

**Bristol Parks & Recreation
Ellingwood Information Center
May 2, 2017**

Commissioners present: Clyde Pendleton, Laurie Mahan

Also present: Lisa Peters, John Tilton, Melanie Tilton, Sarah Plummer, and Michele DiGirolamo

Meeting called to order at 6:04 P.M. with the Pledge of Allegiance

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Minutes:

Motion made by Pendleton to approve the minutes from April 25th, Mahan seconded, motion carried.

Sign:

The new sign is on its way. It should be delivered sometime next week. Maintenance will install it and move present sign down to the beach. McPhee will assist with various electrical projects including a lighted EXIT sign for the LHP apartment.

Operations Manual:

The amended operations manual was completed by Christopher Hall and drafts handed out to all three commissioners for perusal.

Fireworks:

The commissioners are trying to move the location of the fireworks due to the extent of work needed to have them at the beach. Other locations were discussed, but nothing decided on as of yet. The company Central Maine Pyrotechnics may need to inspect possible sites for approval.

Beach Yoga:

Sarah Plummer and Michele DiGirolamo attended to discuss the upcoming season of yoga classes that they hold at the beach every summer. The days will Tuesday and Thursday as in previous years and the time will remain the same, from 8-9 a.m. Yoga will start on the first Tuesday and July and will run until August 31st.

Stipends:

Pendleton made a motion to do away with stipend for Melanie Tilton and instead pay her hourly for all work done. She will get a dollar raise and will now make \$14 per hour. Mahan seconded the motion and it was passed. In addition, it was discussed that there would be additional need of Melanie's assistance with clerical duties to assist the new Parks Director and anything else needed.

Job Applications:

The Commissioners will be having workshops during the week to go over applications and perhaps conduct some phone interviews.

Cash Register & Locking Cash Bags:

Pendleton was not sure a new cash register was needed or not. He will follow up on that. Mary Gauntt will reprogram the cash register at the lighthouse to reflect the change in admission price from \$2 to \$3. After speaking to the teller at The First, it was determined the locking bag system would not work for the Parks money because there are only two keys per bag, one for the town and one for the bank. . Peters ordered tamper-proof daily cash bags and those will be used instead.

Meeting adjourned at 8:00 pm.