



**Select Board Meeting
MINUTES
Bristol Town Office, November 2nd, 2022**

Selectmen Present: Chad Hanna, Kristine Poland, Paul Yates.

Also present: Chris Hall (Town Administrator); Clyde Pendleton (Chair) and Sandra Lane (Parks and Recreation Commission); Don Gerrish (Eaton Peabody); Casey Clark-Kelley (YMCA).

Chair Chad Hanna called the meeting to order at 6.30 pm and led the Pledge of Allegiance.

Minutes: Poland moved, and Hanna seconded, acceptance of the Minutes of October 5th. Motion passed, 2 – 0, Yates abstaining. Yates moved, seconded by Hanna, acceptance of the Minutes of October 19th. Motion passed, 2 – 0, Poland abstaining.

New Business:

YMCA: Casey Clark-Kelley, from Central Lincoln County YMCA, gave a brief presentation on the ‘Community Navigator’ service offered by the YMCA for residents in need of help and uncertain where to go. The help line [(207) 403-4116] offers a single point of reference for all the public and private sources of assistance available to Lincoln County residents, thus supplementing the work often done by municipal offices responding to queries from the public. She reported that 19 Bristol residents had used the service in the past year, and asked that the Town publicize the availability of the service and in the future, consider financial support for the Community Navigator.

Parks Commission: Clyde Pendleton and Sandra Lane reported that the Parks Commission proposed to increase fees for group visits and for events in the year 2023. The fee for tour busses will increase from \$75 to \$120, for vans up to 15 seats from \$30 to \$40, and for non-Bristol school field trips from \$30 to \$35. They also proposed, following a meeting with the Town’s several float haulers who concur in the increase, to increase the float storage fee from \$75 to \$300 for a winter season. Poland moved, seconded by Yates, acceptance of the proposed fee increases. Motion passed, 3 – 0.

Pendleton also drew the Board’s attention to the expiry of the five-year grandfathering of the Ellingwood Information Center’s digital sign, which exceeds the size permitted under the Land Use Ordinance amendments of 2018. Hall noted that additional amendments to the Land Use Ordinance may be forthcoming from the Planning Board, and elimination of the deadline for the grandfathering rights could be added to that package for vote at the March 2023 Town Meeting.

Old Business:

The Board briefly reviewed outstanding items on the Highways and Bridges budget. Paving is under way the week of the meeting under the contract awarded to Hagar Enterprises. Two drainage work requests were discussed, on Sproul Hill Road and Pemaquid Point Loop, but the Chair doubted that it was an appropriate use of public funds to assist with private problems not

created by the any change in the Town road structure. Hall will request Hagar to give an estimate for the cost of drainage work on Sproul Hill Road. Hall reported on damage to a speed sign in Bristol Mills, hit by a vehicle, for which he had ordered replacement parts at a cost of \$580.

Regular Business:

Assessors' Return to the County Commissioners: the Board, in their capacity as Assessors, signed the annual Assessors' return to the County Commissioners. The County Tax had been paid the previous week.

Abatements: Yates moved, seconded by Hanna, approval of Abatement Warrant 2022-0007, in the amount of \$1,753.97, for Helping Hands of Round Pond, which Warrant had been referred back for more information on September 21st. Motion passed 2 – 0.

Building permits: Permits approved by the Code Enforcement Officer were reviewed and counter-signed, for work at Map 002, lot 014; Map 004, lot 058; Map 004, lot 066-A; Map 008, lot 11-C-2; and Map 025, lot 014.

Warrants: the Board reviewed and signed Warrants for Payroll and Accounts Payable for the Town, Fire Department, and Bristol Parks & Recreation.

Correspondence: Fire Chief Scott Sutter submitted a written update on the Fire and Rescue Department's work, with apologies for being unable to attend the meeting in person due to training commitments.

A thank-you letter had been received from the ElderCare Network for the funding voted at Town Meeting. A letter of thanks to David Caron, on the occasion of his withdrawal from the Harbor Committee after 16 years' service, was reviewed and signed by the Board.

There were no Public Comments.

The Chair gave **Notice of Public Meetings** as follows:

- Shellfish Committee, Monday, November 7th, 6.30 pm at the Town Office.
- Comprehensive Plan Committee, Monday, November 14th, 7 pm at the Town Office
- Parks and Recreation Commission, Tuesday, November 15th, 6 pm at the Ellingwood Information Center
- Select Board, Wednesday, November 16th, 6.30 pm at the Bristol Town Office

The Chair noted that polls will be open on Election Day, Tuesday November 8th, from 8 am to 8 pm at the Bristol Consolidated School.

The Chair then moved to enter Executive Session pursuant to M.R.S. Title 1, chapter 13, section 405.6.A, to discuss a personnel matter (the hiring of a new Town Administrator) and a General Assistance case. The motion was seconded by Poland and passed, 3 – 0; the Board entered Executive Session at 7.12 pm.

The Board left Executive Session at 7.55 pm.

The Chair moved, seconded by Yates, the grant of \$587.95 from the Worthy Poor Fund to assist a resident with furnace repairs.

There being no other business before the Board, the Board adjourned at 8.00 pm.

Respectfully submitted,

Chris Hall, Town Administrator