



**Select Board Meeting
MINUTES
Bristol Town Office, July 20th, 2022**

*Selectmen Present: Chad Hanna (Chair), Paul Yates, Kristine Poland.
Also present: Chris Hall (Town Administrator); Rachel Bizarro (Town Clerk); John Riley (Treasurer); Don Means; Michael Melville; Peter Hope; Charles Hanson; Evan Houk (Lincoln County News); Merle Parise.*

Special Town Meeting:

Town Clerk Rachel Bizarro called the meeting to order and, under Article One, requested nominations for Moderator. Donald Means was proposed by Bizarro, and seconded by Hanna, and written ballot papers were distributed. The Clerk announced that five votes had been cast for Donald Means, who was declared elected and swore the oath of office.

The Moderator then read Article Two, to separate the positions of Town Administrator and Tax Collector. The Article was proposed by Hall, seconded by Poland, and there being no questions or discussion, the Article was passed on a show of hands with none in opposition.

The Moderator then adjourned the Meeting at 6.35 pm.

Select Board Meeting:

Chad Hanna then called the Board to order, followed by recitation of the Pledge of Allegiance. Poland moved, seconded by Yates, acceptance of the Minutes of the meeting of July 6th as presented. Motion passed, 3 – 0.

New Business:

Samoset Monument: Peter Hope appeared before the Board representing an ad hoc committee of interested residents including the historian Jody Batchelder, whose book ‘Here First: Samoset and the Wawenock of Pemaquid, Maine’ is to be published in August. Hope requested the Board’s permission to replace the inscription on the monument, which is not factually correct. He also suggested that a more appropriate place for a corrected monument would be at Colonial Pemaquid State Park. Following discussion, the Board agreed that the existing monument, which dates from 1905, should remain in place as it is itself now a part of New Harbor’s history; but they would be open to considering specific wording for a new inscription plaque if it is submitted.

Whether an additional monument might be appropriate at Colonial Pemaquid State Park would be a matter for the state to determine.

Offer of pews for McKinley School: Hall brought to the Board an offer from the Old Bristol Historical Society for the donation of a set of church pews, currently in storage at a resident's barn, for use in the McKinley School. After discussion, the Board felt that the pews were too large for the space in the light of the hopes to show its former use as a schoolroom. They directed the Town Administrator to turn down the offer but with gratitude for the Society's consideration of the Town.

Road salt contamination of well: A letter had been received from a resident at 1631 State Route 32, including a water test report showing high levels of chloride apparently from road salt contamination of a well located close to the road. The Town Administrator will follow up with the town's insurance carrier, the Maine Municipal Association, to determine our liability and coverage.

Damage to Transfer Station door: Hall noted the damage done on July 15th by a vehicle using the commercial bay side of the transfer station. The door will need replacing and masonry cracking will need repair. An insurance adjuster for the vehicle's owner, Regional Rubbish removals, is expected perhaps by Monday 25th. The Transfer Station manager will place an order for the replacement door once it is known who will pay for it. The replacement door will take around eight weeks for delivery and installation, during which time stonemason Phil Fitton will make repairs.

Old Business:

Hall offered updated job descriptions for the Town Administrator, Tax Collector, Treasurer and Town Clerk, based on the separation of responsibilities now voted by the Special Town Meeting. He suggested that the Board take these home for review and the matter was tabled to August 3rd, on which date Erin Reeves is due her review on successful completion of probation, and when the Board should appoint the new Treasurer and Tax Collector positions.

The current Treasurer, John Riley, was recognized and asked how the Town should respond to a large request for property tax data from CoreLogic, Inc. Poland indicated that most towns do comply and it is ultimately covered by Freedom of Access laws. He could confirm this with MMA's legal office.

Regular Business:

Abatement Warrant: Poland moved, seconded by Yates, to approve Abatement Warrant number 2022-0005 in the amount of \$1,482.28, for the New Harbor Methodist Church parsonage. Motion passed, 3 – 0, and the Board signed the Warrant.

Liquor licensing: The Board reviewed a Catered Function Permit request for an event on August 27th. Poland moved, seconded by Yates, to approve the Permit. Motion passed, 3 – 0, and the Board signed their consent to the application.

Building permits: The Board reviewed and signed Building Permits approved by the Code Enforcement Officer, for properties at Map 007, lot 124-A-6; Map 011, lot 006-A-5; Map 014, lot 045; and Map 031, lot 031.

Warrants: the Board reviewed and approved Accounts Payable Warrants for the Town, Fire, Parks, Bristol Consolidated School and the Bristol / South Bristol Transfer Station.

Under **Correspondence**, the Board received a thank-you card signed by 26 members of the Bristol Congregational Church and residents of Longfellow School Road, in appreciation for the installation of a mirror on the Town Office wall to give greater safety to vehicles exiting Longfellow School Road onto Route 130.

A circular letter was received from NOAA regarding the current high rate of seal mortality from Avian Influenza. Instructions on carcass disposal had been shared with the Parks and Highway Departments.

Hagar Enterprises, LLC, had asked to re-open the snow removal contract, which has two years remaining, due to the sharp increases in the costs of fuel and salt. He had requested a meeting with Hanna as acting Road Commissioner on behalf of the board. Hall will try to schedule such a meeting in the coming week.

The Board also took note of an application to the Bureau of Lands from Round Pond Waterfront Marina, LLC, for an extension of the existing submerged lands easement under its wharf in Round Pond. This Notice has been posted in the Municipal Office. The comment period expires on July 29th.

A Forestry Operations Notification was received for logging on 29 acres on the Upper Round Pond Road, immediately west of the Rock Schoolhouse Road intersection.

Public Comments: Chuck Hanson expressed concerns as follows: (i) his hopes that a company could be found to take solvents and similar hazardous liquids from the public at the Transfer Station; (ii) the reversion to an all-property-valuation formula for funding the CLC Ambulance Service; and (iii) rising school construction costs. The Chair noted that these are things beyond the Board's control, and that no final plan for the school renovations has been made.

Michael Melville asked about the significant number of logging operations in Town, but the Chair pointed out that this is under the control of the Maine Forest Service. There are no Town ordinances, though his concerns could appropriately be addressed to the Comprehensive Plan Committee.

Merle Parise introduced himself as a candidate for the House of Representatives. He asked if the Town had any information yet from the state regarding LIHEAP or other ways to assist residents with heating costs in the coming winter. No information has been received yet.

The Chair gave Notice of Public Meetings as follows:

- Parks and Recreation Commission, Tuesday, August 2nd, 6.00 pm at Ellingwood Information Center
- School Board, Wednesday, August 3rd, 5.30 pm at the Bristol Consolidated School Library
- Select Board, Wednesday, July 27th, 6.30 pm at the Town Office: Executive Session with Eaton Peabody; Wednesday, August 3rd at 6.30 pm.

There being no other business before the Board, the Board adjourned at 7.41 pm.

Respectfully submitted,
Chris Hall
Town Administrator