

**Bristol Parks & Recreation
Ellingwood Information Center
June 5, 2018**

*Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan
Also present: Lara Sargent*

Meeting called to order at 6:04 P.M. with the Pledge of Allegiance

Minutes:

Lane made a motion to approve the minutes from May 22nd, Mahan seconded, and motion carried.

Fishermen's Museum Fence:

A suggestion was made by John Allan to remove the picket fence next to the ramp leading to the Fishermen's Museum because it physically and psychologically blocks access to the museum rather than encourages it. After reviewing the site, it does appear that the picket fence blocks access and makes it less inviting to go into the museum. The Commissioners suggested taking the picket fence off on the doorstep, rather than the ramp, and having the gate to the tower swing the opposite way so it doesn't block the entrance to the museum. The Commissioners want to make sure the ramp is ADA compliant, so Parks will research what is needed before starting any changes.

Well Head:

The well head in Ellingwood parking lot needs a cover. A lighthouse with a solar LED light was found that the Commissioners liked. Sargent will order. Pendleton made a motion to order the lighthouse, Lane seconded, and motion carried.

Tree Sign:

Sargent presented a few tree signs to the Commissioners to honor a former employee. Lane will check with a local business about creating a memorial plaque.

Fireworks Barge:

Jeff Poole has agreed to provide a barge for the fireworks for OBD for a cost of \$3,000. Pendleton made a motion for Parks to purchase the barge service, Mahan seconded, motion carried.

Benches:

The Commissioners discussed memorial benches in the parks. In the minutes from April 2011, it had been decided that no memorial benches would be allowed in the parks but instead a plant (tree or bush) could be donated with a small marker from the family. The issue has been raised again because a bench at LHP was stolen in April. The Commissioners discussed the idea of putting a limited number of memorial Adirondack chairs (same style) in the park instead of benches. Mahan made a motion to table the bench issue, Pendleton seconded motion carried.

Scavenger Hunt:

An employee had a suggestion for Lighthouse Park. It is a common occurrence for younger kids to cry when they are told they can't climb up to the top of the tower. Our park staff thought that having a scavenger hunt for these kids would help ease their distress. The Commissioners thought this was a great idea and provided suggestions for prizes for the kids that complete the scavenger hunt.

Beach Gate:

There have been reports of kids going into Pemaquid Beach Park at night and tearing up the driveway and lighting fireworks. A suggestion was made for the gate to be locked each evening. The Commissioners

discussed and decided that locking the gate in the summer creates different issues. Sargent will notify LCSO of these reports so they can be extra vigilant.

Park Fee Sharing:

Parks received \$1,844.60 for the 2017 State Park Fee Sharing program. This money will be Put into the Capital Reserves as in years past.

Maintenance Crew:

The maintenance crew has been operating all year with one less person than last year. The Commissioners discussed hiring someone else to help with the mowing. This person could also work on the weekends so that a maintenance person was available when issues arise that require a maintenance person.

Triathlon Update:

The Triathlon currently has 30 participants signed up and has received over \$390 in donations toward this event already. Registrations are increasing every week, so it looks like the event is going to be a big success.

Beach Building Update:

The Parks Commission has met with two architects and has another meeting scheduled for 6/12. Sargent is meeting one surveyor at the park this week for an initial review of the site. The Request for Proposals was written and is currently being reviewed by the town office and once a final draft is ready it will be sent to the pre-qualified architects and posted on the town website and in the newspaper.

Public Comments:

Lane made a motion to end the meeting at 8:56, Pendleton seconded, and motion carried.

Meeting adjourned at 8:56 p.m.