

**Bristol Parks & Recreation
Ellingwood Information Center
April 3, 2018**

Commissioners present: Clyde Pendleton, Sandra Lane

Also present: Lara Sargent, Chuck Hanson

Meeting called to order at 6:02 P.M. with the Pledge of Allegiance

Minutes:

Pendleton made a motion to approve the minutes from March 15th, Lane seconded and motion carried.

Election of Officers:

Lane made a motion for Pendleton to remain at Chair and for Mahan to be Vice-Chair, Pendleton seconded and motion carried. Pendleton made a motion to make Lane the Secretary and Lane seconded and motion carried.

Snack Shack Applications:

Sargent provided an update on Snack Shack applications received so far. The deadline is April 4th so the Commission will discuss and vote on their selection at the next Parks and Rec meeting on 4/24/18.

Employment Applications/Team Leaders:

Pendleton told the Lincoln County New to stop running the advertisements for employment. Sargent provided an update on applicants for the upcoming season. Many prior employees will be returning therefore the number of interviews for new applicants will be minimal. The Commission discussed the need for Team Leaders at the Lighthouse and Beach this year. Team Leaders would provide direction to the rest of the crew to optimize efficiency and keep everyone on task. Team Leaders will also be bonded so they will be able to go to the bank for change if needed. Pendleton made a motion to implement Team Leaders at the Lighthouse and Beach, Lane seconded and motion carried.

Lighthouse Sensor:

Parks was approached by Next Edge Networks regarding the installation of an Environmental Sensing Capability (ESC) sensor on the lighthouse. The purpose of this equipment is to free up the spectrum for government usage when it is needed for air and sea operations, redirecting commercial users to different parts of the band. These sensors are being installed along the US coastline every 20-25 miles and they have identified Lighthouse Park as a candidate they would like to work with. Sargent has asked Next Edge Networks to first determine if the Maine Historic Preservation Commission would allow such a sensor and if so then the Commissioners could discuss. The sensor is the size of a dinner plate but the Commission is concerned about the size of the mounting equipment and how this would affect the aesthetics of the Lighthouse. Pendleton suggested that putting the sensor on the shed might be a place to consider. The Commission will do more research before making any decisions.

Pemaquid Artists Meeting:

Sargent attended a board meeting for the Pemaquid Group Board to discuss opportunities for collaboration. One idea that Sargent presented was a program through Parks and Rec at the Learning Center that would offer art lessons. The artists were very receptive to this. Sargent also inquired about the Pemaquid Group's interest in participating in Olde Bristol Days – possibly setting up a tent to display and sell their work. The artists thought this was a great idea and immediately started discussing the purchase of a tent to be used. Sargent reported that the meeting was a success and that working collaboratively with the artists is an excellent step toward offering more for our Park visitors.

Lighthouse newspapers:

The Commission discussed ordering new Lighthouse newspapers published by Lincoln County News. Sargent will call the Lincoln County News to order the same amount as last year.

Merchandise:

The Commission discussed purchasing Staff and Maintenance shirts for the upcoming season. Baseball caps were also discussed as another form of merchandise to be sold at the parks. The Commission will discuss again in the future before making any decisions.

Triathlon Safety Plan:

Sargent provided a first draft of a Safety Plan for the triathlon. The Commissioners will review and provide suggestions.

Pete Collins:

Pendleton received a call from Pete Collins asking if Parks wants to book his band for OBD. Pendleton made a motion to hire the Pete Collins Band for the Chicken BBQ, Lane seconded and motion carried.

Triathlon Timing:

The Commission discussed having Tri-Maine provide the timing service for the triathlon. The cost for the timing is \$2,500, of which 50% is due to finalize the booking. Pendleton made a motion to have Tri-Maine provide the timing service, Lane seconded and motion carried.

Beach Debris:

Sargent reported that after inquiring with the town office about any decisions made regarding the Parks options for beach debris, that Parks will not be allowed to burn and must pay for all debris to be brought to the transfer station. The Commission does not feel that Parks should be paying to haul the debris to the Transfer Station when the wood could be burned. Parks will research more options.

Ellingwood Insulation:

Sargent provided an update on the insulation at Ellingwood Park Information Center. The floor and utility room in the basement at Ellingwood was insulated with spray foam insulation on 4/2/2018.

Public Comments:

Lane made a motion to end the meeting at 7:50, Pendleton seconded and motion carried.

Meeting adjourned at 7:50 p.m.