



**Selectmen's Meeting
MINUTES
Bristol Town Office, June 15th, 2022**

*Selectmen Present: Chad Hanna (Chair), Paul Yates, Kristine Poland.
Also present: Chris Hall (Town Administrator); Shelley Gallagher (Parks and Recreation Director)*

Chad Hanna called the Board to order at 6.30 pm, followed by recitation of the Pledge of Allegiance.

Poland moved, seconded by Yates, acceptance of the Minutes of the meeting of June 1st as presented. Motion passed, 3 – 0.

Bid Opening:

Bids were received for the 2022 program of paving the Town's roads, from Crooker Construction LLC and from Hagar Enterprises Inc. The bids were unsealed and read aloud.

Crooker Construction's bid for the full package totaled \$622,440, including both Options and with shoulder work. Hagar's bid for the same work totaled \$440,316, after a discount offered for acceptance of the full package including Options.

It was moved by Hanna, seconded by Poland, to accept the bid from Hagar Enterprises, for paving of \$419,016 and shoulder work not to exceed \$21,300, for a total of \$440,316. Motion passed, 3 - 0.

New Business:

Employment waiver: The Parks Director, Shelley Gallagher, presented a request for a Waiver of the Town's Nepotism Policy to allow the grandchild of a Parks Commissioner to take a summer job at the Beach Park. Poland moved, seconded by Hanna, approval for a waiver for Ella Pendleton. Motion passed, 3 – 0.

Gallagher reported that Parks was planning to accept credit cards at both the Lighthouse and Beach Parks in the immediate future, using equipment purchased through The First bank which would allow for direct interface with TRIO for accounting as well as direct deposit into our First checking account.

She also reported that she hoped to address the poison ivy problem at the Beach Park using a 'goatscaping' company which rents goats to eat poison ivy – apparently a favorite food of goats. The use of chemicals to kill the poison ivy is not permitted in the shoreland zone and is inconsistent with the Town's chemical use ordinance.

Discharge of Lien: A request had been received from attorneys for the purchasers of property at Map 003, lots 039 and 039-A, for release of Liens on the property dating from 2007. Poland

recalled that the property had been tax acquired that year, but it was surprising that a release had not been recorded. Hanna moved, seconded by Yates, to sign the Release Deed on the properties. Motion passed, 3 – 0, and the Board signed the Release.

Roadside tree work and mulching: the Town Administrator reported a proposal from Nathan O. Northrup Forest Products and Earthwork, LLC, for mowing and mulching work on Carl Bailey Road, Lower Round Pond Road and Poor Farm Road, in the amount of \$12,900, subject to the Town providing flagging protection for their crews. Hanna, pointing out that he knew of no other contractor in the area providing this service, and that their work last year was very satisfactory, moved acceptance of their proposal. Seconded by Poland, the motion passed, 3 – 0.

Old Business:

Human Resources Policy: Poland suggest that the draft amendment to the Human Resources Policy Manual, tabled on June 1st, be accepted, and that the Board take additional time to study other areas for revision of the Policy Handbook over the summer. Hall received confirmation that this meant the new policy allowing employees with their own comprehensive health insurance to take payments in lieu of joining the town’s MMA Health Plan would go into effect beginning with the current quarter. Hanna moved, seconded by Poland, that the new policy be accepted, and the motion passed, 3 – 0.

Tax Commitment: Further to the Board’s vote on June 1st to set the mill rate at 7.2 mills, Hall presented the 2022 Real Estate and Personal Property Commitment Books, and proof examples of the tax bills. Poland noted one correction that needed to be made on the proofs. Hanna then moved, seconded by Poland, to sign the Assessors’ Certification of Assessment; the Municipal Tax Assessment Warrant; and the Certificate of Commitment. Motion passed, 3 – 0, and the Board signed the Certifications and Warrant.

Welfare matter: Hall reported that the General Assistance administrator, John Riley, had been approached by Kerry Ratigan, social worker at Cove’s Edge nursing home, for financial assistance with cremation expenses for a long-term Bristol resident. He recommended a vote of \$500 from the Worthy Poor Fund for such assistance. Hanna moved, seconded by Poland, to pay \$500 from the Worthy Poor Fund directly to the Funeral Director once the cremation is scheduled.

Supplemental Tax Certificate: Hall reported that property at Map 009, lot 015, had been incorrectly granted a Homestead Exemption for the years 2018 through 2021, inclusive, and the owners wished to repay the Town for the error. Poland moved, seconded by Yates, that Supplemental Tax Certificate and Warrant number 2022-0003, in the amount of \$621.25, be certified by the Board. Motion passed, 3 – 0, and the Board signed the Warrant.

Property Tax Exemptions: Hall presented the following Applications for Exemption:

- Blind Person: Map 03A, lot 063. Moved by Poland, seconded by Yates; approved 3 – 0.
- Working Waterfront: Map 04C, lot 017. Moved by Poland, seconded by Yates; approved, 3 – 0.
- Veteran: Map 04E, lot 234-6. Moved by Poland, seconded by Yates. Motion passed, 3 – 0.

Hall reported that a further Application had been received, for a Paraplegic Veteran Exemption, which had been Tabled by the Board on June 1st. Correspondence with the Veterans

Administration and Maine Revenue Services had determined that the Veteran concerned did not meet the V.A's definition of a paraplegic, and the state would therefore not reimburse the Town if it granted the Exemption. He recommended that the Board take no action on the application.

Regular Business:

Building permits: the Board reviewed and signed Building Permits for properties at Map 03A, lot 007A; Map 004, lot 145-P; Map 006, lot 047; Map 006, lot 052; Map 006, lot 063; Map 008, lot 11-C-2; Map 009, lot 072; Map 024, lot 001-E; and Map 033, lot 016.

Warrants: the Board reviewed and approved Accounts Payable and Payroll Warrants for the Town, Fire, Parks, Bristol Consolidated School and the Bristol / South Bristol Transfer Station.

Under Correspondence, Hall circulated copies of a Depredation Permit received by the Shellfish Committee for the taking of up to 40 Canadian Geese which are contributing to the pollution of the shellfish beds in upper Pemaquid Harbor.

There were no Public Comments.

The Chair gave Notice of Public Meetings as follows:

- Planning Board, Thursday, June 16th, 7.00 pm at the Town Office
- Parks and Recreation Commission, Tuesday, June 21st, 6.00 pm at the Ellingwood Information Center
- Harbor Committee, Thursday, June 23rd, 5.00 pm at the Town Office
- Comprehensive Plan Committee, Thursday, June 30th, 7.00 pm at the Town Office
- Select Board, Wednesday, June 29th, 6.30 pm at the Town Office

There being no other business before the Board, the Board adjourned at 7.59 pm.

Respectfully submitted,
Chris Hall
Town Administrator