

## BRISTOL PARKS AND RECREATION COMMISSION MEETING – MINUTES Mar. 15, 2016

COMMISSIONERS PRESENT: Gordon Benner, Sandra Lane, George Sawtelle

ALSO PRESENT: Sandee Brackett, Parks Secretary

### GUESTS AND SPEAKERS

Gordon called the meeting to order at 7:06 PM and led everyone in the Pledge of Allegiance.

APPROVAL OF MINUTES: George a makes a motion to accept the Mar.1, 2016 minutes as read.

Seconded by Sandra, the motion passed

OLD BUSINESS:

FINANCIAL REPORT:

NEW BUSINESS: Stairs at Lighthouse Park: Gordon has an estimate from Ledgewalker Builders, LLC to repair the porch rails, new stair frame and treads on the Keeper's House. Labor estimate is \$800.00 with Parks purchasing the materials. Sandra makes a motion to accept the estimate from Ledgewalker Builders, seconded by George. Motion passed with Commissioner Benner abstaining.

Post and Beam canopy at Beach Park: Gordon has an estimate from Ledgewalker Builders to build a wood post and beam canopy on the platform at the beach. The labor estimate is \$4,000.00. Parks will provide the materials. Sandra makes a motion to accept the estimate, seconded by George. The motion passed with Commissioner Benner abstaining.

Ben and Keegan have both been in touch with Sandee and are planning to return to the Beach Staff this summer. Both have expressed interest in working with maintenance before the Beach opens. Sandee will have the update on their phone numbers for Sandra at the next meeting.

MacPhee Enterprises estimates:

Beach Septic Pump Out: MacPhee Enterprises Inc. estimate for pumping liquid is \$4,295.00. MacPhee has Ted Berry subcontracted for the solid wastes. Cost for solids is \$4,123.50. Total cost for the pump out is \$8,418.50.

Lighthouse Park Ladies Room: MacPhee estimate to retrofit the existing ladies room into a handicapped equipped restroom. Includes a new toilet, lavatory, faucet, and associated wiring for a complete job. Labor and Materials: \$2,890.00.

Beach Park: Install/replace six valves in showers with new self-closing assemblies. Install two new hand driers supplied by others. Labor and Materials: \$2,350.00

Sandra makes a motion to accept the MacPhee bids totalling \$13,658.00. Seconded by George. The motion passed.

Maps: Gordon would like the 2016 maps to include the La Verna Preserve. Map advertisers will be sent a letter mid April to continue their ad on the maps.

Next meeting is April 5, 2016 at 7:00 PM in the Bristol Town Office.

Motion made by Sandra Lane to adjourn. Seconded by George Sawtelle. The motion passed

Meeting adjourned at 8:23 PM.

Respectfully submitted,

Sandra H. Brackett, Bristol Parks Secretary