

**Bristol Parks & Recreation
Ellingwood Information Center
January 3, 2023**

Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan

Also present: Shelley Gallagher, Pat Porter, John Porter

Meeting called to order at 6:01 P.M. with the Pledge of Allegiance.

Minutes:

Laurie made a motion to approve the minutes from the December 20 meeting, approval, Sandra seconded, and motion carried.

New Business

- A. The storm that came through right before Christmas did damage at the beach and the lighthouse. At the lighthouse, there were 3 big trees at the front entrance and 2 by the restrooms that were blown down at the roots. The tree person came and cut them to the stump and hauled everything away. At the beach, about 15- 20 feet of dune was lost all the way down the length of the beach. With that, the ramp on the boardwalk tore off and was found by the brook, and the boater sign that was anchored in the dune fell when the dune was lost around it. Neil Kimball is going to give us a quote to repair the boardwalk portion of the damage. DEP came to inspect the dune damage, but it was determined that a more experienced dune person would need to come to inspect it to give us a better idea what our options are. That date has not been decided yet. In addition, Lincoln County Emergency Management has been in contact with the department about emergency funding through FEMA. That is also still to be determined, but the estimated costs have been submitted.

Old Business

- A. More floats have been moved to Hanna Landing in the last couple of weeks. The float haulers were supposed to have sent their float lists to us by Jan 1, but so far none have been received. Clyde is going to contact the haulers to remind them to send us their lists. We want to send invoices to the floats owners by Jan 15 so we need the float lists asap to prepare the invoices.
- B. With the number of high cost items we need to do this coming year at the lighthouse and the Rock School House, the things like electric vehicle chargers that are more of a want are going to have to be put aside. It was decided that electric vehicle chargers are still important and something we want to do so it will be revisited after this next budget year.
- C. The Commissioners finished the draft budget for 2023 and are ready to present it to the Select Board on January 11.
 - a. As part of the budget, we received a quote to replace the heater at the lighthouse apartment with a new Toyo Heater from the same person that came to repair the previous heater that was there. Clyde made a motion to approve the purchase, Laurie seconded it, and the purchase was approved

unanimously. The install will be scheduled asap so it is in place and functional for the next renters that come in.

- b. After all of the expenses were put in, the revenue number was not sufficient to cover the expenses so a motion was made to increase the lighthouse admission to \$4. With approximately 65,000 visitors annually, that extra dollar will have a significant impact on our revenue and allow us to cover our expenses for the year. Clyde made a motion to increase the admission to \$4, Laurie seconded the motion, and it was approved unanimously.
- c. Clyde made a motion to accept the budget as prepared with an expense budget of \$517,061 and a revenue budget of \$526,010. Laurie seconded the motion and the motion to approve the budget as stated was approved unanimously.

Sandra moved to adjourn the meeting at 9:03pm.