



**Select Board Meeting  
MINUTES  
Bristol Town Office – December 20, 2023**

*Select Board Members Present: Chad Hanna, Kristine Poland, Paul Yates*

*Also present: J. Riley*

Hanna called the hearing to order at 6:30pm and led the Pledge of Allegiance.

**Minutes**

On a motion by Poland and a second by Yates, the minutes of December 6 were passed unanimously.

**Proposed Shellfish Ordinance**

Amendments included the addition of a Non-Resident Student Commercial License, new language for minimum legal size for all species covered under the ordinance and other minor wording adjustments. The proposed ordinance is on file at the Town Office. A Public Hearing will be held by the Shellfish Committee at their February meeting. DMR approval of Bristol's Shellfish Management Plan has been received. The Management Plan is on file at the Clerk's Office and on the town's website.

**LD 2003**

LD 2003 becomes effective on July 1, 2023 and amendments to the Land Use Ordinance need to be considered. The Board has requested the Planning Board look into possible language for the ordinance to satisfy the requirements of the bill. Poland suggested contacting LCRPC and MCOG for standard ordinance wording.

**Animal Control Contract**

LCISO submitted proposed amendments to the 2024 ACO contract. ACO wages will increase 5% and language to the "Indemnification and Hold Harmless" section will be updated. The contract will be available next month for signatures.

**Community Resilience Program**

CRCT and LCRPC have provided information about enrolling in the Community Resilience Partnership. The town would be required to complete a community self-assessment, hold public workshops to determine Bristol's climate resilience and to adopt a resolution of commitment. If enrolled, Bristol would be eligible for funding through the Community Action Grant. The Town Admin will find out if there is a deadline for enrollment.

**Shared Meeting for Comprehensive Plan**

After polling the Select Board, Planning Board and Comprehensive Plan Committee; Thursday, January 11 was found to be the most agreeable date to have a shared meeting between the three groups.

**2024 Budget**

Budget items discussed: payroll and insurance for full-time highway position, COLA, assessment cost, bridge costs and capital reserve, town buildings, decrease contingency, nonprofit service providers, and OBD.

**Regular Business**

Correspondence. A thank you letter from Eldercare was received for 2023 Town Meeting appropriation. Correspondence regarding water levels at the dam from property owners in Bremen was reviewed.

Reconciliations. The Checking Account and GL Cash have been reconciled through November. The School Construction Loan and the School Enhancement Account have been reconciled through November. The Real Estate and Personal Property Accounts have been reconciled through November.

Warrants. The Board reviewed and signed AP warrants for the Town, Fire and Parks; AP and Payroll for the Transfer Station; and AP, Payroll, Construction AP and Enhancement AP for the School.

Hanna gave notice of the following upcoming public meetings:

- Special Town Meeting, Wednesday, December 27th @ 6:30pm, Town Office
- Parks Commission, Tuesday, January 2nd @ 6:00pm, Ellingwood Center
- Select Board, Wednesday, January 3rd @ 6:30pm, Town Office
- Harbor Committee, Thursday, January 11th @ 5:00pm, Town Office

The meeting adjourned at 7:25pm.

Respectfully submitted,  
Rachel Bizarro  
Town Administrator