another quote from a welding technician at Chase to fix the frame for the bell.

Lara spoke with the DEP about the handrail at the swimming hole. They had said if the railing was temporary (up less than 7 months of the year) then it would not require a DEP permit. Lara will ask the DEP if sleeves could be sub-surfaced into the rocks permanently before Adam starts that work, just to be sure those sleeves wouldn't require a DEP permit. If sleeves would require a permit, Adam will brainstorm other ways to attach the railing that wouldn't include any permanent structure.

Apartment Rental:

Lara spoke to Sheila about renting the lighthouse apartment at a discount to current, paid, town employees. Sheila had suggested a 20% discount and would require a minimum three-night stay and the restrictions would be to November to May so it would not affect the normal apartment revenue during the busy season. A three-night stay would be \$500 plus \$50 cleaning fee.

Beach Pavilion:

The Pemaquid Beach Pavilion burn is all set for Sunday, October 20th. The bales of hay will be picked up this week and stored in the building until the burn. The maintenance crew will be available on the day of the burn to assist with parking and safety.

Weekly construction meetings (with town officials, contractors and architects) will be Tuesdays from 1-1:30 pm at the beach (weather permitting). Meetings could be held through conference calls if necessary.

Clyde reported on the progress at the beach and that the site has been cleared and fill has been brought in and compacted.

Clyde made a perfect shot shooting a paper towel into a garbage can.

Executive Session:

The Commission went into Executive session MRSA 405(6A) at 8:26 to discuss staff issues. Executive session ended at 9:10.

Public Comments:

Pat discussed the Electric Vehicle Charging stations and the grant that Parks could apply for. The concern was that Pemaquid Beach Park is only open approximately 3 months which might not help the grant application. Clyde mentioned putting the chargers at the lighthouse as an option.

Pat asked if Ellingwood could be used for a Mill meeting on Thursday, 10/17 at 4, and the Commission agreed.

Pat mentioned that there are some new businesses to be on the area map, as a reminder for next year.

Clyde made a motion to end the meeting at 9:08, Sandra seconded, and motion carried.

Meeting adjourned at 9:08 p.m.