



**Select Board Meeting
MINUTES
Bristol Town Office – September 20, 2023**

Select Board Members Present: Chad Hanna, Kristine Poland, Paul Yates

Also present: K. Brackett, S. Brackett, J. Riley

Public Hearing

Hanna called the hearing to order at 6:30pm and led the Pledge of Allegiance.

Hanna made a motion to amend the municipal General Assistance Ordinance by adopting Appendices (A-H) effective from October 1, 2023 through September 30, 2024. After asking for public comment and receiving none, Poland seconded, and the motion was approved.

The Public Hearing closed at 6:32pm

Public Hearing

Hanna called the hearing to order at 6:32pm.

The on-premises liquor license for King Ro Market, LLC at 1414 State Route 32 was reviewed and Hanna called for public comment. There was no public comment. On a motion by Poland and a second by Yates it was unanimously agreed to approve the liquor license.

The Public Hearing closed at 6:37pm.

Minutes

On a motion by Poland, seconded by Yates, the minutes of September 6 were passed unanimously.

Appointments

On a motion by Poland and a second by Yates, the appointment of Randall Domina as Health Officer was unanimously passed. On a motion by Yates and a second by Poland, the appointment of Jessica Bourne as an Assistant 9-1-1 Addressing Officer was unanimously passed.

Historical Buildings

An estimate for electrical work at McKinley School was considered. The work includes replacement and rewiring of light fixtures, outlets and the junction box. On a motion by Poland and a second by Yates, a proposal from DiMauro Electric, Inc. in the amount of \$4,475.90 was approved with Hanna abstaining. Apex Tree Services has been contacted to trim the dead portions of a large tree in the front of the McKinley School building to satisfy requirements for property and casualty insurance. Willing Workers Hall will remain heated throughout the winter months. A local Girl Scout Troop is using the building on a regular basis and other organizations use it for meetings when the Town Hall is unavailable. The furnace will be scheduled for a service and a Gentron will be installed so a generator can be used there. It can serve as a warming center if there

is a long-term power outage. The Ervine School will be set up for ongoing Self-Contained Breathing Apparatus training by Bristol Fire and Rescue.

Comprehensive Plan Review

The schedule of deadlines and public hearings between now and Town Meeting were reviewed.

Regular Business

Liquor License. On a motion by Yates and seconded by Poland, a renewal of an on-premises liquor license for The 1812 Farm was approved unanimously.

Abatements. On a motion by Poland and seconded by Yates all agreed to approve abatement 2023-09 in the amount of \$29.42. On a motion by Yates and seconded by Poland all agreed to approve abatement 2023-10 in the amount of \$346.90.

Correspondence. Natural Concepts has received the cap rocks for the fish ladder. Installation will begin in a few weeks. A private party has inquired about leaving the Town of Bristol in their will. New interest rates were increased at The First. Checking and Savings accounts are now earning 4.6% and CD's 5.25%.

Building Permits. 04C-004, 008-011-C-2, 011A-010C, 010-070-F, 022-018 were reviewed.

Reconciliations. The reconciliation for the August checking account and cash account were reviewed and approved.

Warrants: The Board reviewed and signed warrants for the Town, Fire and Parks Accounts Payable and Payroll and the Transfer Station.

Hanna gave notice of the following upcoming public meetings:

- Harbor Committee, Thursday, September 28th @ 5:00pm, Town Office
- Shellfish Committee, Monday, October 2nd @ 6:30pm, Town Office
- Parks Department, Tuesday, October 3rd @ 6:00pm, Ellingwood Center
- Select Board, Wednesday, October 4th @ 6:30pm, Town Office
- Comprehensive Plan Committee, October 10th @ 6:30pm, Town Office

The meeting adjourned at 7:10pm.

Respectfully submitted,

Rachel Bizarro
Town Administrator