

**Bristol Parks & Recreation  
Ellingwood Information Center  
October 3, 2017**

*Commissioners present: Clyde Pendleton, Laurie Mahan, Sandra Lane*

*Also present: Lara Sargent,*

*Meeting called to order at 6:30 P.M. with the Pledge of Allegiance*

**Minutes:**

Motion made by Pendleton to approve the minutes from September 26th, Mahan seconded and motion carried.

**Grant Update:**

The Parks received a grant through the Stephen and Tabitha King Foundation to plant fruit trees. It was decided that trees would be planted at Ellingwood Park, Lighthouse Park, Pemaquid Beach Park and Hanna's Landing. These trees will provide free, healthy fruit to our residents and visitors. It was also decided to give Bristol Consolidated School three trees to provide the students of Bristol with fruit.

**PWA meeting summary:**

The meeting between Parks and PWA was productive and we are looking forward to meeting again soon to update the contract and talk about ideas for next year.

**End of year tasks:**

End of the year tasks were discussed. A well is needed for Ellingwood Park and the floor needs to be insulated in the visitor's center. A heat source in Ellingwood's basement will be needed once there is water. It was determined that the rock ledges in the beach parking lot need to be removed. Some wooden shingles on the oil tower need to be replaced. The gardens also need to be cleaned out at the lighthouse this fall to prepare for spring with bulbs planted. Pendleton made a motion to designate \$1500 toward cleaning out, landscaping and preparing the lighthouse gardens for spring, Mahan seconded and motion carried.

**Damariscotta Region Chamber of Commerce:**

The Parks joined the Damariscotta Region of Commerce and Sargent shared information regarding membership benefits.

**Snack Shack:**

The leftover food at the snack shack will be sold back to the vendors if possible. There will be a notice put in the paper for applications for the lease of the Snack Shack for the summer of 2018.

**Financials:**

The Parks Financial position was discussed. It was determined that the Parks Dept. would explore winter events that bring revenue.

Lane made a motion to end the meeting at 9:05, Mahan seconded and motion carried.

**Public Comments:**

**Meeting adjourned** at 9:05 p.m.