



**Select Board Meeting
MINUTES
Bristol Town Office – February 21, 2024**

Select Board Members Present: Chad Hanna, Kristine Poland, Paul Yates

Also present: D. Carlucci, P. Nielsen, J. Riley

Hanna called the meeting to order at 6:30pm and led the pledge of allegiance.

Minutes

On a motion by Poland and seconded by Yates, the minutes of February 7th were passed unanimously.

Proposed Ordinance Amendments

The Planning Board has been working with MCOG to incorporate LD 2003 into Bristol's Land Use and Shoreland Zoning Ordinances. LD 2003 is the "affordable housing" bill passed in 2022. A Public Hearing for both ordinance amendments will be scheduled for March 6 @ 6:30pm.

Town Meeting Warrant

The warrant was reviewed. A small change was made to the warrant article that determines how the town sells Tax Acquired Property. On a motion by Poland and a seconded by Yates, all approved warrant articles 3 through 29, excepting Article 26, Section 7. (OBHS request of \$9,500.) On a motion by Hanna and seconded by Poland, all voted against warrant article 26, Section 7. Fireproof vaults will be purchased for records being stored in the attic at Town Hall.

Road Postings

The Highway Dept. will post all municipal roads for "No Heavy Loads" on Monday, February 26, 2024.

School Project Report

Bizarro presented an analysis of the school construction costs and contracts. The town's auditor, William Brewer, CPA, recommended this analysis as part of Bristol's annual audit. The report will continue to be updated. The report is on file at the Town Office.

Storm Damage Clean-Up

Invoices from the January storm damage clean-up were reviewed. The deadline for submission was February 15th. They will be reviewed by the Harbor Committee at their next meeting. Poland suggested using FEMA's schedule of equipment rates. The Harbor Committee will be asked to consider leaving dumpster cans at the town landings for storm debris.

Regular Business

Correspondence. Town Clerk, Jess Bourne, received notice from BMV that she has qualified as a Truck Agent. IRS did not accept Bristol's request for the \$18,040 fine to be waived. The fine was incurred due to a late filing of 2021 W-2s.

Building Permits. 032-024-A, 002-097-A-2, 010-043-17, 010-022-B, 027-013, 019-015 were reviewed.

Warrants. The Board reviewed and signed Payroll warrants for the Town Office, Fire Department, Parks Department and Transfer Station and AP for the Transfer Station.

February Meeting Schedule:

- Harbor Committee, Thursday, February 22nd @ 5:00pm, Town Office
- Shared meeting of Select Board/Planning Board/Comprehensive Plan Committee, February 27th @ 6:30pm, Town Office
- Shellfish Committee, Monday, March 4th @ 6:00pm, Town Office
- Presidential Primary, Tuesday, March 5th, 8am – 8pm, Bristol School Gym
- Parks Department, Tuesday, March 5th @ 6:00pm, Ellingwood Center
- Select Board, Wednesday, March 6th @ 6:30pm, Town Office
- Candidate's Night, Thursday, March 7th @ 6:30pm, Town Office

Executive Session:

On a motion by Hanna and seconded by Yates, it was unanimously agreed to enter Executive Session for the purpose of discussing General Assistance. The Board entered Executive Session at 7:25pm. The Board left Executive Session at 7:30pm.

Action: On a motion by Hanna and seconded by Yates, all approved a distribution of \$1,782.13 from the Worthy Poor Fund for GA Case # 2024-02.

The meeting adjourned at 7:32pm.

Respectfully submitted,

Rachel Bizarro
Town Administrator