

**Planning Board
April 7, 2016
Bristol Town Office**

Committee Members present: Andrea Cox, Patricia Jennings, Benjamin Pendleton and Robert Cushing.

Public: Jason Lord

Absent: Jeff Eilenberg, Andrew Poland (Alternate)

Also present: Joseph Rose, Rachel Bizarro and Jessica Westhaver

The meeting was called to order at 7:00 p.m. by Andrea Cox, Chairperson.

House Keeping.

- Rate increases discussed for each position on the board. Chair receives \$60.00 per meeting. All others in attendance receive \$30.00 per meeting.
- Discussion to select Chair, Vice Chair and Secretary.
 - VOTE: Jennings made a motion to appoint Andrea Cox as Chair; Pendleton seconded; the board voted unanimously.
 - VOTE: Cushing made a motion to appoint Jeff Eilenberg as Vice Chair; Cox seconded; the board voted unanimously. Due to Eilenberg's absence it will need to be confirmed that he will agree to continue as the Vice Chair before the Selectmen's meeting on the 13th of April.
 - VOTE: Cox made a motion to appoint Benjamin Pendleton as Secretary; Cushing seconded; the board voted unanimously.
 - VOTE: Jennings made a motion to appoint Jason Lord and Andrew Poland as alternates; Cox seconded; the board voted unanimously. Due to Poland's absence it will need to be confirmed that he will agree to continue as the alternate before the Selectmen's meeting on the 13th of April.
- New Human Resources Policy was handed to all board members in attendance. Signed acknowledgement form was received from Jennings, Pendleton and Cushing.
- VOTE: Cox made a motion to approve the minutes from the prior meeting held on December 17th, 2015; Pendleton seconded; the board voted unanimously.

Caledonia Subdivision.

- Discussion was held on a modification to the Caledonia Subdivision for lot 3. The purchasers requested to own the land in which the septic system would need to reside, which is on the other side of the street. Joseph Rose communicated that the piece of property in question did not directly touch the property line of lot 3 and the question was if it would need to follow the ordinance of one full acre. Rose spoke with an attorney at Maine Municipal Association and the Town Attorney and because by deed the purchasers would have a fee interest in the road it would be considered part of the same lot, and thus meet the requirements of a minor modification.
 - VOTE: The board voted unanimously to accept the subdivision modification.

Subdivision Modification Fee.

- There was a discussion surrounding the fee schedule for subdivision modifications. Current fee to create a subdivision is \$1,000.00 plus \$50.00 for each lot. Current revision fee is \$500.00. Changing the fee due to the categorization of the modification whether it be a minor revision was discussed. Different options were discussed on how to evaluate the fee. Rose will bring this discussion to the Selectmen.
- Also a part of this discussion was to revise the verbiage in the Planning Board Subdivision Ordinance for section 14 – a,b,c,d.

Other Business.

- Rose discussed a modification to the floats and new gangway/ramps for John's Island to make sure the planning board was aware. No planning board action is required.

Meeting adjourned at 7:38 PM. No future meetings planned at this time.

Respectfully submitted,
Jessica Westhaver
Staff Liaison