

**Bristol Parks & Recreation  
Ellingwood Park Information Center  
October 18, 2016**

*Commissioners present: Clyde Pendleton, Sandra Lane, George Sawtelle*

*Also present: Lisa Peters, Sandee Brackett, William Brewer, Rob Davidson, Pat Porter, Gordon Benner, and Chuck Hanson.*

The meeting was called to order at 6:00 p.m.

**Executive Session:**

Pursuant to 1M.R.S.A. §405(6) (A) Executive Session called. No issues to be voted on arose from this session. The public was called in at 6:25 p.m.

**Minutes:**

A motion was made by Lane to approve the minutes of October 11th, motion was seconded by Sawtelle and carried.

**Float-Numbering:**

The branding tool was ordered but there was a problem with the delivery of the item. Pendleton will follow up with FedEx to see where it is.

**William Brewer, Auditor:**

A discussion took place with William Brewer regarding figures showing in Annual Report versus Audit Report. Brewer explained the concept of cash basis accounting versus accrual accounting being used to clarify differences in some line items. Brewer addressed concerns regarding the Parks use of funds by stating the exemplary revenue stream they have created without the use of taxpayer funds. He also explained the concept of “due to” funds and the difference between those funds and what is in the Capital Reserve C.D.

**Pat Porter:**

Pat Porter belongs to the Friends of Pemaquid Point Society and also part of the Caring for Kids organization. She brought a thank you letter for the commissioners for use of the Learning Center for the events that were held there for Caring for Kids. She requested two dates for the organizations events to be held next year. In addition, she wanted permission to “piggyback” the internet at LHP for their webcam in case they cannot access the internet belonging to the Sea Gull shop next summer.

**John’s Tractor:**

There was a leak found in the transmission of John Tilton’s tractor and a discussion was held regarding possible repair costs. Tilton received a few quotes and will get a 15% discount on the work if it is done this winter. The rake that is used for the beach may need replacing and a vote will take place in future meetings regarding the approval of the tractor repair and the rake replacement.

**Safety Consultant:**

Mary from Safety Works came for an inspection and it went very well. Only some minor items needed correction, such as light sockets, extension cords being used and other minor items.

**Snack Bar:**

Due to the difficulties with rent collection and other matters involving the Snack Bar, the Parks will have to actively seek someone else to run it next year.

A motion was made by Lane to adjourn the meeting at 7:48 P.M., seconded by Sawtelle and carried.