

**Bristol Parks & Recreation
Ellingwood Information Center
September 25, 2018**

*Commissioners present: Clyde Pendleton, Laurie Mahan, Sandra Lane
Also present: Lara Sargent, Weibke Theodore, Steven Theodore, Chuck Hanson*

Meeting called to order at 6:07 P.M. with the Pledge of Allegiance.

Minutes:

Mahan made a motion to approve the minutes from September 18th, Lane seconded, and motion carried.

Pemaquid Beach Survey:

Sargent presented a Community Input Survey to be posted online. The survey consists of three questions regarding the current Pemaquid Beach facilities – what visitors like about the current facilities, what they don't like about the current facilities and suggestions for improvements for the replacement facilities. The Commissioners felt this survey would provide informative feedback from the public.

Public Meeting:

The Parks Commission will advertise and host a public meeting to get verbal feedback from residents about the Pemaquid Beach Pavilion Replacement Project. The Commission hope to have this meeting on October 23rd.

LWCF grant timing:

If LWCF funding is received for the Beach Pavilion Replacement Project, a signed project agreement would not be in place until June of 2019 and the funding wouldn't be received until after that. This could work out best since the beach could operate next year as normal from June through Labor Day and then shut down and start construction. This would allow Parks to get the 2019 income from the Beach without any disruptions due to construction.

Architects:

Theodore and Theodore attended the meeting to begin discussions about the Pemaquid Beach Pavilion Replacement Project. They handed out a "Building Program" that described the quantities and qualities of the project that will be the basis of the master plan for the facility and related site development. Some of their goals for the project are to increase accessibility (ADA compliance), provide a variety of spaces that perform more than one function, make spaces for education and community and increase the connection to the outdoors by creating outdoor rooms and using natural light/materials. Additional goals are to ensure preservation of the natural character and environment of the park; provide opportunity for recreational, aesthetic and cultural activities for the benefit of the community and visitors; consider environmental factors when planning new construction and use of the site. They presented two initial design options that were discussed, and those discussions will drive the direction of the next meeting.

Lighthouse Furnace and Water Heater:

The furnace at the lighthouse stopped working and is need of replacement. Parks will get a quote from MacPhee to replace the old one right away. The water heater still works but also needs to be replaced and Parks will get a quote for that to be added to the budget and installed in the spring.

Belvedere Historic Preservation Grant:

Parks received a check for \$18,360 from the Maine Community Foundation and Belvedere Historic Energy Efficiency Fund. This money will be used to replace ten windows in the Keeper's House. Neal Kimball had been assisting with the grant by working with the Maine Historic Preservation Commission and getting their recommendations for how to replace the windows while maintaining the historic value. As part of the energy

efficiency project, Parks will pay to insulate parts of the Keeper's House as well. Sargent will meet with insulation companies to get quotes.

Public Comments:

Pendleton made a motion to end the meeting at 8:35, Lane seconded, and motion carried.

Meeting adjourned at 8:35 p.m.