

**Bristol Parks & Recreation  
Ellingwood Information Center  
November 5, 2019**

*Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan  
Also present: Lara Sargent, Chris Hall, Chuck Hanson, Candy Congdon*

*Meeting called to order at 6:04 P.M. with the Pledge of Allegiance.*

**Minutes:**

Laurie made a motion to approve the minutes from the October 15<sup>th</sup> meeting, Sandra seconded and motion carried.

**Bench Donation:**

Another person has inquired about donating a bench for Lighthouse Park. There were two installed this past year and one more to be installed in the spring near the others. The Commissioners discussed places another bench could be installed. It was suggested that one be placed near the Learning Center or possibly at the far end of the parking lot overlooking Lighthouse Cove. Clyde made a motion to accept another bench, Laurie seconded and motion carried.

**Pavilion Signs:**

There have already been many requests for the beach pavilion signs, made from the siding of the old pavilion, that Parks will be offering as memorabilia. The Commission checked out the siding pieces and determined which size signs should be made and the minimum donations for each. The interested parties will be contacted to let them know when the signs will be ready.

**AED:**

Two automated external defibrillators (AED) were purchased for Parks this year – one for the lighthouse and one for the beach. Now that the season is over, the one from the beach is being kept at Ellingwood. The Commission discussed having the one from the lighthouse being placed at the Bristol Library until next April to allow residents to benefit from this equipment year-round. Someone at the library will be contacted to see if they would be interested.

**Wreaths/Santa:**

The Commission discussed purchasing wreaths for the Parks. The plain 24-inch wreaths that were purchased in the past are now \$26 each. It was agreed to purchase five wreaths.

Santa will be flying in at the lighthouse on Saturday, November 30 at 12:10 with a rain date of Sunday December 1.

**Lighthouse Apartment:**

The past two renters of the lighthouse apartment have had to deal with power outages, no heat, and an alarm that gets set off from the power surges so partial refunds were issued to the renters. The group discussed an automatic generator but the cost is high. The group also discussed if there were other options for the security system they would prevent the audible alarm from going off unnecessarily. Cunningham Security will be contacted to discuss other options for the security system.

**Pemaquid Beach Pavilion:**

The most recent construction meeting at the beach was discussed and Clyde reported the modifications that have been made such as the size of the shower tower pads and drains, bump-outs on the foundation walls for the pergola and the concrete retaining wall changed to a stone wall.

**Lighthouse Commercial:**

The Xeljanz Commercial that was filmed at the lighthouse in 2018 has finally aired on TV and it was shared with the group.

**Yoga:**

Lara has been in contact with Sarah Plummer about offering a yoga class at Ellingwood. The Commissioners agreed that a yoga class would be a great thing to offer. Lara will work on details with Sarah and bring the information to the next meeting.

**Veterans Celebration:**

Sandra reported that the 1812 Farm in Bristol is donating muffins and pastries for the Veterans Day Celebration Breakfast at the Ellingwood Information Center on Monday 11/11/19 from 8:00 to 11:00am. Coffee/drinks will be provided by the Parks and Recreation Department.

**Executive Session:**

The Commission went into Executive session MRSA 405(6A) at 7:09 to discuss staff issues. Executive session ended at 7:37.

**Public Comments:**

Chris asked if Parks would go to the first Selectmen's meeting in 2020 to go over the Park's budget and the Commissioners agreed. Chris also provided an update on the work on the dam.

Clyde made a motion to end the meeting at 7:49, Sandra seconded, and motion carried.

**Meeting adjourned** at 7:49p.m.