

**Bristol Parks & Recreation
Ellingwood Information Center
June 15, 2020**

*Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan
Also present: Lara Sargent, Pat Porter, Frank Ruffing, Bobby Ruffing*

Meeting called to order at 6:14 P.M. with the Pledge of Allegiance.

Minutes:

Sandra made a motion to approve the minutes from the June 2nd meeting, Clyde seconded, and motion carried.

Art Gallery Rent:

The Art Gallery at Pemaquid Point has decided not to open this year due to COVID-19. The Commission had discussed decreasing the rent depending on how long they would be open. Now that they are not going to open at all, the Commission discussed charging something to hold the space for them until next year. Laurie made a motion to charge \$2500, Sandra seconded, and motion carried.

Snack Shack:

The Snack Shack needs the water tests back before the Health Inspection License application can be submitted. The water tests were sent overnight to Augusta twice over the last few weeks but did not get there on time (due to UPS delays from COVID) so they were brought by to Augusta today by Pat. The results may not be back for 5-7 days so this could delay the opening of the Snack Shack.

Tammy said they would be purchasing a new griddle to be used. The griddle owned by Parks still needs to be cleaned since it should have been cleaned at the end of the season last year.

The Commission discussed COVID-19 procedures for the Snack Shack and stated that they need to follow state guidelines. Lara will research the rules for a food establishment and discuss with Tammy.

Lincoln County Amateur Radio Team Event:

The Lincoln County Amateur Radio Team will be having their annual event at Lighthouse Park on June 27th and 28th. Pat was asked to bring a question to the Commission. The team wondered if they could have a key to one of the bathrooms not in use for the public. Clyde and Sandra agreed that this would be ok.

Returnables:

Lara was approached by Bottle Collection Services (BCS) about putting a donation bin for returnables in the Parks. This company collects the bottles and returns them and takes 30%. They would also be willing to take the returnables in both parks as needed. The maintenance crew currently does this, but the group discussed this option and decided to leave it this way for now but would discuss the option again next year.

Pemaquid Beach Park Opening:

Pemaquid Beach is almost ready for opening. The new grass has been mowed with a push mower. There are some deep footprints to be filled in using the loam pile in the field. There are a few tasks left to complete such as fire extinguishers, signs, evacuation routes and the AED need to be hung up. The parking lot still needs to have lines spray painted to help with parking – parks is waiting for the line paint from Amazon. The big sign for messages also still needs to be installed which Sean has agreed to help install. The container has been moved and the Gator and other things to be stored in there will be brought over this week. All of the picnic tables and benches are painted. Clyde donated pavers and his time to build a flower garden in the front and Lara planted it. Volunteers planted dune grass twice and there might be more planted in the future. The beach has been busy with visitors this past week and many have expressed their wishes that the bathrooms were open. The weather this week looks to be warm and humid, so the Commissioners decided to open Wednesday June 17th instead of the 19th.

Executive Session:

The Commission went into Executive session MRSA 405(6A) at 8:04 to discuss staffing. Executive session ended at 8:31.

Floats:

There are a few floats still stored at the landings as of this morning. Last week, Lara emailed the float haulers about getting them back in the water by June 15th. One of the haulers responded that he was asked to put another hauler's floats in the water, but he wasn't able to do it immediately therefore, a few are still there. He did expect to get to them soon. The Commission decided that one extra week (June 22nd) would be given due to the circumstances this year but late storage fee bills would be sent out next week.

Public Comments:

Meeting adjourned at 8:37 p.m.