



**Select Board Meeting  
MINUTES  
Bristol Town Office – April 17, 2024**

*Select Board present: Chad Hanna, Kristine Poland, Paul Yates*

*Also present: D. Carlucci, B. Cooper, M. Melville, E. Poland, M. Santos, S. Vaughan*

Hanna called the meeting to order at 6:30pm and led the pledge of allegiance.

**Minutes**

On a motion by Poland and seconded by Yates, the minutes of April 3 were passed unanimously.

**Project Bids**

Three bids were received for stump removal, ditching, culvert placement, and added gravel for Split Rock Road, Sodom Road, Sproul Hill Road and Tukey Lane. Ernest Poland bid only on Split Rock Road and only on stump removal, ditching, and culvert placement. The bid was \$33,500. Nathan Northrup bid on all roads for all work. The total bid for all roads was \$308,950. Hagar Enterprises bid on all roads for all work. There was no total for the bid. Instead, unit/hourly pricing was given with a request for the town to prepare a scope of work to fit the town's budget. The bids were tabled because they were not comparable. A scope of work will be given to the contractors, and they will be allowed to rebid.

One bid was received for concrete dam improvements at the Bristol Mills Dam by Knowles Industrial Services. The bid was \$21,750. On a motion by Yates and seconded by Poland, all accepted the bid from Knowles.

An estimate was received from TD&H Painting. Willing Workers Hall was estimated at \$21,500 and McKinley School at \$18,000. Dunstan Painting, Leeman Bros Painting and H. Dearborn will be asked for estimates.

All bids are on file at the Town Office.

**School Board Report**

The Select Board shared that they had received a grievance about the appointment of the School Boards newest member. Carlucci and Cooper introduced the newest member, Maryann Santos. Santos has a strong background in education and has grandchildren attending the school. Santos will fill J. DiMauro's term for the remainder of the three year term. DiMauro resigned in February.

The School Board gave an update on the consolidation of Bristol and South Bristol Schools. At this time there are no concrete plans for the schools to consolidate. A joint committee of 12 people (6 from each town) has been formed and they will determine options for combining the schools as well as remaining in AOS93.

**Certified Ratio**

Bristol's 2024 ratio declaration determined by Maine Revenue Service is 69%. Assessors are allowed to adjust the ratio by 10% and the board proposed at certified ratio of 76%. On a motion by Hanna and seconded by Poland, the certified ratio of 76% was passed unanimously.

**Bridge Inspections**

Bridge inspections for Keystone and Varney bridge were received from MEDoT. MEDoT suggests municipalities do their own annual inspection to help preserve the structures.

**Liquor License/Business Sign**

On a motion by Poland and seconded by Yates, all approved the renewal of an on-premises liquor license for the Next Adventure, Inc. d/b/a The Bradley Inn. A new on-premises liquor license was received for VIP Maine Mobile. A public hearing will be scheduled for May 1.

A blue business sign issued and placed by MEDoT was approved for the new location of the Contented Sole.

**Regular Business**

Town Office Report. Nominees for the Spirit of America are requested. Poland suggested Sandra Lane. The project & expenditure report for ARPA funds has been filed with the us Dept. of Treasury. MEDoT will be doing light paving on the Huddle Road and Harrington Road this summer. The contract between the town and Charter Communications has been extended until April 24, 2032.

Residential building permits (008-069-7, 004-003, 021-009, 021-055A, 004-154-13, 11C-001D, 04B-042, 030-007C-1, 026-001B, 002-086A, 010-046E, 007-133A) were reviewed. A commercial building permit (004-142) was reviewed and approved.

Reconciliations. The March 2024 reconciliations for cash GL, sweeps checking account, bank construction account and school enhancement account were reviewed and approved. January, February, and March 2024 reconciliation for Real Estate and Personal Property taxes were reviewed and approved.

Warrants. The Board reviewed and signed Payroll and AP warrants for the Town Office, Fire Department and Parks Department. Due to the fax machine not working, the Transfer Station warrant was not available.

Hanna gave notice of the following upcoming public meetings:

- Planning Board, Thursday, April 18th @ 6:30pm, Town Office
- Harbor Committee, Thursday, April 25th @ 5:00pm, Town Office
- Select Board, Wednesday, May 1st @ 6:30pm, Town Office
- Fish Committee, Thursday, May 2nd @ 6:30pm, Fish Ladder
- Shellfish Committee, Monday, May 6th @ 6:30pm, Town Office
- Parks Department, Tuesday, May 7th @ 6:00pm, Ellingwood Center

The meeting adjourned at 8:12pm.

Respectfully submitted,

Rachel Bizarro  
Town Administrator