

**Bristol Parks & Recreation
Ellingwood Park Information Center
October 11, 2016**

*Commissioners present: Clyde Pendleton, Sandra Lane, George Sawtelle
Also present: Lisa Peters and Sandee Brackett*

The meeting was called to order at 6:04 p.m.

Minutes:

A motion was made by Pendleton to approve the minutes of September 27th, motion was seconded by Sawtelle and carried.

Floats:

Pendleton found a branding iron to put float numbers on with. The cost will be approximately \$139. A motion was made by Sawtelle to order this and Lane seconded.

LHP Apartment Rental:

A motion was made by Lane to approve the rental of the LHP apartment to Anthony Capodilupo and seconded by Sawtelle. Sandee Brackett was in attendance on behalf of her employer. The rental price agreed upon was \$1200 per month, and the rental time period will be from November 15th to January 15th. A check will be brought in this week for the full payment. Approval was also given to allow Sandee Brackett access to the Fisherman's Museum so she can bring her employer in to the apartment that way, rather than the regular entrance due to his health.

Bylaws:

The bylaws continue to be modified and changes to the language made. More work to follow in subsequent meetings. The goal is for the bylaws to be completed by December.

Platform at Pemaquid Beach:

The platform has been dismantled and any wood of value was stored at Hanna Landing.

Letter to Venilal Sumaria:

A correction was needed for the letter due to Hanna Landing was put in in error instead of New Harbor landing. Peters will make the correction and have letter ready for signing next week.

Meeting with Lynn Martin:

Lane will contact Lynn Martin regarding any safety related tasks that may need to be completed.

Snack Bar Rent:

No money has been received since the last payment, Pendleton will follow up on this.

Parks Director:

The ad will be run in the Lincoln County News in the October 13th and October 20th issues regarding the public information session on the new Parks Director position.

Fee Schedule:

Future discussions will be held regarding the fee structure for next year for the various locations

Wedding Labor Costs:

A discussion took place regarding the extra hours worked by the maintenance department for weddings. Time cards not reflecting the wedding expense account, their pay has been coming out of the regular maintenance wage account. More attention will be paid to this in the future.

A motion was made by Lane to adjourn the meeting at 7:20 P.M., seconded by Pendleton and carried.