

**Bristol Parks & Recreation
Ellingwood Information Center
March 3, 2020**

Commissioners present: Clyde Pendleton, Laurie Mahan, Sandra Lane

Also present: Lara Sargent, Pat Porter, Peter Anderson, Troy Benner, Candy Congdon, Rick Poland

Meeting called to order at 6:02 P.M. with the Pledge of Allegiance.

Minutes:

Laurie made a motion to approve the minutes from the February 4th meeting, Sandra seconded, and motion carried.

Veterans Memorial Riverwalk:

Peter Anderson attended the meeting to discuss the Veterans Memorial Riverwalk plans and get the approval of the Commissioners. He has been working with the Veterans Memorial Committee to design a Riverwalk from the boat landing along the river to the Benner Road. It would be a memorial walk with a surface that would allow foot traffic, wheelchairs and maybe a maintenance vehicle. The DEP has directed the committee on the plans. The Committee would like an eight-foot-wide path so it would allow for two wheelchairs and would also allow a maintenance vehicle. Peter discussed these plans with someone from the DEP who said they would approve a six-foot-wide path right away, but an eight-foot-wide walkway would require town approval first. Peter met with the town administrator, code enforcement officer and Select Board who all thought it sounded good but would require approval from the Parks Commission. Clyde agreed that an eight-foot-wide path made sense. Laurie made a motion to make the Veterans Memorial Path be eight feet wide, Sandra seconded, and motion carried. Clyde asked what the surface of the path would be, and Peter said once the design is approved, he would have more details about the various materials to be used. He hopes it to be an aggregate surface to start and then a more solid surface such as pavers or even a combination. Cost will be a factor. Laurie asked how much money has been raised so far and Lara reported around \$6,200. Sandra mentioned another Veterans Memorial that she visited and discussed other Veteran Memorials in the state and the possibility of site visits to see what others are like. The question about leaving someone out was discussed and Peter made the point that however this memorial shows the names, there should be room to add people that were left out.

Harbor Committee:

Troy Benner attended to discuss the New Harbor Town Landing. He explained that even though there is more room for the floats, the floats are still in the middle of the landing. He would like Parks to tell the float haulers that the floats need to go to the designated spots and be stacked if necessary. There is one float that is right on the boat ramp. Lara reported there is also a float on the boat ramp at Moxie Cove. Parks will contact the float haulers and explain that they cannot leave floats in the middle of the landings or ramps or in front of the boats. They will have to follow this rule next year and not have floats scattered about for more than seven days. Laurie asked how to monitor this, and Clyde said Troy goes by New Harbor Landing every day and Lara goes by Moxie Cove Landing every day so if floats are not stored correctly, they will be seen.

Pemaquid Falls Elver Fishing:

Lara reported that the elver fishermen have already set up tents at the Pemaquid Falls town landing. The season doesn't begin for a few weeks so either no overnight parking needs to be enforced or a port-a-potty should be delivered to help keep the area clean. Pat reported that OBHS will allow the camping on the Pemaquid Mill property once the deed is transferred from Coastal Rivers Conservation Trust. The group discussed that the tents prevent others from using this landing. Clyde thinks the no overnight parking policy in the parks should be in effect and that if they want to camp, they should move to the Pemaquid Mill property since OBHS will allow it – but they only allow it in campers or vehicles, not tents. Clyde said to order a port-a-potty for March 20th.

Bicentennial Pines/Time Capsule:

Part of the Bicentennial celebration plans include burying a time capsule with a symbolic ring of white pines surrounding it. The Bicentennial Committee originally thought this could be buried near the school but now wondered if it might be better at Ellingwood Park. Pat mentioned that the other option was by the Liberty Pole. The group discussed putting it near the boat launch at Ellingwood and how much room the pine trees would require.

OBD/Bicentennial Bands:

Lara reported on the bands that had been contacted for the Bicentennial/OBD celebrations. The Bath Municipal Band will play in July. Castlebay might be playing at the Harrington Meetinghouse. The Pete Collins Band will play the chicken BBQ on the Thursday before OBD. Downeast Brass will play in the parade and at Pemaquid Beach Park afterward. The Katahdin Valley Boys will likely play at the fort on Saturday of OBD. And Clyde checked with Eddie and the Skidders about playing before the fireworks. If grant money comes through for the Bicentennial Celebration this will help pay for the bands. Pat said Ronnie Chase would be willing to play a benefit concert if there was a time/place to schedule him.

Park Passes for Blues Buster:

The PTO at BCS has asked if Parks would donate something for the Blues Buster event. The Parks Dept will donate passes and other merchandise for the event and Lara will drop them off at BCS.

Benches:

There are two families that had asked about donating benches for Lighthouse Park. The location of these benches was discussed. Putting one bench overlooking Lighthouse Cove and one near the Learning Center and Art Gallery are options. Lara and a Commissioner will go look at Lighthouse Park to finalize the locations and then Lara will contact the donors.

Staffing/Shirts:

Staffing needs for the upcoming season were discussed. There have been at least four people who have inquired about jobs and Lara thinks there are enough to fill the positions at the lighthouse and beach. It was discussed that another maintenance person would be needed, and an ad might need to be placed in the Lincoln County News for this position. Lara provided an update on staff shirts after going to Maine Printing & Embroidery for a quote. The group discussed the shirts and quantities needed.

Beach Pavilion Update:

Clyde provided an update on the beach pavilion construction. The metal roof is on two of the buildings; the snack shack and restrooms/office building. Half of the doors came in, but they are waiting on the remaining doors. One window came damaged, so they are waiting on that to be replaced. Once the doors and window are in, they can finish shingling the exterior. Most of the boardwalk is done and they should be installing the railings this week. The roof on the covered eating has been started. The louvers and doors have been built and stained. The MDF material has been installed on much of the bathroom walls. Clyde met with Ross Bradley about the donated solar panels and he will be putting together a quote for installation. He helped determine what needed to be done on the roof to prepare it for the solar panels.

Executive Session:

The Commission went into Executive session MRSA 405(6A) at 8:20 to discuss staff issues. Executive session ended at 8:50.

Public Comments:

Pat shared the new Area Map and mentioned the new ads. The group thanked her for doing such a great job.

Clyde made a motion to end the meeting at 8:52, Laurie seconded, and motion carried.

Meeting adjourned at 8:52 p.m.