



**Select Board Meeting  
MINUTES  
Bristol Town Office, August 17<sup>th</sup>, 2022**

*Selectmen Present: Paul Yates, Kristine Poland.*

*Apologies: Chad Hanna*

*Also present: Chris Hall (Town Administrator); Clyde Pendleton (Chair, Parks and Recreation Commission).*

Acting Chair Paul Yates called the Board to order at 6.30 pm, followed by recitation of the Pledge of Allegiance.

Poland moved, seconded by Yates, acceptance of the Minutes of the meeting of August 3<sup>rd</sup> as presented. Motion passed, 2 – 0.

**New Business:**

**Parks Commission:** Clyde Pendleton, Chair of the Parks Commission, gave notice of the Commission's wish to purchase a Surf Rake, a hydraulic tool to be towed behind the beach tractor, which the Commission had seen demonstrated and were satisfied that it would be a worthwhile investment in saving labor hours and in improving the quality of the beach for users. He had a quotation of \$50,250 which the manufacturer, H. Barber and Sons of Naugatuck, CT offered to take in two instalments, in September of each of 2022 and 2023 without interest charge. The Town Administrator and the Parks Director had seen the demonstration and were satisfied that the purchase makes sense.

In discussion, it was noted that the beach tractor is likely to need replacement within the next two years, and the 2023 Parks Budget should set aside an additional reserve for such a purchase.

It was moved by Poland, seconded by Yates, to approve the expenditure of \$50,250 by Parks on the Beach Rake. Motion passed, 2 – 0.

The Commission Chair also discussed the likely need to replace the restrooms at the Lighthouse Park in the coming years. He proposed not using an architect, but using the design services offered by one of the hardware suppliers in Damariscotta. It was tentatively proposed to use the existing septic system, subject to approval by a licensed Site Evaluator; the Commission would keep the Board updated as plans develop.

**Old Business:** The Board reviewed a memo from the co-Chairs of the Comprehensive Plan Committee. A sub-committee of four had interviewed two candidates for the role of consultant for the final drafting of the Plan, and were to interview a third the following day. Their recommendations would be presented to the full Committee at a meeting scheduled for August 23<sup>rd</sup>.

The co-Chairs expected to be able to present the full Committee's agreed recommendation to the

Board on September 7<sup>th</sup>.

**Re-commitment of taxes:** With the appointment on August 3<sup>rd</sup> of John Riley as Tax Collector, Hall noted the need to re-commit the taxes to the new Tax Collector and the signing of a Settlement with the previous Tax Collector, Chris Hall. He suggested a date of September 1<sup>st</sup> as the cut-off for settlement and re-committal, and would bring the appropriate certificates to the Board on September 7<sup>th</sup> for approval. Poland asked that the Auditors be consulted and agree on the sums involved.

### **Regular Business:**

**Tree Growth Renewal:** An application for the two-year renewal of Tree Growth status for 17.6 acres on Map 005, lot 043D, was received together with an updated Forestry Plan for the property. Poland moved, seconded by Yates, to approve the Renewal. Motion passed, 2 – 0, and the Board signed the application in their capacity as Assessors.

**Abatement Certificate:** An abatement requested for Map 021, lot 025 had been reviewed by the Assessors, who agreed that an error on their part meant that an Abatement of \$1,776.96 was due. Yates moved, seconded by Poland, to approve Abatement Tax Certificate and Warrant number 2022-0006, in the amount of \$1,776.96. Motion passed, 2 – 0, and the Board signed the Warrant.

**Building Permits:** The Board reviewed and approved Permits for construction at Map 006, lot 038-D; Map 007, lot 098; and Map 010, lot 022-B.

**Warrants:** the Board reviewed and signed Warrants for Accounts Payable for the Town, Fire Department, Education and Parks & Recreation.

**Correspondence:** There was no correspondence to report.

**Public Comments:** There were no public comments.

The Chair gave Notice of **Public Meetings** as follows:

- Comprehensive Plan Cttee., Tuesday August 23<sup>rd</sup>, 7.00 pm at the Town Office
- Harbor Committee, Thursday, August 25<sup>th</sup>, 5 pm at the Town Office
- Fish Committee, Thursday, September 1<sup>st</sup>, 7 pm at the Fish Ladder
- Parks and Recreation Commission, Tuesday, September 6<sup>th</sup>, 6.00 pm at Ellingwood Information Center
- Select Board, Wednesday, August 24<sup>th</sup>, 6.30 pm at the Town Office: meeting with Don Gerrish, Eaton Peabody, re. search for new Town Administrator; next regular meeting, Wednesday, September 7<sup>th</sup>, 6.30 pm.
- School Board, Wednesday, September 7<sup>th</sup>, 5.30 pm at Bristol Consolidated School's library

There being no other business before the Board, the Board adjourned at 7.19 pm.

Respectfully submitted,

Chris Hall

Town Administrator