

**Bristol Parks & Recreation
Ellingwood Information Center
September 18, 2018**

Commissioners present: Clyde Pendleton, Laurie Mahan, Sandra Lane

Also present: Lara Sargent, Pat Porter

Meeting called to order at 6:07 P.M. with the Pledge of Allegiance.

Minutes:

Mahan made a motion to reapprove the minutes from July 17th and July 31st and approve the minutes from September 4th, Lane seconded, and motion carried.

Colonial Pemaquid Lecture Series:

The Friends of Colonial Pemaquid have inquired about having a Lecture Series at the Learning Center in Lighthouse Park during the 2019 season. They would like to offer six lectures to the public and are wondering if Parks would charge them a discounted rate for the use of the facilities. The Commissioners request that a representative of the group attend a Parks meeting to discuss before a decision will be made.

Motorcycle Group Rate:

A motorcycle group of 88 people will be visiting the lighthouse on 9/28 and will only be there for a 30-minute stop. They inquired about a discounted rate and wondered if they could pay all together rather than individually. The Commissioners discussed, and Pendleton made a motion to give them a discounted rate of \$200, Mahan seconded, and motion carried.

Transfer Station Agreement:

Parks pays an external company for all rubbish removal but periodically needs to dump beach debris at the transfer station. In the past, Parks has dried out the water-logged beach debris and then burned it or brought it to the Transfer Station (less water weight means less charges) but an adjacent property owner doesn't like the pile or the burning. If Parks doesn't dry or burn the beach debris then they are forced to bring heavy, water-logged beach debris to the transfer station at an increased cost for Parks. For the current year, Parks has an arrangement with the Transfer Station to dump all debris for a total of \$200 for the year. The Transfer Station is weighing the Parks debris to keep track of how much is being dumped and at the end of this year the arrangement will be reviewed.

Plow Frame:

The maintenance department has requested to buy a used Fisher plow and frame that could be used as a rack for cones on the front of the dump truck. Parks will use the frame and give the plow to the Highway Department. Mahan made a motion to purchase this frame for \$225, Lane seconded, and motion carried.

LWCF Grant:

Sargent provided an update on the LWCF Grant. Clearance letters have been sent out to three different state departments asking for them to approve the project. The surveyor for the beach project, Dusty Starr, has been incredibly helpful in providing different maps and other information about the property. Approval from the Selectmen will be needed to apply for this funding and this will most likely be requested at the 10/3 Selectmen's meeting.

Beach Survey:

Community input is important for the Pemaquid Beach Pavilion Replacement Project and Parks will design a survey to be posted online. In addition, informational meetings will be publicized so the public can provide input.

Lighthouse Plaque Approval:

The engraver of the Lighthouse Memorials plaque provided a proof to be approved by the Commissioners. They didn't feel the first proof was a good representation of the lighthouse, so Sargent will provide a different picture and ask for another proof. There are currently four families interested in donating once the details are ironed out. One issue that was brought up by a staff member is that there should be a plaque at Lighthouse Park honoring the fishermen who lost their lives at sea off the point. The Commissioners agreed that this is a good idea to be discussed at a future meeting.

Executive Session:

Pendleton moved that the Commission enter Executive Session at 7:40 pursuant to Maine Revised Statutes Title 1, Section 405. Subsection 6A for the purpose of deliberating on a staff issue. The Commission came out of Executive Session at 8:00.

Public Comments:

Pendleton made a motion to end the meeting at 8:05, Lane seconded, and motion carried.

Meeting adjourned at 8:05 p.m.