



**Selectmen's Meeting
MINUTES
Bristol Town Office, January 5th, 2022**

Selectmen Present: Chad Hanna, Kristine Poland, Paul Yates.

Also present: Chris Hall (Town Administrator); Patricia Porter.

At 7.00 pm Chair Hanna called the meeting to order and led the recital of the Pledge of Allegiance.

The Chair then opened a Public Hearing into the proposed Floodplain Management Ordinance, approved by the Planning Board on October 7th, 2021.

There being no comments from the public, the Chair adjourned the public hearing. The proposed Ordinance will be considered for inclusion on the Town Meeting Warrant at a future Select Board meeting.

Yates moved that the minutes of the Special Town meeting and the Select Board meeting held on December 22nd be accepted as presented. The motion was seconded by Poland and passed, 3 – 0.

Update on Open Positions: The Town Administrator noted that an offer had been extended to a candidate for the position of Treasurer; he did not have a definite reply at this time.

Shellfish Warden: The Town Administrator presented a contract for the Town to employ Brent Barter as Shellfish Warden for the calendar year 2022, on the same terms as in 2021. It was moved by Yates, seconded by Poland, to accept the contract. Motion passed, 3 – 0, and the Board signed the contract.

Remote Participation Policy (tabled on December 22nd)

Poland moved, seconded by Yates, to adopt the Remote Meeting Participation Policy as presented. Motion passed, 3 – 0, and Selectmen signed the Policy.

Retirement Plans: Hall noted that a promised package from Mission Square, with whom the Board had spoken by Zoom on December 15th, had not arrived. He suggested inviting a local financial advisor to a future Board to discuss the available options. The matter was tabled for future discussion.

Budget Review: The Board reviewed the latest update of the 2022 Town budget presented by the Town Administrator. Hall noted that if our Ratio drops below 80% this year it may be necessary to perform an early revaluation. Hanna asked him to request from Parker Appraisals a quick review of where in the town the values are rising most steeply.

Warrants: The Board reviewed and approved Warrants for Payroll and Accounts Payable from the Town, Fire and Rescue and Parks, Bristol Consolidated School and the Bristol / South Bristol Transfer Station. Yates asked Hall to confirm that MMA had in fact refunded the town his registration fee for the cancelled November conference.

Liquor license application: an application had been received from Harbor Light LLC for an off-premises license as they assume ownership of Dee's Variety Store. A Public Hearing will be scheduled for January 19th.

There were no public comments.

The Chair gave Notice of Public Meetings as follows:

- Fish Committee, Thursday, January 6th, 4 pm at the Bristol Town Office
- Budget Committee, service provider hearings: Tuesday, January 11th, 7.00 pm by Zoom. To receive a Zoom access code, notify the Town Office by 4.00 pm on January 11th.
- Bristol / South Bristol Transfer Station Board: Wednesday, January 12th, 6.30 pm at the Bristol Town Office
- Comprehensive Plan Committee: Thursday, January 13th, 7.00 pm by Zoom. To receive a Zoom access code, notify the Town Office by 4.00 pm on January 13th.
- Parks and Recreation Commission, Tuesday, January 18th, 6.00 pm at the Ellingwood Information Center
- Select Board, Wednesday, January 19th, 2022, 6.30 pm at the Town Office
- Harbor Committee, Thursday, January 20th, 5 pm at the Bristol Town Office

There being no further business before the body, the Board adjourned at 7.58 pm.

Respectfully submitted,
Chris Hall
Town Administrator