

## **BRISTOL PARKS AND RECREATION COMMISSION MEETING – MINUTES January 5, 2016**

**COMMISSIONERS PRESENT:** Gordon Benner - Chairman, George Sawtelle, and Sandra Lane

Also present: Sandee Brackett, Parks Secretary

**GUESTS AND SPEAKERS:** Will Kefauver and Sally Loughridge - Pemaquid Group of Artists, Bill Tracey and Karen Farnsworth

Gordon called the meeting to order at 7:05 PM and led everyone in the Pledge of Allegiance.

**APPROVAL OF MINUTES:** Sandra makes a motion to accept the Dec. 15, 2015 minutes as read. Seconded by George. The motion passed.

### **OLD BUSINESS:**

Will and Sally presented a request to modify the increase in the rent at the Pemaquid Art Gallery. They proposed the rent increase be lowered to \$110.00 for the 2016 season and go to \$125.00 for the 2017 and the following four years, locking the price for five years. Chairman Benner pointed out that the PGA paid very little over the past twenty years with Parks absorbing all the costs to maintain the art gallery building until last year when PGA decided to reconfigure their desk area to meet guidelines set forth by OSHA. Further, he pointed out that the cabinet under the electrical panel should be moved to be in compliance with OSHA. In regards to the rent, at \$125.00 the rent is equivalent to paying \$1.00/day to rent gallery space. After discussion amongst the Commission, Sandra makes a motion to reconsider the rent for the Pemaquid Art Gallery to be increased to \$110.00 per artist for the 2016 year and \$125.00 for the 2017 season. Contract to be reviewed and renewed on an annual basis with increases made as necessary. Seconded by George, the motion passed.

The floats stored on Town properties continue to be a problem. The Town is receiving about half the storage fees for the floats. Only one hauler has submitted a list for the Town to use to collect the fees. A letter will be drafted to send to the haulers that are known and ask for their lists requested in October be submitted. If the non compliance continues the Commissioners will be discussing with the Selectmen ending storage of floats on town property. The waterfront property owners should be able to store the floats on their own properties and free up the Town landings for boat use only as in the past.

**FINANCIAL REPORT:** Quick year end review and update. Sandra and Sandee will be meeting with the auditors as soon as the 2015 audit figures are in.

### **NEW BUSINESS:**

Tentative 2016 event calendar was discussed.

July 14th -- Beach Lobster Bake Entertainment tba

July 20th -- Bath Municipal Band at Lighthouse Park

Aug 11th -- Olde Bristol Days Chicken BBQ at Beach Park Pete Collins Dixieland Jazz Band

Sept 10th -- Open Lighthouse Day Parks Hamburger Stand Entertainment tba

Movie Tuesday program at Lighthouse Park will continue.

Gordon asks George and Sandra to look into setting up more speakers programs for the learning center in 2016.

Sandee will be contacting the Bristol Historical Society for their 2016 programs at the Learning Center, the Pemaquid Watershed Association for their summer schedule, and will check in with Melanie on the Caring for Kids dates.

Wedding policies need review and update in keeping with the new Town Policy manual update. Melanie will be contacted to draft a new policy for review.

The Bradley Inn will be requested to attend the Feb. 2 meeting to go over the policy regarding weddings at Lighthouse Park to clarify the Town Policies regarding weddings at the lighthouse.

Bill Tracy met with the Commission to discuss his concerns regarding vandalism to personal property at Hanna's Landing. Mr. Tracey lives nearby on Tispaquin Trail and has a dinghy he leaves at Hanna's Landing. He has found the dinghy with the outboard tipped back down, and the gas tanks filled with water. Another occasion the dinghy was missing and later found tied up at Colonial Pemaquid docks. He wants a security system installed and requests more frequent visits by the Lincoln County Sheriff's Department. As this is clearly a Harbormaster issue, he was referred to the Pemaquid Harbor Harbormaster regarding his problem.

Literature regarding the cupola for the ticket booth at Lighthouse Park were reviewed for purchase and installation in the spring. The company Sandee found the best price from also has some very nice reasonably priced weathervanes to top off the cupola. The weathervane favored by the Commission is a lighthouse that looks very much like the tower at Pemaquid Point.

Motion made by Sandra Lane to adjourn. Seconded by George Sawtelle. Motion passed.

Meeting adjourned at 8:40 PM.

**NEXT MEETING:** Jan. 19, 2016 Bristol Town Hall 7 PM

Respectfully submitted, Sandra H. Brackett Bristol Parks Secretary