

**Bristol Parks & Recreation
Ellingwood Information Center
June 6, 2017**

*Commissioners present: Clyde Pendleton, Laurie Mahan, Sandra Lane
Also present: Lisa Peters and Chuck Hanson*

Meeting called to order at 6:10 P.M. with the Pledge of Allegiance

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Minutes:

Motion made by Mahan to approve the minutes from May 23rd, Lane seconded, motion carried.

May Financials:

The May figures were discussed and positive revenues were area maps and floats as well as art gallery rent. The request was made for copies of the printed budget worksheet so all could have it as a reference.

Sign:

Dig Safe has been contacted and installation of the sign is due to begin next week.

Memorials at Parks locations:

As covered in the operations manual, memorial requests will be decided on a case by case basis. They are allowed before and after the parks hours of operation. If, however, a building such as the Learning Center is rented, a staff person must be on site.

Parks Credit Card:

The process of authorizing Lisa Peters and Laurie Mahan on the Parks credit card is ongoing. We are waiting for paperwork to fill out and return to the credit card company.

P.W.A.:

The person from Pemaquid Watershed in charge of the touch tank will be contacted by Pendleton to see what arrangements are needed.

Area Maps:

The deadline has come and gone for businesses to pay for advertisement in the area map for 2017. Approximately 28 businesses are participating which is less than desired, however, this venture usually breaks even. The hope is to reach out to more businesses next year to be included, perhaps creating a profit for the Parks department. Mahan has volunteered to take care of submitting the information to Supplies Unlimited to print the maps.

Floats:

Of the float owners listed, all have paid for this season.

Ellingwood Information Center:

Ellingwood will open for the season on Saturday June 17th and will only open on the weekends until the 24th. Then it will be open seven days a week from 9-4.

Special Events:

The annual Lobster Bake will take place on Thursday July 13th. The band has not yet been hired for that event. The Chicken Barbeque will take place on Thursday August 10th. The Pete Collins band will be playing for that event.

Fireworks:

The commissioners requested Peters call Pyro Technics to ask several questions regarding this year's fireworks display. More information to follow once it is received.

Meeting adjourned at 7:50 p.m.