



**Selectmen's Meeting
MINUTES
Bristol Town Office, May 4th, 2022**

*Selectmen Present: Chad Hanna (Chair), Paul Yates, Kristine Poland.
Also present: Chris Hall (Town Administrator); John Riley (Treasurer); Richard Francis and Jessica Yates (co-chairs, Comprehensive Plan Committee); Dan Reny; Carmen Reed; Laurent Poole; Jenny Chase.*

Chad Hanna called the Board to order at 6.30 pm, followed by recitation of the Pledge of Allegiance.

Yates moved, seconded by Poland, acceptance of the Minutes of the meetings of April 13th and 20th. Motion passed, 3 – 0.

Public Hearing:

Hanna opened a Public Hearing into the application by Muscongus Bay Lobster for a permanent Extension of Premises to serve alcohol on the pier, adjacent to and under the existing license held by Muscongus Bay Lobster for The Anchor Restaurant which was also before the Board for its annual renewal.

Co-owner Dan Reny explained that he had been advised by the Bureau of Alcoholic Beverages and Lottery Operations to use a single license for the two restaurants on the same premises, thus the Extension of Premises application.

There being no other public comments, the Chair closed the hearing at 6.33 pm and moved, seconded by Yates, approval of the application for Extension of Premises and also the related application for the Renewal of the existing license. Motion passed, 3 – 0, and the Board signed the Renewal and the Extension of Premises applications.

New Business:

The Board reviewed additional Liquor License Renewal applications from The Contented Sole restaurant and Shaw's Fish and Lobster Wharf, Inc.

Yates proposed, seconded by Poland, approval of the application from The Contented Sole. Motion passed, 3 – 0, and the Board signed the application.

Poland proposed, seconded by Yates, approval of the application from Shaw's Wharf. Motion passed, 3 – 0.

New Harbor Ice Cream: Carmen Reed, the new owner of Harbor Ice Cream in New Harbor, reported to the board on her discussions on parking and traffic safety with Fire Chief Scott Sutter. She was accompanied by the building owners, Jenny Chase and Laurent Poole. They had agreed a number of low-cost recommendations which it is hoped will minimize the blockage of

traffic on Southside Road and the obstructions to visibility on Route 130 which had occurred frequently in the past two summers. The Board thanked her for her consideration of traffic safety and wished her well for the summer season.

Coastal Rivers Conservation Trust: due to the delayed arrival of Steven Hufnagel, the Trust's Executive Director, this item was tabled to the meeting on June 1st.

Comprehensive Plan Committee: the co-Chairs, Jessica Yates and Richard Francis, expressed their gratitude to the Board and to the Town for their support for the process at Town Meeting. They now face a compressed timetable to be able to deliver a Plan to the 2023 Town Meeting. Yates reported that the several sub-committees have, for the most part, completed their initial work of collecting data and preparing first drafts of chapters, without at this stage making recommendations. The Natural Resources and Land Use subcommittees are those with the most work still to do, and additional members have joined those subcommittees to attempt to finish the work by the end of May.

The Committee expects to select a consultant to assist with the next stage of the work, at their meeting on May 24th. Four experienced consultants have been contacted and will be interviewed. The Select Board will be asked to approve a contract with the selected consultant at their meeting on June 1st.

J. Yates noted the interest previously expressed by individuals in joining the committee. As the work becomes more focused and intense, she expressed a preference for working with people who have worked with the committee and are up to speed; bringing in new members at this stage, other than those with specialist expertise in particular areas, may slow the work down. The co-chairs felt that the current team is effective.

Francis concluded with an appeal for continued active Select Board participation and support.

Regular Business:

Building Permits: The Board reviewed and approved Permits issued by the Code Enforcement Officer at Map 002, lot 093-C-1; Map 006, lot 013; Map 008, lot 025; Map 010, lot 021; Map 011A, lot 010-B; Map 012, lot 022; and Map 027, lot 014.

The Board reviewed and approved Accounts Payable and Payroll Warrants for the Town, Fire, Parks, Bristol Consolidated School and the Bristol / South Bristol Transfer Station.

The Town Administrator noted that Shelley Gallagher, the new Parks and Recreation Director, was due to start work on Monday May 9th. He would invite her to an early Board meeting to meet the Select Board.

There were no public comments or correspondence.

The Chair gave Notice of Public Meetings as follows:

- Parks and Recreation Commission, Tuesday, May 17th, 6.00 pm at the Ellingwood Information Center
- Select Board: Wednesday, May 18th, 6.30 pm at the Town Office
- Comprehensive Plan Committee, Tuesday, May 24th, 7.00 pm at the Town Office

Executive Session:

Pursuant to M.R.S. Title 1, Chapter 13, section 405.6(A), the Chair moved that the Board enter Executive Session to discuss a personnel matter (review of John Riley on the successful completion of his initial probationary employment period). Motion seconded by Poland and carried, 3 – 0. The Board entered Executive Session at 7.17 pm.

The Board left executive Session at 7.40 pm. The Chair reported that the Board and the Town Administrator recommended a change in responsibilities in the Town Office. The role of Treasurer will move to Erin Reeves on the completion of her probationary employment period; John Riley will assume the responsibilities of Tax Collector and General Assistance Administrator. Rachel Bizarro and Chris Hall will continue as Town Clerk and Town Administrator, respectively.

There being no other business before the Board, the Board adjourned at 7.45 pm.

Respectfully submitted,
Chris Hall
Town Administrator