



**Select Board Meeting  
MINUTES  
Bristol Town Office – March 6, 2024**

*Select Board Members Present: Chad Hanna, Paul Yates*

*Also present: A. Beaudet, J. Eilenberg, C. Hanson, P. Nielsen, J. Rose, H. Westhaver, J. Westhaver*

**Public Hearings**

Hanna opened the Public Hearing for the Land Use Ordinance amendments at 6:30pm and led the pledge of allegiance. He then asked for public comment.

Doherty asked if a financial impact statement had been created for the ordinance amendments. A financial statement had not been prepared as the amendments incorporated the state mandates of LD 2003. Doherty shared his concern about the quality of the construction of new ADUs and asked if the town was considering enforcing the state building code. Bristol is not required by the state to enforce the building code because its population is under 4,000.

Hanna closed the Public Hearing at 6:35pm.

The Public Hearing for the Shoreland Zoning Ordinance was opened at 6:35pm. Hanna asked for public comment.

Rose gave an overview of the amendments in the Shoreland Zone Ordinance.

The hearing was closed at 6:38pm.

**Minutes**

On a motion by Yates and seconded by Hanna, the minutes of February 21st and 27th were passed unanimously.

**School Renovation Project**

When budgeting for the construction project last year, it was believed the building capital reserve fund had a balance of roughly \$106,000. This balance of \$106,000 was to be used for costs incurred on the project before the town meeting approval. Nielsen and the school's auditor have been reviewing past year audits and determined the balance of the capital reserve fund had been miscalculated and the balance was roughly \$334,000. Earlier this year when the school board was presenting their 2024-2025 budget, there was a line item for \$100,000 for a generator. The school budget was asking for \$100,000 this year and planned to ask for the other \$100,000 next

year to purchase a generator that could power the entire school if there was an outage. The generator will be paid from the newfound capital reserve funds and the Facilities Maintenance article will be amended down \$100,000 at the town meeting.

### **Supplemental Tax Bills**

Supplemental bills 2023-01 and 2023-02 were reviewed. These bills were committed and mailed to the taxpayers in August of 2023. The town had their annual assessment audit, and it was discovered a supplemental warrant was not signed for these bills. Supplemental 2023-01 was committed to Coastal Rivers Conservation Trust for \$4,196.80. Supplemental 2023-02 was committed to Marion H. Doering for \$4,331.96. On a motion by Yates and seconded by Hanna the supplementals were unanimously approved

### **Lincoln County**

The contract for Animal Control Services with LCSO was reviewed. On a motion by Yates and a second by Hanna, the contract was unanimously approved and signed.

The Lincoln County budget was reviewed. The overall budget for FY 2024 is \$13,743,701, a 8.99% increase from 2023.

### **2024 Projects**

A list of road, building and other small projects to be completed in 2024 has been compiled. The status of these projects will be updated as the year goes on. Bids for road work, painting projects and roofing projects were reviewed. The bids will be advertised in the next Lincoln County News.

### **Town Meeting**

The warrant for the 2024 Annual Town Meeting was signed.

### **Regular Business**

The Property & Casualty schedule was reviewed.

There was a discussion about the flags displayed at the Town Office. The stand will be sanded and a new coat of urethane applied, a new US flag will be bought and the older flags will be cleaned.

The town's audit will not be ready in time to be included in this year's town report. It is hoped it will be ready in time for Town Meeting.

Correspondence. A member of the CHIP organization asked about a tree at the Town Office that had fallen during a storm. CHIP may have the tree for firewood but must take all of the brush and branches as well.

Building Permits. 004-066-A was reviewed.

Warrants. The Board reviewed and signed Payroll and AP warrants for the Town Office, Fire Department, Parks Department and Transfer Station.

Hanna gave notice of the following upcoming public meetings:

- Candidate's Night, Thursday, March 7th @ 6:00pm, Town Office
- Planning Board, Thursday, March 7th @ 6:30pm, Willing Workers Hall
- Fish Committee, Thursday, March 7th @ 6:30pm, Ellingwood Center
- Annual Town Meeting, Monday, March 18th, 8:00am – 8:00pm, Town Office  
Tuesday, March 19th @ 7:00pm, Bristol Gymnasium

The meeting adjourned at 7:42pm.

Respectfully submitted,

Rachel Bizarro  
Town Administrator