



**Select Board Meeting
MINUTES
Bristol Town Office, October 19th, 2022**

*Selectmen Present: Chad Hanna, Paul Yates. Apologies: Kristine Poland.
Also present: Chris Hall (Town Administrator); Darin Carlucci, Rebecca Cooper, June Donenfeld (Bristol School Board); Jennifer Ribeiro (Principal, Bristol Consolidated School); Lynsey Johnston (Superintendent); Peter Nielsen, John Carroll (AOS 93); Charles Hanson; Wayne Grothe; Judi Simonson.*

Chair Chad Hanna called the meeting to order at 6.30 pm and led the Pledge of Allegiance.

The Minutes from October 4th were tabled to the next meeting due to the absence of K. Poland.

Meeting with School Board:

Darin Carlucci, Chair of the School Board, introduced the Principal, the Superintendent and members of the AOS 93 staff, and presented updated plan drawings for the proposed school renovation and expansion. He talked the Board through a package of slides demonstrating the goals of the project, its estimated cost and the probable timeframe.

One year into preparation of the project, the School Board has now voted (at its October 4th meeting), subject to no objection from the Select Board, to issue an RFP intended to get a fixed cost for the project as a basis for a request to the March 2023 Town Meeting. The RFP is being prepared by Cordjia Capital Projects Group, AOS 93's engineering and design contractor, who have been engaged on the project for eight months.

The financing of the project was discussed with Hall noting that it would likely be necessary to borrow around \$5 million, and that the Town Meeting would need two articles: one to approve the expenditure and one to borrow the money (most likely by a 15-year note from The First). The Town's legal borrowing capacity is in excess of \$300 million, so would barely be impacted, but the servicing of a 15-year note would add around half a mill to Bristol's tax rate.

The Chair agreed with issuing the RFP to determine the actual cost of the project, which would likely be the subject of further discussion by the Board, and a special meeting of the Budget Committee, early in the New Year.

Snow Removal: Hall gave the Board a Contract Amendment incorporating the formula for this season's costs requested by Hagar Enterprises and discussed by the Board with Seth Hagar on October 4th. One small change was added at Hagar's request, to base the diesel fuel adjustment surcharge (or rebate) on the basis of Hagar's pricing from Colby & Gale, rather than on the state's published average price.

Hanna moved, seconded by Yates, to accept the Contract Amendment as presented, with the cost for the season's snow removal now totaling a base price of \$536,079.36. Motion passed, 2 – 0, and the Board signed the Contract Amendment.

Appointments: the Board signed the Certificates of Appointment for the Board nominations approved on October 4th, as follows:

Budget Committee, three-year terms: Alex Beaudet; Tom Bishop; Keith Mestrich; Pat Porter. One-year term: Sheila McLain.

Appeals Board, two year terms: Warren Grant, Steve Jorgensen, Mike Melville. One-year term: Chares Farrell.

Hanna seconded the nominations, and the Board voted its approval, 2 – 0.

Hanna Landing float storage contract: Poland had indicated that she was now satisfied with regard to the contract with Round Pond Marine Contracting for two years of winter storage of the Town Landing floats and piers at Hanna Landing, at \$2,300 per year. Hanna moved, seconded by Yates, approval of the contract. Motion passed, 2 – 0, and the Board signed the contract.

Regular Business:

Annual Municipal Valuation Return (MVR): Hall presented the annual MVR form due to Maine Revenue Services by November 1st. Hanna moved, seconded by Yates, to sign the MVR in the Board's capacity as Assessors. Motion passed, 2 – 0, and the Board signed the Return.

Abatements: Yates moved, seconded by Hanna, approval of Abatement Warrant 2022-0007, in the amount of \$1,753.97, for Helping Hands of Round Pond, which Warrant had been referred back for more information on September 21st. Motion passed 2 – 0.

Hanna moved, seconded by Poland, approval of Abatement Warrant 2022-0010, for Warren Marr, in the amount of \$182.52. Motion passed, 2 – 0.

The Board reviewed Abatement Warrant 2022-0011, requested by Coastal Rivers Conservation Trust, in the amount of \$182.88. Following discussion, the Board decided not to accept the Warrant as the property had been re-sold and was not held by the Trust for public purposes.

Building permits: One permit approved by the Code Enforcement Officer was reviewed and counter-signed, for work at Map 03A, lot 049-A.

Warrants: the Board reviewed and signed Warrants for Payroll and Accounts Payable for the Town, Fire Department, and Bristol Parks & Recreation.

Public Comments: Hanson asked what public hearings would be held on the School's expansion plans. Hall circulated a draft timetable for the 2023 Budget, including meetings of the Select Board and Budget committee, and the Board note that it is appropriate to give the maximum amount of Notice to the public of meetings covering the School project.

The Chair gave **Notice of Public Meetings** as follows:

- Harbor Committee, Thursday, October 27th, 5 pm at the Town Office.
- Parks and Recreation Commission, Tuesday, November 1st, 6 pm at the Ellingwood Information Center
- School Board, Wednesday, November 2nd, 5.30 pm at the Bristol Consolidated School
- Select Board, Wednesday, November 2nd, 6.30 pm at the Bristol Town Office

There being no other business before the Board, the Board adjourned at 7.59 pm.

Respectfully submitted,
Chris Hall, Town Administrator