



**Select Board Meeting  
MINUTES  
Bristol Town Office, December 21<sup>st</sup>, 2022**

*Select Board Members Present: Chad Hanna, Kristine Poland, Paul Yates.*

Hanna called the meeting to order at 6.30 pm and led the Pledge of Allegiance.

**Minutes.**

On a motion by Poland and a second by Yates, the minutes of December 7<sup>th</sup> were passed unanimously.

**New Business.**

The first draft of the 2023 Municipal budget was presented. Line items with expected increases are snow removal, payroll, and CLC ambulance. It will be determined if Tidewater Telecom will continue to expand broadband service to underserved areas and whether the Town will buy out the solar array at the Transfer Station. The fish ladder project will be completed in 2023.

There was discussion as to whether the warrant article for non-profit provider agencies should be capped. Yates felt the agencies base their requests on their budgeting needs and often the amounts requested are increased at the Budget Committee meetings or at Town Meeting.

**Old Business**

School Renovation Tour. The tour was re-scheduled for December 22 at 6pm. Unfortunately, the three board members had previous engagements. The tour will be re-scheduled for some time after the holidays.

The Budget Committee met on December 20. They discussed the 2023 meeting schedule and requested some changes. The new schedule was presented.

**Regular Business.**

Warrants. The Board reviewed and signed Warrants for Payroll and Accounts Payable for Bristol School and Accounts Payable for the Town, Fire Department, and Parks Department.

Correspondence. Bizarro shared an email received by Matt Lutkus. Lutkus is a mooring owner in Muscongus Harbor. He shared that a marina at the harbor may be coming up for sale. He suggested that the Towns of Bristol and Bremen and State of Maine might be interested in buying it and using it as a municipal marina.

Public Comment. None

Hanna gave Notice of Public Meetings as follows:

- Town Office Closed, Monday, December 26<sup>th</sup> in observance of Christmas Day
- Parks Department, Tuesday, January 3<sup>rd</sup> @ 6pm, Ellingwood Center
- Select Board, Wednesday, January 4<sup>th</sup> @ 6:30pm, Town Office

- School Board, Wednesday, January 4<sup>th</sup> @ 5:30pm, Bristol School
- School Renovation Presentation, Thursday, January 5<sup>th</sup> @ 6pm, Bristol School
- Shellfish Committee, Monday, January 9<sup>th</sup> @ 6pm, Town Office

**Executive Session:**

On a motion by Hanna and a second by Poland, it was unanimously agreed to enter Executive Session for the purpose of discussing personnel matters. The Board entered Executive Session at 7:09pm. The Board left Executive Session at 7:18pm.

Action: Jessica Westhaver will be retained for December 2022 and January 2023 for consultation on EOY payroll reporting and bookkeeping.

The meeting adjourned at 7:20pm.

Respectfully submitted,

Rachel Bizarro  
Interim Town Administrator