



**Select Board Meeting  
MINUTES  
Bristol Town Office, December 7<sup>th</sup>, 2022**

*Select Board Members Present: Chad Hanna, Kristine Poland, Paul Yates.*

Hanna called the meeting to order at 6.30 pm and led the Pledge of Allegiance.

**Minutes.**

On a motion by Poland and a second by Yates, the minutes of November 30<sup>th</sup> were passed unanimously.

**New Business.**

Bizarro was pleased to announce that Jessica Bourne of Bristol has accepted the position of Town Clerk. She will begin in the new year, on January 3. Bourne's grandmother, Lorraine Rice, had been a long-time employee of the Town Office and Bourne's great-grandfather, John Woodward, had served as Selectman in the 40s and again in the early 60s.

The Budget Committee schedule was presented for the 2023 town meeting season. The Committee will meet once in December, twice in January and twice in February. All meetings are posted on the town's website and will be advertised in the LCN.

Eric Calderwood, Calderwood Engineering and Chris Tanguay, Maine Dry Stone recommend the removal of several maple trees located near the Benner Stone Arch Bridge as the roots are projecting into the arch and causing damage. S. B. Nichols estimated \$2000 to remove the trees.

CMP had raggedly cut back several spruce trees at Map007/Lot 025. Hanna spoke with the owner and both agreed the trees should be removed. S. B. Nichols will be asked to do the job.

Hanna gave an overview of anticipated bridge work. He proposed that bridge work should be postponed until 2024 but that permitting should be started in 2023. For historic preservation the Stone Arch Bridge on Benner Road will need to be taken apart stone by stone. This will take up to a year to complete and a temporary bridge will be put in place. The replacement of Hatchtown Bridge on Lower Round Pond Road may require purchasing land from two residents to lessen the curve of the bridge. If the residents are unwilling to sell a portion of their land the bridge will stay in its original location.

The owners of Map 029/Lot 027 have placed a large rock in the shoulder of Pemaquid Trail. The Board reviewed photos and requested the rock be removed immediately.

**Old Business.**

Budget Committee. On a motion by Hanna and a second by Poland, all agreed to appoint Sandee Brackett for a one-year term (expires 2023).

School Renovation Tour. The tour was scheduled for December 15 at 6pm. Unfortunately two of the three board members had previous engagements. The tour will be re-scheduled for another time.

**Regular Business.**

Abatements. Yates moved, Hanna seconded, approval of Abatement Warrant 2022-0015 in the amount of \$42.71 with Poland abstaining.

Warrants. The Board reviewed and signed Warrants for Payroll and Accounts Payable for Bristol School and Accounts Payable for the Town, Fire Department, and Parks Department.

Correspondence. Bizarro shared a list of paid holidays in 2023. Poland and Hanna agreed to close the Town Office on Monday, July 3 as a paid holiday.

Public Comment. None

Hanna gave Notice of Public Meetings as follows:

- Parks Department, Tuesday, December 20<sup>th</sup> @ 6pm, Ellingwood Center
- Select Board, Wednesday December 21<sup>st</sup> @ 6pm, Town Office
- Comprehensive Plan Committee, Tuesday, December 13<sup>th</sup> @ 7pm, Town Office
- Budget Committee, Tuesday, December 20<sup>th</sup> @ 6:30pm, Town Office
- Town Office Closed, December 26<sup>th</sup> in observance of Christmas Day

The meeting adjourned at 6:53pm.

Respectfully submitted,

Rachel Bizarro  
Interim Town Administrator