



**Selectmen's Meeting  
MINUTES  
Bristol Town Office, August 4<sup>th</sup>, 2021**

*Selectmen Present: Chad Hanna, Kristine Poland, Paul Yates*

*Also Present: Chris Hall (Town Administrator); Jessica Westhaver (Treasurer); Scott Sutter (Fire Chief); Seth Hagar (Hagar Enterprises, Inc.); Charles Hanson.*

The Board was called to order by Chair Hanna at 7:00 pm, followed by the Pledge of Allegiance.

Yates moved that the minutes from the meeting of July 21<sup>st</sup> be accepted as drafted. The motion was seconded by Poland and passed, 3 – 0.

**Old Business:**

Covid-19 status: the Town Administrator reported that this day Maine CDC had designated Lincoln County an Area of Substantial Community Transmission, which carries an advisory to wear masks in public indoor spaces. It is likely, given the small population of the County and the low absolute number of cases, that this status can change rapidly. Notices have been posted advising the use of masks in the Town Hall and Parks buildings. The school will reopen later in August keeping in place the protocols for mask wearing that were used in the previous school year.

Munro Bridge fire pond: Hall showed the Board photographs of the excavation for the fire pond, with mudslides that indicated the impossibility of completing the pool to the intended steepness of the banks. For the contractor, Seth Hagar reported that after four attempts, and the use of much riprap, pins, and textiles, he could only foresee a pond with adequate water capacity having a much wider surface area, and much shallower sloped banks. Even so, he could not guarantee the capacity of the pool would be maintained or that a hydrant intake could remain clear, given the nature of the mud. Hall indicated that Jami MacNeal of DEP had attended a meeting that day on the site with Hall, Hagar, C.E.O. Joe Rose, the landowner (Joyce Jones), Bill Lane of Gartley & Dorsky, and Assistant Chief Brad Pendleton and retired Chief Paul Leeman, for the Fire Department. DEP would require restoration of the site to wetland, given that the permit to displace wetland was based on the public purpose of the fire pond.

Fire Chief Sutter summed up the arguments for terminating the project, in view of the uncertainties around the option of creating a wider, shallower fire pond that (1) would require an agreement with a second landowner; (2) would have no guarantee that it would not fill in quickly, given the soft soil; (3) the concerns of the landowner about an expanded footprint and the threat of erosion to her driveway; and in any case (4) faces

uncertainty regarding DEP and USCOE approval for displacement of additional wetland and/or disturbance of the stream bed. He also indicated that there are alternative water supplies within 2 miles of Round Pond at (1) Upper Round Pond Road, (2) the Templeton Pond off Route 32, (3) Coggins Road and (4) a pond off Moxie Cove Road.

Poland, agreeing with the Chief's assessment, suggested that the Town Administrator be directed to conclude a Change Order agreement with Hagar Enterprises, based on their estimated cost to infill the excavated area and restore the wetland at Munro Bridge, with a maximum cap for completion of the work of \$59,050. It was moved by Hanna to accept such a Change Order, seconded by Poland; the motion passed 3 – 0.

### **Regular Business:**

Personal Property Tax Abatements: The Treasurer presented two Abatement Warrants for personal property taxes. It was moved by Yates, seconded by Poland, that Abatement Warrant number 2021-0007 in the amount of \$386.28 be approved. Motion passed, 3 – 0. It was further moved by Poland, seconded by Yates, that Abatement Warrant number 2021-0006 in the amount of \$31.68 be approved. Motion passed, 3 – 0.

Building permit applications: Selectmen reviewed and approved building permit applications for properties at Map 007, lot 059-E-2; Map 007, lot 060-A-1; Map 008, lot 036; Map 008, lot 048-A; and Map 008, lots 023-C and 060.

Monthly financial reports: The Board reviewed and approved month-end check reconciliation, Real Estate and Personal Property reconciliations, collateral confirmation, and the Parks and Recreation cash balance.

Warrants: The Board reviewed and approved payroll and accounts payable Warrants for the Town Office, Fire and Rescue, Parks Department, and the Bristol / South Bristol Transfer Station.

Correspondence: MMA had sent a letter indicating that the expected disbursement of the American Recovery Act grant funding had been postponed by the state for a further 30 days. We should now expect to receive 50% in September, and the other 50% in September 2022. The September payment is expected to amount to \$138,500.

Hanna requested that Hall contact Nathan Northrup and Asplundh to get estimates for tree trimming on the Lower and Upper Round Pond Roads.

There being no further business, the Board adjourned at 7.52 pm.

Respectfully submitted,

Christopher Hall  
Town Administrator