



**Select Board Meeting  
MINUTES  
Bristol Town Office, February 1<sup>st</sup>, 2023**

*Select Board Members Present: Chad Hanna, Kristine Poland, Paul Yates.*

Hanna called the meeting to order at 6.30 pm and led the Pledge of Allegiance.

**Minutes.**

Poland suggested an amendment to the January 25<sup>th</sup> minutes; the second line in the third paragraph under “Proposed Ordinance Amendments” should read Subdivision Ordinance not Land Use Ordinance. With the consideration of the amendment, Poland made a motion to approve the minutes of January 25<sup>th</sup>. Yates seconded the motion, and it was passed unanimously.

**Town Audit/Municipal Budget.**

The Board reviewed preliminary audit numbers from William Brewer, CPA. The audit revealed that Bristol held \$1,153,173.88 in surplus and Brewer’s recommendation was to spend up to \$450,000 of that surplus in the 2023 municipal budget. With the surplus number now known, the Board was able to make final edits to the municipal budget. The preliminary draft of the audit and a draft copy of the municipal budget are on file at the Town Office.

The Board reviewed an updated Parks Department budget. When creating the 2023 budget, the Parks Director did not take into consideration all expenses/revenues from December 22-December 31. This resulted in minor changes to only a few line items.

**Shellfish Warden Contract.**

The Board reviewed the Shellfish Warden contract. There were no changes to the previous year’s contract and Brent Barter will remain the Shellfish Warden for 2023. On a motion by Yates and a second by Poland, the contract was approved unanimously and signed.

**Regular Business.**

Warrants. The Board reviewed and signed warrants for Payroll for the School and Accounts Payable for the School, Town and Fire Department.

**Public Comment.**

Yates had spoken with a member of the Bristol Lions club and confirmed with the member that the gift of the Willing Workers Hall was on this year’s Town Meeting warrant.

Hanna gave Notice of Public Meetings as follows:

- Fish Committee, Thursday, February 2<sup>nd</sup> @ 7pm, Town Office
- Budget Committee, Monday, February 6<sup>th</sup> @ 6:30pm, Town Office
- Shellfish Committee, Monday, February 6<sup>th</sup> @ 6:30pm, New Harbor Fire Station
- Select Board Wednesday, February 8<sup>th</sup> @ 6:30pm, Town Office
- Budget Committee Tuesday, February 13<sup>th</sup> & Wednesday, February 14<sup>th</sup> @ 6:30pm, Town Office.

The meeting adjourned at 7:17pm.

Respectfully submitted,

Rachel Bizarro  
Town Administrator