



**Select Board Meeting  
MINUTES  
Bristol Town Office, March 1<sup>st</sup>, 2023**

**Public Hearing**

Hanna called the hearing to order at 6:30 pm and turned it over to Darin Carlucci, School Board Chair.

Darin Carlucci, Jennifer Ribeiro (BCS Principal), Peter Nielson (AOS 93 Business Manager), and Andy Jackson and Forrest Butler (Dovetail consultants) gave an overview of the school renovation project and fielded questions.

The Public Hearing closed at 7:21.

**Select Board Meeting**

*Select Board Members Present: Chad Hanna, Paul Yates*

*Also present: C. Hanson, C. Pendleton, A. Welsh*

**Minutes.**

Both Hanna and Yates agreed to table the February 15<sup>th</sup> minutes to their next meeting when Poland would be present.

**Beach Tractor**

Pendleton reported that the Parks Department needed to replace the 2009 Kubota tractor. The cost of a 2023 Kubota tractor is \$50,000 and with the old tractor traded in and a municipal rebate the total cost to Parks would be \$40,000. The new tractor is outfitted with a fork, grapple and bucket. On a motion by Hanna and a second by Yates, it was unanimously approved for Parks to purchase the new tractor.

**Maintenance Position**

Pendleton, Hanna and Yates reviewed the help wanted ad to be placed in the LCN. Other advertising platforms considered were Facebook, Lincoln Academy and other local newspapers.

**Retirement**

Information from First National Wealth Management and Mission Square had been reviewed. Bizarro recommended using Mission Square, a division of ICMA, for employee retirement. They offer a wide variety of funds to choose from and a 457 Deferred Compensation Plan and a 401(a) Money Purchase Plan is being considered.

**Fire Truck Loan**

The Fire Truck loan is due to be paid off in June 2023. The payoff amount as of March 1 is \$10,055.28. On a motion by Yates and a second by Hanna, it was unanimously approved to pay

off the Fire Truck loan in full.

### **Liberty Pole**

The Veteran Memorial Committee would like to use the Liberty Pole to have flag ceremonies for Bristol Veterans. They plan to fly the burial flags given in honor to the Veteran's family upon death. They would have a small ceremony and a biography of the veteran would be read and then displayed in a weatherproof box at the base of the pole. The flag would fly for about 3-6 months or until it was unserviceable. It would then be refolded and disposed of by the Veteran Memorial committee. They would use the Liberty Pole until they have their own flagpole installed along the Veteran's Memorial River Walk at Ellingwood Center.

### **Town Meeting Warrant**

Hanna and Yates signed the Town Meeting warrant. It will be posted on March 9<sup>th</sup>.

### **Hatchtown Bridge**

Calderwood Engineering provided two new drawings of proposed bridge work. The new drawings decreased the land needed from private parcels for the ROW. Both drawings move the proposed bridge structure closer to the centerline of the existing bridge. Each alternative will allow for one-lane alternating traffic to remain open during construction.

### **Regular Business**

IFW Agent Change. An application for J. Bourne to become the IFW agent was signed.

Liquor License. BABLO gave notice to the Select Board that a Public Hearing on March 30, 2023 at 9am will be held for consideration of an agency liquor store license at Harbor Light.

Reconciliation. January 2023 reconciliations for the checking account and cash general ledger accounts were approved and signed.

Warrants. The Board reviewed and signed warrants for Payroll and Accounts Payable for the School and Accounts Payable for the Town, Fire Department and Parks Department.

### **Public Comment**

None.

### **Upcoming Public Meetings:**

- Harbor Committee, Thursday, March 2<sup>nd</sup> @ 5pm, Town Office
- Shellfish Committee, Monday, March 6<sup>th</sup> @ 6:30pm, Town Office
- Comprehensive Plan Committee, Tuesday, March 14<sup>th</sup> @ 7pm, Town Office
- Select Board, Wednesday, March 15<sup>th</sup> @ 6:30pm, Town Office
- Town Meeting, Monday, March 20<sup>th</sup> 8am – 8pm, Town Office and Tuesday, March 21<sup>st</sup> @ 7pm, Bristol School.

The meeting adjourned at 7:42pm

Respectfully submitted,

Rachel Bizarro  
Town Administrator