



**Select Board Meeting
MINUTES
Bristol Town Office - May 31, 2023**

Select Board Members Present: Chad Hanna, Kristine Poland

Also Present: D. Flint, J. Pooley, H. Williams

Hanna called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

Minutes

On a motion by Poland and a second by Hanna, the minutes of May 17th were passed unanimously.

Trailer Bid

One bid was received for the 2002 On the Road trailer used by the Highway Dept. F. Poland bid \$1105. On a motion by Hanna and a second by Poland, the bid for \$1105 was passed. A Bill of Sale will be drawn up and the Highway Department will deliver the trailer.

Certified Ratio Declaration

Each year the town's assessors must declare the certified ratio for the town. The ratio is used to determine the value of exemptions. For 2023, the state designated Bristol's ratio at 83%. The town may set the certified ratio within 10% of the state projection, between 75% and 91% for 2023. On a motion by Hanna and a second by Poland, the certified ratio of 91% for tax year 2023 was passed.

Broadband Expansion

Tidewater presented the next section of fiber optic expansion via email: Pumpkin Cove Rd, McFarland Shore Rd, and Huddle Rd. This project will be funded through the American Rescue Plan appropriations.

Snowplow Contract

A non-appropriations clause was added to the contract. Hanna and Poland signed the contract. Hagar will be notified of the addition and asked to sign the contract.

Regular Business

Roads Report. Many property owners along Sodom Rd and Old County Rd have expressed interest in keeping the wood that has been marked for removal. Owners will be directed to mark the trees on their property with a different color paint. The town will instruct the contractor to fell the trees and the property owners will be responsible for removal of the logs.

There is a report of erosion on the Back Shore Road. It is unclear if this portion of the road is private or owned by the Town.

A 2022 bridge inspection report was received, identifying bridges with deficiencies and maintenance issues. The Stonebridge Arch on Benner Road was cited for cracked/loose stones and large voids below the waterline. The Long Cove Point bridge needs an approach guardrail installed. And the Day (Old Hebert) Bridge needs the rails replaced and an approach guardrail installed.

Hanna requested that Maine Fence be contacted for pricing for guardrails on Lower Round Pond Road and approach guardrails for Long Cove Bridge.

Warrants. The Board reviewed and signed warrants for Payroll and Accounts Payable for the Town, Fire, Parks Departments and Transfer Station.

Reconciliations. April 2023 checkbook and cash reconciliations were reviewed and signed.

Correspondence. There was a donation request to plant an English Oak tree near the fish ladder. The request was tabled and will be re-visited when the grounds around the fish ladder have been designed. Bibber Trust trustees, Carol Ann Prentice and Merle Thompson, would like to pass their seats to Rachel Bizarro and Sheila McLain, respectively.

Public Comment

A request for purchase of the Ervine School was received. Hanna explained that sale of municipal property must be decided by the legislative body at Town Meeting. The property does not currently have a septic system and one would need to be installed if the building was to be converted to living quarters.

H. Williams stated he would work with the town in whatever capacity is needed for the replacement of Hatchtown Bridge. He would like to have boundary pins in place as soon as possible to know the location of the new ROW. Williams shared concern with the history of the dam located near the bridge and hopes it will not be affected by the replacement. Hanna stated that current ROW maps assume the old bridge will be kept in place during construction and will be used for one-way alternating traffic. This would allow for the road to remain open during construction. He noted the town did not want to force any land purchases as the bridge replacement could be done without using the old bridge and the road would be closed to thru traffic during construction. All agreed the bridge was located on a nasty corner.

Hanna gave notice of the following upcoming public meetings:

- Harbor Committee, Thursday, June 1st @ 5pm, Town Office
- Parks Department, Tuesday, June 6th @ 6pm, Ellingwood Center
- Comprehensive Plan Committee, Tuesday, June 6th @ 6:30pm, Town Office
- Select Board, Wednesday June 7th @ 6:30pm, Town Office
- Comprehensive Plan Committee, Tuesday, June 13th @ 6:30pm, Town Office

The meeting adjourned at 7:58pm.

Respectfully submitted,

Rachel Bizarro
Town Administrator