

**Bristol Parks & Recreation  
Ellingwood Park Information Center  
July 19, 2016**

*Commissioners present: Clyde Pendleton, Sandra Lane, George Sawtelle  
Also present: Lisa Peters*

The meeting was called to order at 6:00 p.m.

**Minutes:**

A motion was made by Pendleton to approve the minutes of July 12<sup>th</sup>, seconded by Sawtelle.  
Motion carried.

**Lobster Bake:**

Peters will gather all of the expenses related to the Lobster Bake versus the revenue generated to see where they ended up.

**Chicken Barbeque:**

There was discussion surrounding the upcoming chicken barbeque and whether it may be better to have Debbie Soule take care of it all inclusive. Pendleton will find out the cost to see whether this is the way to go. If so, Parks would only have to supply the paper goods.

**Bean Supper:**

Everything in place for the bean supper except some minor details. Discussion tabled until next year regarding possibly raising the ticket prices.

**Area Maps:**

There is still no word from Supplies Unlimited about the Area maps being ready yet.

**Signs:**

Pendleton ordered new letters for signs. Other signs for Hanna Landing and LHP should be done by next week.

**Floats:**

Sawtelle in charge of drafting a letter to the float owners of abandoned floats. The letter will state that the owners have already gone past the due date for removing their floats and they will have 30 days to remove them or be charged for the cost of their removal. In addition, the letter will state they will not be able to store any more floats at Bristol town landings until this is resolved.

**Elizabeth Calmar:**

Peters will type up letter to Elizabeth Calmar including a copy of the Parks pass policy. The letter will explain that the Parks department is self-sustaining and that revenue from admissions helps the Parks remain that way.

**New Employees:**

A discussion took place regarding giving raises to the new employees that have performed satisfactorily. The raise will bring the new hires from \$10.50 per hour to \$11.00. This will include Maureen Dodge, Morgan Perry, Emily Sudrabin, Ranger Langdon, and Nathaniel

McPherson-Vitkus. Also discussed was regarding the departure of some of the younger employees due to school obligations.

**Cash Registers:**

There was no decision regarding the purchase of new cash registers. This decision will be tabled until next season.

**Fireworks:**

There will be a vote in two weeks regarding the fireworks expense and whether it will continue to be paid or provided by the Parks department.

Lane made a motion to adjourn the meeting at 8:00, Pendleton seconded and motion carried.