

Bristol Parks & Recreation Department
Bristol Town Hall
April 5, 2016

Commissioners present: Clyde Pendleton, Sandra Lane, George Sawtelle

Also present: Lisa Peters, Kristine Poland, Chad Hanna, Paul Yates, Lynn Martin, Stu Mason, members of the Harbor Committee

The meeting was called to order at 5:59 p.m.

Minutes.

Previous meeting minutes were not available for approval

Lynn Martin:

Lynn Martin from Fire Services started the meeting discussing the safety guidelines for Parks and the various dates when trainings had to take place. She also discussed the fact that her contract had expired and a motion was made by Clyde Pendleton to renew her contract. The motion was seconded and approved.

Parks Pass Changes:

A proposal was brought up to change the system and design of the parks passes. The decision was made to type up all suggested changes for the next meeting so they can be viewed and voted on.

LHP Apartment:

Discussion regarding the T.V. in the apartment. Motion made by Clyde Pendleton, seconded by Sandra Lane to keep the one currently in the apartment. Motion approved. Also approved was motion to re-paint the bedroom floor until the end of the season when it would be stripped and varnished.

Parks Pay Scale:

Motion made by Clyde Pendleton to accept proposed pay scale for Parks. Motion seconded and approved.

Museum Job Application:

Motion made by Clyde Pendleton to change job description name from "hostess" to "greeter". Motion seconded by George Sawtelle, approved.

Parks Help Wanted Ad:

Motion made by Sandra Lane, seconded by George Sawtelle to run ad in Lincoln County News for hiring lighthouse and beach help. The ad will run in next week's paper and will stay for two weeks. After that, it will be decided whether to continue running it or not. Motion approved.

Change in Stipend Amount:

Motion made by George Sawtelle and seconded by Sandra Lane to change distribution of commissioner's stipend to seven months at \$600 and five months at \$200 from 4/1-11/1 for the seven months. Motion approved.

Commissioner's Cellphones:

Tabled for further discussion regarding getting additional cell phones for Clyde Pendleton and George Sawtelle so they all have one for just Parks business.

Employee locations and duties:

Tabled for further discussion is where staff is going to be working. Decision will be made when we know who we have for staff.

Area Maps:

Discussion tabled on the subject of area maps until inventory is taken regarding left over ones from last year.

Stu Mason:

Discussion regarding work that needs to be done in order for Stu to get snack shack going. Stu Mason wants to purchase equipment for serving ice cream at shack. On a motion made by Clyde Pendleton to renew Stu Mason's contract for three years, it was seconded and approved.

Harbor Committee:

A discussion took place with the Harbor committee members regarding the issue of the float storage at the various town harbors. Suggestions were made to require the float haulers to stack the floats neatly and provide the Parks department or Town office with a list of float owners so they could be properly billed for the storage. Also discussed was the idea of requiring float owners to put an identifying tag on their floats. Multiple suggestions to have a meeting with the haulers, parks commission and town office to discuss solutions to the float issues.

Adjourn:

Motion made by Clyde Pendleton and seconded, to adjourn the meeting at 8:10, motion approved.